

The Special Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held October 29, 2018, at the Lake County Housing Authority Central Office, 33928 North US Highway 45, Grayslake, IL 60030.

Present: (Physically present unless noted otherwise.)  
Dr. H. Lee Jordan, Jr., Chairman  
Kevin Considine, Commissioner  
Scott Helton, Commissioner  
Diana O’Kelly, Commissioner

Absent: John Idleburg, Commissioner  
Curtis Robinson, Commissioner  
(Vacant) Commissioner

LCHA Staff: Lorraine Hocker, Executive Director/CEO  
Tiffany A. Gonzalez, Deputy Director  
Valerie Rogers, Executive Secretary

Others Present: Cara Gillette, Nan McKay & Associates

Posting of the notice of this meeting and the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice and agenda were posted prior to 8:00 a.m. on Thursday, October 25, 2018 at the principal office, 33928 North US Highway 45, Grayslake, IL 60030 and on the Agency’s website, [www.lakecountyha.org](http://www.lakecountyha.org). (See Exhibit 01)

#### ROLL CALL

Noting that a quorum of Commissioners was present, Chairman Jordan called the meeting to order at 8:19 a.m. Roll call was taken and the following Commissioners were present: Considine, Helton, O’Kelly, Jordan. Absent: Idleburg, Robinson. One Commissioner position is vacant.

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### PUBLIC COMMENT

Chairman Jordan opened the floor for public comment. No one requested to be heard.

#### NEW BUSINESS

##### Bid

##### Capital Fund

1. Environmental Review Services – All AMPs

After discussion, Ms. O’Kelly introduced the following Resolution:

**RESOLUTION NO. 2019-08**

**(CAPITAL FUND)**

**INFORMAL BID AWARD FOR PURCHASE OF  
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES  
ENVIRONMENTAL REVIEW SERVICES – ALL AMPS**

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bid is approved and the appropriate staff are authorized to issue purchase orders for said materials, labor and/or service.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Anderson Environmental	Environmental Review Services	All AMPS	\$1,300/Address

(See Exhibit 02)

After discussion Ms. O’Kelly moved, seconded by Mr. Considine to adopt Resolution 2019-08.

Roll Call Vote:

Ayes: .....Considine, Helton, O’Kelly, Jordan

Nays: .....None

Absent: .....Idleburg, Robinson

Abstain: .....None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on October 29, 2018.

**Executive Session – Self Evaluation – Discussion Only**

At 8:25 a.m. Mr. Considine moved, seconded by Mr. Helton, to go into Executive Session to discuss Self Evaluation, Practices and Procedures. The Board voted as follows: Ayes: Considine, Helton, O’Kelly, Jordan. Nays: None. Absent and Not Voting: Idleburg, Robinson. Motion Carries.

The Board returned to open session at 3:59 p.m. and roll call was taken. Present: Considine, Helton, O’Kelly, Jordan. Absent: Idleburg, Robinson.

ADJOURNMENT

There being no further business to come before the Board, Mr. Considine moved, seconded by Mr. Helton to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 4:00 p.m.

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Dr. H. Lee Jordan, Jr.  
Chairman

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Lorraine Hocker, Executive Director/CEO  
Secretary/Treasurer