#### HOUSING AUTHORITY OF THE COUNTY OF LAKE, ILLINOIS

#### RECORDING POLICY

Any person may record an open meeting of the Board of Commissioners. The Board of Commissioners is not obligated to provide electrical power for the recording equipment. Recording of the meetings shall not distract or disturb Board members, other meeting participants or members of the public.

The Chairman of the Board of Commissioners has designated the northwest area of the board room for all persons using recording equipment. The Chairman also restricts the movements of individuals using recording equipment to the media staging area (see figure). Setup time for recording equipment will be given five (5) minutes before the actual start of the meeting.

Adopted 2/17/11 Amended 12/19/13



# **Housing Authority of the County of Lake**

## **Recording Policy Attachment**

### Designated Area for Public's Use of Recording Equipment

