

**Pursuant to Executive Order 2020-07 & 2020-18 signed by Governor Pritzker and guidance provided by legal counsel, the Lake County Housing Authority conducted this meeting by use of telephonic or electronic means without a physical quorum present in the boardroom. Public access to this meeting was available as follows: Call: 1 312-626-6799 and Enter Meeting ID 893 2281 7211.**

Consequently, the February 17, 2021 Special Board Meeting of the Housing Authority of the County of Lake was held as an audio-only teleconference. A public notice of the meeting and the opportunity for telephonic access by the public has been posted on LCHA's social media and website ([www.lakecountyha.org](http://www.lakecountyha.org)). (See Exhibit 01)

The Special Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held February 17, 2021 telephonically and at the Lake County Housing Authority Central Office, 33928 North US Highway 45, Grayslake, IL 60030.

(Commissioners participated in this Board Meeting via audio teleconference.)

Present: Dr. H. Lee Jordan, Jr., Chairman (Arrived 1:03 p.m.)  
Kevin Considine, Commissioner (Arrived 1:04 p.m.)  
John Idleburg, Commissioner  
Susan Malter, Commissioner  
Irina Mishalov, Commissioner  
Beverly Mull, Commissioner

Present: (Physically present at 33928 North US Highway 45, Grayslake, IL 60030.)  
LCHA Staff: Lorraine Hocker, Executive Director/CEO  
Ofelia Navarro, Deputy Director  
Khadija Darr, Chief Financial Officer  
Valerie Rogers, Executive Secretary  
Aaron Broeski, Director of Public Housing  
Jennifer Clemons Ferguson, Director of HCV  
Lefran Elgezdi, Director of Human Resources  
Valeria Figueroa, Operations Analyst  
Heidi Semenek, Director of FSS

Others: Brian Alten, Partner BDO Finance

Posting of the notice of this meeting and agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice and agenda were posted prior to 1:00 p.m. on Monday, February 15, 2021 at the principal office, 33928 North US Highway 45, Grayslake, IL 60030 and on the Agency's website, [www.lakecountyha.org](http://www.lakecountyha.org).

#### ROLL CALL

Noting that a quorum of Commissioners was present, Commissioner Idleburg called the meeting to order at 1:02 p.m. Roll call was taken, and the following Commissioners were present: Idleburg, Malter, Mishalov, Mull. Absent: Considine, Jordan

#### PUBLIC COMMENT

Public comments were accepted by email at [publiccomment@lakecountyha.org](mailto:publiccomment@lakecountyha.org) or by leaving a voice message at (847) 223-1170 ext. 2320. Comments received by 9:00 a.m. on February 17, 2021 are to be

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read at the appropriate time in the agenda. No Public Comments were submitted either by email or telephone by 9:00 a.m. on 2/17/21. Chairman Jordan opened the floor for public comment. No one requested to be heard.

Chairman Dr. Jordan arrived at 1:03 p.m.  
Commissioner Considine arrived at 1:04 p.m.

NEW BUSINESS

Public Housing Authority Finance Training – Discussion Only

ED/CEO Lorraine Hocker stated she arranged this commissioners training by our fee accountant, Brian Alten, Partner, CPA of BDO USA. She stated Brian has more than 20 years of experience in areas of accounting and financial advisory for Public Housing Authorities. She explained the presentation is important in the understanding of Housing Authority finances.

Brian Alten presented and led in the discussion of the following topics:

- Board Fiduciary Responsibility
- Fiscal Year End
- Programs Administered
- How Programs Work
- Asset Management
- PHAS
- CFP
- HCV

ADJOURNMENT

There being no further business to come before the Board, Commissioner Considine moved, seconded by Commissioner Malter to adjourn the meeting. The Board voted as follows: Ayes: Considine, Idleburg, Malter, Mishalov, Mull, Jordan. Nays: None. Absent and Not Voting: None. Motion Carries. Meeting adjourned at 2:31 p.m.

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Dr. H. Lee Jordan, Jr.  
Chairman

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Lorraine Hocker, Executive Director/CEO  
Secretary/Treasurer