

Move-In/Move-Out Checklist

How to use this checklist: Go through the house or apartment on your own or with your landlord when you move in. In the left column, note any problem or write “good” or “o.k.” if there is no problem. If you fill out the checklist on your own, ask your landlord to go through the house or apartment with you to review the problems you noted. Make sure both you and the landlord sign and date the form and initial each page; make sure that you get either the original or a copy. If the landlord will not agree, you can bring a witness to go through the house or apartment, and be sure to take photos of any problems. You can use the form again when you move out.

Address: _____

Landlord: _____ Tenant: _____

Date Moved In _____

Date Moved Out _____

Condition at move-in

Condition at move-out

ENTRY DOORS

_____	_____ Locks/keys
_____	_____ Storm doors/screens
_____	_____ Patio/balcony/deck
_____	_____ Railing
_____	_____ Other

NOTES:

LIVING ROOM

_____	_____ Door
_____	_____ Walls/ceiling
_____	_____ Windows/screens/sills
_____	_____ Floor/tile/carpeting
_____	_____ Light fixtures
_____	_____ Switches
_____	_____ Woodwork
_____	_____ Curtains/curtain rods
_____	_____ Closets
_____	_____ Closet doors
_____	_____ Other

NOTES:

KITCHEN

_____	_____ Door
_____	_____ Walls/ceiling

**Condition at
move-in**

**Condition at
move-out**

KITCHEN

_____	_____	Windows/screens/sills
_____	_____	Floor/tile/carpeting
_____	_____	Light fixtures
_____	_____	Switches
_____	_____	Woodwork
_____	_____	Curtains/curtain rods
_____	_____	Closets
_____	_____	Closet doors
_____	_____	Refrigerator/freezer
_____	_____	Ice trays
_____	_____	Shelves
_____	_____	Drawers
_____	_____	Stove
_____	_____	Oven
_____	_____	Racks
_____	_____	Broiler
_____	_____	Broiler pan
_____	_____	Hood and fan
_____	_____	Garbage disposal
_____	_____	Sink
_____	_____	Faucets
_____	_____	Drain
_____	_____	Counter
_____	_____	Cabinets
_____	_____	Drawers
_____	_____	Doors
_____	_____	Other

NOTES:

HALL/STAIRS

_____	_____	Door
_____	_____	Walls/ceiling
_____	_____	Windows/screens/sills
_____	_____	Floor/tile/carpeting
_____	_____	Light fixtures
_____	_____	Switches
_____	_____	Woodwork
_____	_____	Curtains/curtain rods
_____	_____	Closets
_____	_____	Closet doors
_____	_____	Other

NOTES:

**Condition at
move-in**

**Condition at
move-out**

BATHROOM

_____	_____ Door
_____	_____ Walls/ceiling
_____	_____ Windows/screens/sills
_____	_____ Floor/tile/carpeting
_____	_____ Light fixtures
_____	_____ Switches
_____	_____ Woodwork
_____	_____ Curtains/curtain rods
_____	_____ Closets
_____	_____ Closet doors
_____	_____ Sink
_____	_____ Faucets
_____	_____ Drain
_____	_____ Counter
_____	_____ Tub/shower
_____	_____ Faucets
_____	_____ Drain
_____	_____ Tile
_____	_____ Cabinet
_____	_____ Drawers
_____	_____ Doors
_____	_____ Mirror
_____	_____ Toilet
_____	_____ Flush
_____	_____ Fan
_____	_____ Towel holders
_____	_____ Tissue holder
_____	_____ Other
_____	_____ Other

NOTES:

BEDROOM #1

_____	_____ Door
_____	_____ Walls/ceiling
_____	_____ Windows/screens/sills
_____	_____ Floor/tile/carpeting
_____	_____ Light fixtures
_____	_____ Switches
_____	_____ Woodwork
_____	_____ Curtains/curtain rods
_____	_____ Closets

**Condition at
move-in**

**Condition at
move-out**

BEDROOM #1

_____ Closet doors
_____ Other

NOTES:

BEDROOM #2

_____ Door
_____ Walls/ceiling
_____ Windows/screens/sills
_____ Floor/tile/carpeting
_____ Light fixtures
_____ Switches
_____ Woodwork
_____ Curtains/curtain rods
_____ Closets
_____ Closet doors
_____ Other

NOTES:

BEDROOM #3

_____ Door
_____ Walls/ceiling
_____ Windows/screens/sills
_____ Floor/tile/carpeting
_____ Light fixtures
_____ Switches
_____ Woodwork
_____ Curtains/curtain rods
_____ Closets
_____ Closet doors
_____ Other

NOTES:

HEAT AND MISCELLANEOUS

_____ Electric outlets
_____ Furnace/thermostat
_____ Air conditioning/thermostat
_____ Water heater
_____ Furniture supplied by landlord
_____ Other

NOTES:

Move-in:

_____	_____	_____	_____
Renter	Date	Landlord	Date
_____	_____		
Witness	Date		

Move-out:

_____	_____	_____	_____
Renter	Date	Landlord	Date
_____	_____		
Witness	Date		