

The Regular Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held September 30, 2017, at the Lake County Housing Authority Central Office, 33928 North US Highway 45, Grayslake, IL 60030.

Present: (Physically present unless noted otherwise.)
Dr. H. Lee Jordan, Jr., Chairman
Sylvia Valadez, Vice Chairman
Kevin Considine, Commissioner
Scott Helton, Commissioner
John Idleburg, Commissioner
Curtis Robinson, Commissioner

Absent: (Vacant) Commissioner

Others Present: David A. Northern, Sr., Executive Director/CEO
Tiffany A. Gonzalez, Deputy Director
Khadija Darr, Director of Finance
Keon Jackson, Director of Capital Improvements
Ryan Brandes, Modernization Coordinator
Valerie Rogers, Executive Secretary

ROLL CALL

Noting that a quorum of Commissioners was present, Chairman Jordan called the meeting to order at 9:02 a.m. Roll call was taken and the following Commissioners were present: Considine, Helton, Idleburg, Robinson, Valadez, Jordan. Absent: None. One Commissioner position is vacant.

Posting of the notice of this Rescheduled Meeting and the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice and agenda were posted prior to 9:00 a.m. on Thursday, September 28, 2017 at the principal office, 33928 North US Highway 45, Grayslake, IL 60030, and on the Agency's website, www.lakecountyha.org. Notice was also sent to the news media, in particular to any media that filed an annual request for such a notice. (See Exhibit 28)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENT

Chairman Jordan opened the floor for public comment. No one requested to be heard.

MINUTES – 8/17/17 REGULAR MEETING

MINUTES – 8/17/17 EXECUTIVE SESSION – Personnel Issues, Pending & Probable
Litigation, Real Estate Transactions

After discussion, Mr. Considine moved, seconded by Mr. Helton, to approve the Minutes of the August 17, 2017 Regular Meeting and Executive Session-Personnel Issues, Pending & Probable Litigation, Real Estate Transactions as presented. The Board voted as follows: Ayes: Considine, Helton, Idleburg, Robinson, Valadez, Jordan. Abstain: None. Absent and Not Voting: None. Motion Carries.

FINANCE REPORT

The Board of Commissioners of Lake County Housing Authority requests that all bills are paid in a manner appropriate to avoid late fees. In addition, to facilitate a smooth, responsible financial operation the Board acknowledges disbursements may be made prior to the regular scheduled monthly Board meeting.

Commissioner Considine conducted a review of the bills and provided a recommendation to the Board. The list of bills and financial report was provided by Director of Finance Khadija Darr. (See Exhibits 01, 02)

After discussion Ms. Valadez moved, seconded by Mr. Helton to approve the List of Bills as presented. The Board voted as follows: Ayes: Considine, Helton, Idleburg, Robinson, Valadez, Jordan. Absent and Not Voting: None. Motion Carries.

REPORTS

Without formal action the consensus of the Board was to proceed with the following as reported. The following reports were provided.

Public Housing Program,	Tiffany A. Gonzalez, Deputy Director
LCHA Rentals	(See Exhibit 03)
FUP ¹ , FSS ² , Housing Counseling	Yolanda Lynn, Director of Voucher Intake
Resident Services	(See Exhibit 04)
Housing Choice Voucher Program	Corinne Jordan, Director of Voucher Management
	(See Exhibit 05)
Capital Improvements,	Keon Jackson, Director of Capital Improvements
Procurement, Maintenance	(See Exhibit 06)
Paybacks & Complaints	Renee Prior, Income/Security Investigator
	(See Exhibit 07)
Human Resources	Lefran Elgezdi, Human Resources Manager
	(See Exhibit 08)
FOIA/OMA ³ , Travel-Training	Valerie Rogers, Executive Secretary/FOIA & OMA
	(See Exhibit 09)

Other Matters

1. As we were not able to assemble a quorum of Commissioners on 9/21/17, the time and day of the September 2017 Board meeting has been rescheduled to begin at 9:00 a.m. on 9/30/17 and will meet as per the original schedule, at the Central Office in Grayslake.

¹ Family Unification Program

² Family Self-Sufficiency Program

³ Freedom of Information Act. Open Meetings Act.

In accordance with the *Open Meetings Act* (5 ILCS 120/2.02) notice of this rescheduled meeting was duly posted with agenda 48 hours in advance of the meeting at the principal office, 33928 North US Highway 45, Grayslake, IL 60030 and on the Agency's website, www.lakecountyha.org. Notice was also sent to the news media, in particular to any media that filed an annual request for such a notice.

2. Mr. Northern reported Congress asked the U.S. Government Accountability Office (GAO) to review; 1) HUD's policies on providing public housing assistance to persons with outstanding felony arrest warrants (including fleeing felons) and others with criminal history records; 2) how PHAs are implementing these policies; and 3) the extent to which HUD monitors implementation of these policies and the HUD Office of Inspector General coordinates with law enforcement agencies to identify and apprehend individuals with outstanding felony arrest warrants living in public housing.

The GAO requested to meet with the Lake County Housing Authority to obtain information on how the housing authority implements HUD's policies in this area. In particular, they were interested in how LCHA obtains criminal history information as part of the applicant screening process, makes decisions on denying applications/terminating tenancy for criminal history reasons, and coordinates with law enforcement. They were also interested in learning about any challenges LCHA might face in implementing these policies. The interview questions are attached. In general they indicated we were neither too strict nor lenient and were consistent with implementation. (See Exhibit 22)

3. Mr. Northern stated he was happy to announce that Lake County Housing Authority will receive its first National NAHRO Award of Excellence for the Proactive Discussion on Race in the Suburbs - "What Unites Us Is Far Greater Than What Divides Us."

The award will be presented at NAHRO's 2017 National Conference & Exhibition at the Closing Plenary Breakfast Session on Sunday, October 29, 2017 at the David L. Lawrence Convention Center in Pittsburgh, PA beginning at 9:00 a.m. Please let us know as soon as possible if you will be joining me at the conference and sharing in this proud moment. (See Exhibit 23)

4. Operating Reserve Offset Litigation.

Background: Because of an insufficient amount of funds appropriated by Congress, HUD reduced the annual amount of operating subsidies to which the PHA Plaintiffs and other PHAs were entitled 17 times during the years from 1981 through 2009. All of these reductions were done on a pro rata basis among all PHAs that were entitled to receive an operating subsidy in the years that operating subsidies were reduced.

For 2012, the Administration proposed a reduction in the aggregate amount of operating subsidies of about \$1 billion, which was about 20 percent of the full formula amount to which the PHA Plaintiffs and other PHAs would otherwise have been entitled in accordance with HUD regulations.

Contrary to HUD regulations and the ACC, instead of prorating this reduction among all PHAs, the Administration proposed that the reduction be applied solely to PHAs with operating reserves which HUD determined were "excess" operating reserves.

HUD defined "excess" operating reserves as reserves of more than four months of formula operating expenses (six months for small PHAs with fewer than 250 public housing units). The amount of operating reserves for each PHA was determined by HUD at the end of each PHA's

fiscal year, starting for fiscal years ending on June 30, 2010, and continuing for the fiscal years ending on September 30, 2010, December 31, 2010, and March 31, 2011.

HUD's reduction of the 2012 operating subsidies resulted in a substantial number of PHAs receiving an operating subsidy that was less than the amount that they would have received if the funds appropriated for operating subsidies had been prorated among all PHAs.

In June 2017 the Court entered a Judgment awarding damages in the total amount of \$136,654,144. LCHA will receive \$186,975.00.

LCHA is very pleased to learn the Government did not appeal the Court's decision. Therefore, LCHA can now begin the process of requesting the payment of the damages that were awarded.

5. Mr. Northern reported HUD notified LCHA our Housing Counseling grant funds, #HC160421038 was expended and HUD authorized final payment. This grant is now closed.
6. Mr. Northern explained in the months of June, July and August of 2017 Income Security Investigator Renee Prior and her staff collected \$34,190 in HCV repayments. September 1, 2016 through August 31, 2017 they collected \$109,568. LCHA is allowed to retain payback amounts equal to the amount of the combined salary and benefits of the staff performing collections. Any amounts that exceed the collection activity expenses (salary/benefits) are then recognized as HAP equity inclusive of HUD Held Reserves.
7. Mr. Northern recounted the Board was notified by email of a bed bug situation at Shiloh Towers in Zion. The infestation has been eradicated. The synopsis follows:
 - On August 16, 2017 unit was given to maintenance team as vacant unit.
 - August 18, unit was in process of being painted when it was discovered the vacant unit had bed bugs.
 - Aerex Pest Control was called August 18, 2017.
 - Aerex Pest Control came Tuesday August 22, 2017 to treat vacant unit for bed bugs and discovered that the source was the unit next door and other units were most likely infested. It was determined the source unit will need multiple treatments.
 - For the safety of all tenants and residents LCHA decided to treat entire building based on other sightings of bed bugs throughout entire building community room, elevators, etc.
 - Scheduled treatment was to be completed on August 30, 2017 to give residents time to properly prepare unit for treatment.
 - On August 28th and 29th LCHA provided the bags for all residents and labor assistance on preparing for the treatment (moving items removing items and cleaning out areas for access).
 - Treatment was completed on August 30, 2017- there were a few residents that were not prepared so Aerex has to treat those units again but had to wait 2 weeks.
 - August 31, 2017 and September 1, 2017 LCHA staff and service contractor moved all items back and removed all items that tenants decided to throw away along with items that had been left outside LCHA's building.
 - Additional units were identified as bad infestation. These units will need multiple treatments based on previous findings during treatment and known sources.

8. Mr. Northern said as we have returned to starting our Board meetings at 12:30 p.m. we will also return to the practice of inviting the LCHA *Employee Of The Month*, along with his/her supervisor, to join the Board for lunch and recognition.
9. Mr. Northern stated we will be scheduling a Commissioners Training in October or November. It will be a two-day training and will be held at our central office in Grayslake. Please check your calendars for a discussion on possible dates. (See Exhibit 24)
10. Deputy Director Tiffany A. Gonzalez attended the “Noche de Gala” fundraiser for the Coalicion Latinos Unidos de Lake County on 9/8/17 at the DoubleTree in Mundelein.
11. Mr. Northern attended PHADA’s 2017 Legislative Conference held in Washington, DC September 10-12, 2017. He reported he gained many insights while attending the various seminars and presentations. He also met with several representatives to discuss LCHA’s successes and challenges.
12. Mr. Northern announced for the third year in a row, LCHA received a \$22,000.00 grant from Associated Bank to benefit our clients and the community. The money supports education and home repairs and is given to eligible people in the community.

OLD BUSINESS

Brookstone and Regency at Coles Park - Update

LCHA continues to meet monthly with the development team and construction company.

- August - General Contractor continues to have conference calls and dialogue with the Black Chamber of Commerce to identify local trade contractors and local Section 3. Carlson Construction is continually making sure they are directly involved with the promotion and advertising the job opportunities when trades are considering hiring additional staff to work on the project. Carlson has requested additional local Section 3 and trade labor in addition to coordinating and obtaining local labor from YouthBuild.
- September-Project Team has engaged Keith Swiney and his company Motivation, Inc. to assist the Brookstone & Regency at Coles Park redevelopment project with all of the section 3 requirements. Keith is a nationally recognized expert in the field and we believe he will be a tremendous asset and a welcomed addition to the project team.
- September 7, 2017-Meeting with Section 3 Compliance Consultant and project team and local community partners to give an overview and requirements on Section 3 as relates to this redevelopment project and establish a plan of action.
- Carlson Construction & Motivation, Inc. has organized and is heavily publicizing a Construction Sub-Contractor Opportunity Fair to be held October 26, 2017 at 1:00 p.m. at Foss Park, North Chicago. (See Exhibit 33)
- There are scheduled meetings via conference call 2nd Tuesday of month and on site meeting last Thursday of every month (2 week increments)
- LCHA has been documenting the process with photos and meetings.

NEW BUSINESS

Authorization for FY 2017 Collection Losses – Housing Choice Voucher

Twice per annum it is the policy of the Lake County Housing Authority to write-off all uncollectible accounts upon board approval insofar as the fiscal operating budget permits. The accounts that have been prepared to be written off are inclusive of the Housing Choice Voucher Program, Managed Properties, as well as the Public Housing entities.

After discussion, Mr. Considine introduced the following Resolution:

RESOLUTION NO. 2017 – 129

AUTHORIZATION FOR FY 2017 COLLECTION LOSSES – HCV PROGRAM

WHEREAS, the policy of the Housing Authority of the County of Lake, Illinois is to write-off accounts of tenants that have been terminated from the program or the former tenant’s location is unknown;

THEREFORE, BE IT RESOLVED that the following tenant accounts are to be transferred to the allowance for doubtful accounts and sent to the Authority’s collection company.

PROGRAM	AMT Owed
S8	\$7,116.00
S8	\$11,439.00
S8	\$13,083.00
S8	\$17,736.00
S8	\$6,844.00
S8	\$2,862.06
S8	\$19,061.00
S8	\$5,633.00
S8	\$923.00
S8	\$71,837.00
S8	\$3,821.00
S8	\$9,337.00
S8	\$6,422.00
S8	\$3,792.00
S8	\$1,901.00
S8	\$6,545.00
S8	\$2,618.00
S8	\$4,115.00
	\$195,085.06

After discussion Mr. Considine moved, seconded by Mr. Idleburg to adopt Resolution 2017-129.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Authorization for FY 2017 Collection Losses – Public Housing

After discussion, Mr. Considine introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017 –130

AUTHORIZATION FOR FY 2017 COLLECTION LOSSES – PUBLIC HOUSING

WHEREAS, the policy of the Housing Authority of the County of Lake, Illinois is to write-off accounts of tenants that have been terminated from the program or the former tenant’s location is unknown;

THEREFORE, BE IT RESOLVED that the following tenant accounts are to be transferred to the allowance for doubtful accounts and sent to the Authority’s collection company.

<u>Account #</u>	<u>Amount</u>	<u>Amp</u>
0508-2	\$208.78	2
0489-5	\$1,130.23	2
0169-20	\$4,976.93	2
0234-14	\$335.49	3
0261-7	\$1,373.48	3
0434-6	\$2,217.48	3
0571-8	\$86.75	4
0512-9	\$87.22	4
0307-7	\$447.94	5
0286-10	\$1,223.99	5
0016.-1	\$1,020.74	rentals
	\$13,109.03	

After discussion Mr. Considine moved, seconded by Mr. Idleburg to adopt Resolution 2017-130.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

 Dr. H. Lee Jordan, Jr., Chairman

 David A. Northern, Sr.
 Secretary/Treasurer, Executive Director/CEO

Semi Annual Report on Police Calls to Public Housing Units

Mr. Northern explained Income/Security Investigator, Renee Prior compiles data on a semi-annual basis of the police calls to the areas where there is an LCHA public housing property.

After discussion, Mr. Considine introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-131

ACKNOWLEDGEMENT OF RECEIPT OF

SEMI-ANNUAL REPORT ON POLICE CALLS TO PUBLIC HOUSING UNITS

After discussion Mr. Considine moved, seconded by Ms. Valadez to acknowledge receipt of the semi-annual report on police calls to public housing units.

(See Exhibit 12)

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan

Nays:None

Absent:None.

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of FY 2017 Agency Operating Budget Revision

In a manner as prescribed by HUD, at the close of the current fiscal year and prior to the beginning of the upcoming fiscal year, the Finance Department makes all necessary adjustments to the current operating budget based on fiscal trends. Concurrently the budget for the forthcoming fiscal year is also prepared based on foreseen, predicated, fiscal activity.

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-132

APPROVAL OF FY 2017 AGENCY OPERATING BUDGET REVISION

After discussion Mr. Robinson moved, seconded by Mr. Helton to approve the FY 2017 Agency Operating Budget Revision as presented.

(See Exhibit 29)

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan

Nays:None

Absent:None.

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of FY 2018 Agency Operating Budget

Director of Finance Khadija Darr provided a Lake County Housing Authority FY 2018 Projected Operating Budget Summary. (See Exhibit 30)

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-133

APPROVAL OF FY 2018 AGENCY OPERATING BUDGET

After discussion Mr. Robinson moved, seconded by Mr. Helton to approve the FY 2018 Agency Operating Budget as presented.

(See Exhibit 31)

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan

Nays:None

Absent:None.

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of Employee Health Insurance Options

Open enrollment for LCHA staff insurance/benefit options is underway. With the exception of Flexible Spending Accounts (FSA), all insurances become effective 11/1/17. Mr. Northern proposed the following for approval:

MEDICAL

BC/BS overall renewal rate is 11.79% over current premiums. With the current cost sharing level, this represents an overall annual premium increase of \$83,232 for the Housing Authority. This increase in premiums will be effective 11/1/2017. The LCHA benefit year runs from 11/1/2017 until 10/31/2018.

- The benefits review team was in negotiations with HUB International for 3 months and was able to lower the projected increase from 17.66% to 11.79%.
- An LCHA lawsuit settlement of \$186,000 will help absorb the increased premium.
- A Capital Fund bonus of \$46,000 will help absorb the increased premium.
- Total Energy Efficiency Grants received are \$338,105.
- FSS Grant received is \$222,561.
- Housing Counseling Grant received is \$23,684.
- Associated Bank Grant received is \$22,000.

RECOMMENDATION: Remain with the same cost sharing level. Given the additional funds that LCHA will be receiving, along with the grants, the benefits review team feels LCHA can sustain the increased premium.

DENTAL

BC/BS Dental is set to increase 20% over current premiums.

- Guardian Dental is a 4% increase over current premiums and is a larger network.
- Dental Premiums are paid 100% by staff.

RECOMMENDATION: Return to Guardian Dental, it is a lower increase in premiums to staff.

LIFE, STD, LTD

- Current carrier (Dearborn National) rates are locked in until November 1, 2018.

No action is needed.

VISION

- Current carrier (VSP) rates are locked in until November 1, 2018.

No action is needed.

A few notable LCHA accomplishments in 2016:

- The Housing Authority was designated as a HUD High Performer for the Housing Choice Voucher program.
- The Housing Choice Voucher program increased its program size from 2918 to 3076 vouchers.
- The Housing Authority was designated as a HUD High Performer for the Public Housing program.
- The Public Housing program has increased the lease up (occupancy) rate to 96.16%.
- The Housing Authority upheld its standard of receiving no audit findings.
- The Housing Authority received eleven (11) National Awards of Merit from NAHRO.
- The Housing Authority received an Award of Excellence from NAHRO for its Proactive Discussion on Race Relations.

Based upon the above outlined successes and the continuing high level of performance of the Authority, the benefits review team feels comfortable in recommending that the Authority absorb the entire increase in medical premiums for this year's benefit renewal. We will revisit the cost sharing level again next year.

After discussion, Mr. Considine introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-134

AUTHORIZATION TO APPROVE EMPLOYEE HEALTH INSURANCE OPTIONS

After discussion Mr. Considine moved, seconded by Mr. Robinson to authorize the approval of the employee health insurance options as presented.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan

Nays:None

Absent:None.

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Adoption of Payment Standards-Housing Choice Voucher Program

Payment standards are used to calculate the housing assistance payment (HAP) that the PHA pays to the owner on behalf of the family leasing the unit. Each PHA has latitude in establishing its schedule of payment standard amounts by bedroom size. The range of possible payment standard amounts is based on HUD's published fair market rent (FMR) schedule for the FMR area in which the PHA has jurisdiction. FMRs are based on either the 40th or 50th percentile of rents charged for standard rental housing in the FMR area. A PHA may set its payment standard amounts from 90 percent to 110 percent of the published FMRs, and may set them higher or lower with HUD approval.

HUD released the FMR schedule on 9/1/17. (See Exhibit 13)

Director of Voucher Management Corinne Jordan explained that two different groups of the Fair Market Rents were posted by HUD and were effective 10/01/17. HUD allows for PHAs to choose between the standard FMRs and the Small Area FMRs. The standard FMRs decreased which will have a drastic effect on all bedroom sizes in all areas. The Small Area FMRs are specific to ZIP codes and provide tenants with greater ability to move into opportunity neighborhoods in line with our CHOICES program.

We have the option to set the Payment Standard within a range between 90% and 110% of the FMRs per our local market. LCHA currently has two areas defined as CHOICES and NOT CHOICES Payment Standard areas.

The CHOICES program can continue to encourage families to live in opportunity ZIP code areas where the rents can be higher. We want to keep the opportunities available to families and continue to offer the maximum subsidy possible.

LCHA will have thirty-six Payment Standards based on the property’s ZIP code. HUD has defined, by ZIP code “Opportunity Neighborhoods” with jobs, public transportation, and good schools. After reviewing each ZIP code area, the Payment Standards are set per the local market and fall in between the set range of 90% and 110%. The new Payment Standards would be effective with the January 1, 2018 re-certifications and with November 1, 2017 new contracts.

After discussion, Mr. Considine introduced the following Resolution:

RESOLUTION NO. 2017-135

SETTING HOUSING CHOICE VOUCHER PAYMENT STANDARDS

WHEREAS, HUD has published both Fair Market Rents (FMRs) and Small Area FMRs for Fiscal Year 2018; and

WHEREAS, the Authority has chosen to use the Small Area FMRs; and

WHEREAS, the Authority is required to set the Housing Choice Voucher Payment Standards between 90% and 110% of the published Fair Market Rent; and

WHEREAS, Payment Standards are set within this range of the published FMRs to strike a balance between funding limits and improving voucher utilization; and

WHEREAS, the Authority is committed to sustaining opportunity areas to our clients by using the Small Area FMRs that are zip code specific;

NOW, THEREFORE, BE IT RESOLVED that Payment Standards be set as indicated below; and

BE IT FURTHER RESOLVED that these changes in the Payment Standards be made effective with January 1, 2018 annual certifications and November 1, 2017, for new contracts.

PROPOSED VOUCHER PAYMENT STANDARDS

Zip	0	1BR	2 BR	3BR	4BR	5 BR
60002	\$821	\$950	\$1,109	\$1,413	\$1,691	\$1,944
60010	\$1,188	\$1,368	\$1,593	\$2,025	\$2,421	\$2,784
60011	\$1,001	\$1,155	\$1,342	\$1,705	\$2,035	\$2,339
60013	\$1,001	\$1,155	\$1,342	\$1,705	\$2,035	\$2,339
60015	\$1,188	\$1,368	\$1,593	\$2,025	\$2,421	\$2,784
60020	\$830	\$960	\$1,120	\$1,420	\$1,700	\$1,955
60021	\$902	\$1,045	\$1,221	\$1,551	\$1,859	\$2,137
60030	\$1,012	\$1,166	\$1,364	\$1,727	\$2,068	\$2,378
60031	\$1,122	\$1,287	\$1,507	\$1,914	\$2,288	\$2,631
60035	\$1,320	\$1,520	\$1,770	\$2,250	\$2,690	\$3,093
60040	\$1,060	\$1,220	\$1,420	\$1,810	\$2,160	\$2,484
60041	\$946	\$1,089	\$1,276	\$1,617	\$1,936	\$2,226

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60042	\$972	\$1,125	\$1,314	\$1,665	\$1,989	\$2,287
60044	\$1,120	\$1,290	\$1,500	\$1,910	\$2,280	\$2,622
60045	\$1,320	\$1,520	\$1,770	\$2,250	\$2,690	\$3,093
60046	\$900	\$1,035	\$1,206	\$1,539	\$1,836	\$2,112
Zip	0	1BR	2 BR	3BR	4BR	5 BR
60047	\$1,098	\$1,269	\$1,476	\$1,872	\$2,241	\$2,577
60048	\$1,111	\$1,287	\$1,496	\$1,903	\$2,266	\$2,605
60050	\$900	\$1,030	\$1,200	\$1,530	\$1,830	\$2,104
60051	\$900	\$1,044	\$1,215	\$1,539	\$1,845	\$2,122
60060	\$1,056	\$1,221	\$1,419	\$1,804	\$2,156	\$2,479
60061	\$1,265	\$1,463	\$1,694	\$2,156	\$2,585	\$2,972
60064	\$820	\$950	\$1,110	\$1,410	\$1,690	\$1,943
60069	\$1,320	\$1,520	\$1,770	\$2,250	\$2,690	\$3,093
60073	\$980	\$1,130	\$1,310	\$1,670	\$2,000	\$2,300
60074	\$1,056	\$1,210	\$1,408	\$1,793	\$2,145	\$2,466
60079	\$837	\$963	\$1,116	\$1,422	\$1,701	\$1,956
60081	\$1,026	\$1,179	\$1,377	\$1,755	\$2,097	\$2,412
60083	\$1,188	\$1,368	\$1,593	\$2,025	\$2,421	\$2,784
60084	\$870	\$1,000	\$1,160	\$1,480	\$1,770	\$2,035
60085	\$821	\$950	\$1,109	\$1,413	\$1,691	\$1,944
60087	\$830	\$960	\$1,120	\$1,420	\$1,700	\$1,955
60088	\$1,160	\$1,287	\$1,503	\$1,908	\$2,277	\$2,619
60089	\$1,130	\$1,300	\$1,510	\$1,920	\$2,300	\$2,645
60096	\$873	\$1,008	\$1,170	\$1,494	\$1,782	\$2,050

After discussion Mr. Considine moved, seconded by Ms. Valadez to adopt Resolution 2017-135.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Adopting New Tenant Paid Utility Allowance Schedule

In order to keep assisted housing affordable for lower-income households, federal housing law directs that the resident's share of rent in federally assisted public housing should equal 30% of the household's adjusted monthly income. In interpreting the federal housing law, HUD has defined the Total Tenant Payment for "rent" to include both shelter costs and the costs for reasonable amounts of utilities.

The amount that an HA determines is necessary to cover the resident's reasonable utility costs is the utility allowance. Such allowances are estimates of the expenses associated with different types of utilities and different utility uses.

Director of Voucher Management Corinne Jordan reported a survey was conducted for rate changes in electric, gas, water, sewer, and trash. The survey compared rates from the last time a change was required to current rates. Electric and trash were changed in 2015, gas was changed in 2016, water and sewer utility allowances were changed in 2014. The data provided supports an increase in the gas, water and sewer utility allowances. The change in electric and trash rates were under the 10% threshold.

Electric.....ComEd delivery service charges decreased in multi-family units by 2% and increased in Single Family units by 1% for an average of 1.5% between 2015 and 2017. No change is required.

Gas.....The cost of gas usage was averaged between Nicor and North Shore gas. The rates increased by 24% since 2016. This requires a change in gas utility allowances.

Trash.....Three different refuse companies were contacted and rates were averaged for the 12 various municipalities served. The average rate increased 7% since 2015. No change is required.

Water.....Rates were averaged between 12 different municipalities. The average change was a 15% increase since 2014. This requires a change in water utility allowances.

Sewer.....Rates were averaged between 14 different municipalities. The average change was a 17% increase since 2014. This requires a change in sewer utility allowances.

Appliances.....Rental units in LCHA's jurisdiction are typically leased with owner provided ranges and refrigerators. The cost of a family to own their own refrigerator and/or range/stove remains unchanged.

After discussion, Mr. Considine introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION 2017-136

ADOPTING NEW TENANT PAID UTILITY ALLOWANCE SCHEDULE

WHEREAS, the Authority is required to assess the adequacy of its tenant paid utility allowance schedule annually; and

WHEREAS, the assessment has been completed and a finding made that there be an increase in Gas by 24%; an increase in Water by 15%; an increase in Sewer by 17%; and no change in Electric, Trash, or Appliances is warranted;

NOW, THEREFORE, BE IT RESOLVED that the attached tenant paid utility allowance schedule be approved effective January 1, 2018 for annual certifications and November 1, 2017 for new contracts; and

BE IT FURTHER RESOLVED that the new schedule shall also be approved for the Public Housing Program subject to the receipt and consideration of resident comment.

(See Exhibit 32)

After discussion Mr. Considine moved, seconded by Ms. Valadez to adopt Resolution 2017-136.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of Training/Travel Expenses for Executive Director and/or Commissioners

1. 8/21/17-8/22/17 Nan McKay & Associates 5th Annual The Housing Conference
Boston, MA – David A. Northern, Sr., ED/CEO
(Nan McKay reimbursed LCHA for \$2,235.65)..... Ex. 14
2. 8/23/17-8/24/17 2017 Kansas Housing Conference
Wichita, KS – David A. Northern, Sr., ED/CEO
(KS HA reimbursed LCHA for \$1,654.37)..... Ex. 15

Commissioners and the Executive Director/CEO must complete and submit a *Travel Authorization Form* or an *Expense Report Form* to the Board for approval by a roll call vote at an open meeting no later than

the next regular Board meeting following the final date of travel or, if less than 14 calendar days between the final date of travel and the next regular Board meeting, by the 2nd regular Board meeting following the final date of travel.

After discussion, Mr. Idleburg introduced the following Resolution:

RESOLUTION NO. 2017-137

APPROVAL OF TRAINING/TRAVEL REPORT EXPENSES

After discussion Mr. Idleburg moved, seconded by Mr. Considine to approve the Training/Travel Report Expenses as presented.

(See Exhibits 14, 15)

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Bids

Operating Fund

1. Chairs (30) – Community Room – Central Office

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-138

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
CHAIRS – COMMUNITY ROOM – CENTRAL OFFICE**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
HD Supply	Chairs (30)	Community Room-Central Office	\$1,499.70

(See Exhibit 16)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-138.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

2. Tables (6) – Community Room – Central Office

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-139

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
TABLES – COMMUNITY ROOM – CENTRAL OFFICE**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bizchair.com	Tables (6)	Community Room-Central Office	\$599.88

(See Exhibit 17)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-139.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

3. Hallway Floor Cleaning – Beach Haven & Shiloh Towers – AMPs 2 & 3

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-140

(OPERATING)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

HALLWAY FLOOR CLEANING – BEACH HAVEN & SHILOH TOWERS – AMPS 2 & 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
W. M. Management Group, LLC	Hallway Floor Cleaning	Beach Haven & Shiloh Towers/AMPs 2 & 3	Not To Exceed \$4,900.00

(See Exhibit 18)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-140.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

4. Grant Writer – 2017 FSS Coordinator

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-141

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
GRANT WRITER – FSS COORDINATOR 2017**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Comprehensive Grant Management	Grant Writer 2017 FSS Coordinator	Central Office	\$2,000.00

(See Exhibit 19)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-141.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

5. HVAC & Vent Cleaning – AMPs 2 & 3

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-142

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF EQUIPMENT, MATERIALS, LABOR
AND/OR SERVICES - HVAC & VENT CLEANING – AMPS 2 & 3**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Lake County Mechanical	HVAC & Vent Cleaning	AMPs 2 & 3	
		Warren Manor.....	\$1,839.50
		Shiloh Towers.....	\$2,133.82
		Hawley Manor	\$1,838.50
		Beach Haven.....	\$3,605.42
		Kuester Manor	\$920.75
		Orchard Manor	\$920.75
		Millview Manor.....	\$920.75

(See Exhibit 20)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-142.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

6. Supplemental Hourly Labor Services As Needed

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-143

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
SUPPLEMENTAL HOURLY LABOR SERVICES**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean Services	Supplemental Hourly Maintenance Services	Agency Wide	\$32.50/hour plus 10% Markup on Materials

(See Exhibit 21)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-143.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

7. Grant Writer – 2017 ROSS Service Coordinator

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-144

(OPERATING)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

GRANT WRITER – ROSS SERVICE COORDINATOR GRANT

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Comprehensive Grant Management	2017 ROSS Service Coordinator Grant	Central Office	\$4,000.00

(See Exhibit 25)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-144.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

8. Underground Drainage Work – Warren Manor, Gurnee – AMP 2

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-145

(OPERATING)

**INFORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
DRAINAGE PIPES – WARREN MANOR, GURNEE – AMP 2**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Ben Franklin	Drainage Pipes	Warren Manor, Gurnee/AMP 2	Not To Exceed \$3,900.00

(See Exhibit 26)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-145.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

9. Unit Turnaround – 35650 Laurel, Ingleside – AMP 5

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-146

(OPERATING)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 35650 LAUREL, INGLESIDE – AMP 5

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean	Unit Turnaround	35650 Laurel, Ingleside/AMP 5	Not To Exceed \$25,905.00

(See Exhibit 27)

After discussion Mr. Robinson moved, seconded by Mr. Considine to adopt Resolution 2017-146.

Roll Call Vote:

Ayes:Considine, Helton, Idleburg, Robinson, Valadez, Jordan.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on September 30, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Commissioner Roundtable - Discussion

This segment provided for discussion items as introduced by Commissioners.

Mr. Northern welcomed Commissioner John Idleburg to his first board meeting at LCHA. Mr. Northern explained Commissioner Idleburg represents the Zion, Winthrop Harbor, Wadsworth, Beach Park area. Commissioner Idleburg stated he was looking forward to working with the Board in making this a great organization.

Executive Session – Personnel Matters, Pending & Probable Litigation, Real Estate Transactions

At 9:57 a.m. Mr. Considine moved, seconded by Ms. Valadez, to go into Executive Session to discuss Personnel Matters, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Considine, Helton, Idleburg, Robinson, Valadez, Jordan. Nays: None. Absent and Not Voting: None. Motion Carries.

The Board returned to open session at 10:11 a.m. and roll call was taken. Present: Considine, Helton, Idleburg, Robinson, Valadez, Jordan. Absent: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Idleburg moved, seconded by Ms. Valadez to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 10:16 a.m.

Dr. H. Lee Jordan, Jr.
Chairman

David A. Northern, Sr.
Secretary/Treasurer
Executive Director/Chief Executive Officer