



BOARD OF COMMISSIONERS MEETING

MAY 21, 2026

Board Packet

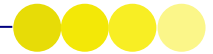
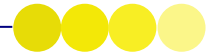


TABLE OF CONTENTS

Agenda	4
Financials	
April FY 2026 Financial Highlights	5
Budget Comparison.....	6
Balance Sheet	11
List of Bills over \$5,000	15
Public Housing Authority (PHA) Reports	
Key Management Indicators – All Programs	16
Resident Characteristics – All Programs	33
Housing Choice Voucher (HCV) Reports	
Voucher Utilization	45
HCV Monthly Report	46
Public Housing (PH) Reports	
Unit Availability & Occupancy.....	48
Aged Receivables	49
Work Order Analysis	50
Demolition & Disposition	51
Program & Agency Reports	
Procurement	52
Family Self Sufficiency (FSS) & Special Programs.....	53
Resident Opportunity & Self Sufficiency (ROSS).....	55
Housing Counseling.....	58
LCHA Human Resources	60
Executive Director Report.....	61
Resolutions on next page	

Resolutions

2026-19 Approving and Authorizing the Significant Amendment to the FY 2026 Annual PHA Plan	62
2026-20 Approval of a MOU Between LCHA & Lake County Workforce Development/Job Center of Lake County	72
2026-21 Authorization to Submit the Section 18 Disposition Application & Execute Sales Contracts for Eight (8) Properties in Gurnee, Lake Villa, Lindenhurst, Mundelein and Wauconda	112
2026-22 Approval of and Authorization to Submit the Capital Fund Program (CFP) 5-Year Action Plan (2025-2030) and the Capital Fund Program (CFP) FY 2026 Budget	114
2026-23 Approving the Special Duty Agreement with the Zion Police Department	116



**BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
Lake County Housing Authority
May 21, 2026
12:30 PM**

I. ROLL CALL

II. PUBLIC COMMENT

Public comments may be submitted verbally, by email to publiccomment@lakecountyha.org or by leaving a message at (847) 223-1170 ext. 2320. Public comments are limited to three minutes.

III. APPROVAL OF MINUTES

4/16/2026 Regular Meeting Minutes

IV. FINANCE REPORT & LIST OF ACCOUNTS PAYABLE

V. DEPARTMENT REPORTS & AGENCY UPDATES

VI. NEW BUSINESS

- A. RESOLUTION 2026-19 Approving and Authorizing the Significant Amendment to the FY 2026 Annual PHA Plan
- B. RESOLUTION 2026-20 Approval of a Memorandum of Understanding Between Lake County Housing Authority & Lake County Workforce Development/Job Center of Lake County
- C. RESOLUTION 2026-21 Authorization to Submit the Section 18 Disposition Application and Execute Sales Contracts for Eight (8) Properties in the Communities of: Gurnee, Lake Villa, Lindenhurst, Mundelein and Wauconda
- D. RESOLUTION 2026-22 Approval of and Authorization to Submit the Capital Fund Program (CFP) 5-Year Action Plan (2025-2030) and the Capital Fund Program (CFP) FY 2026 Budget
- E. RESOLUTION 2026-23 Resolution Approving the Special Duty Agreement with the Zion Police Department
- F. Commissioner Roundtable – Discussion of non-action items as initiated by members of the Board

VII. ADJOURNMENT



LCHA April FY 2026 Financial Highlights

Consolidated:

	Current Month			Year-to-date		
	Actual	Budget	Variance	Actual	Budget	Variance
Net Operating Income	(260,597)	290	(260,887)	(608,322)	2,028	(610,350)

Income YTD down \$161k to budget, down \$493k to prior year

Over Budget-

TPAs \$105k (increased IVT use)

FSS Grant \$152k (was not budgeted)

Below Budget-

Tenant Rent \$250k (over budgeted)

Public Housing Subsidy \$600k (less subsidy received)

CHC Grant Revenue \$295k (reduction in grants)

Notes

Expenses YTD over budget \$449k, down \$2.1M to prior year

Over Budget

Snow Removal Service \$108k

Port Out Payments \$490k

Under Budget

Salaries/Benefits \$215k

Balance Sheet Notes:

	Current Month	Prior Month	
Quick Ratio:	4.2	4.9	LCHA can meet short term obligations using most liquid assets
Current Ratio:	5.7	5.6	LCHA can meet short term obligations using current assets

	Current Month	Prior Month
Unrestricted Cash:	22.3	22.1M
Restricted Cash	NA	NA
Unrestricted Net Assets	35.5M	35.6M

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var
14000-4000	IT Hardware	\$ 6,443	\$ -	\$ (6,443)	#DIV/0!	\$ 6,443	\$ -	\$ (6,443)	#DIV/0!
29999-9999	Revenue & Expenses								
30000-0000	INCOME								
31000-0000	TENANT INCOME								
31010-0000	Rental Income								
31110-0000	Tenant Rent	\$ 174,263	\$ 204,987	\$ (30,724)	-15%	\$ 1,182,134	\$ 1,434,911	\$ (252,777)	-18%
31120-1000	Tenant Based Subsidy	\$ 4,801	\$ 12,197	\$ (7,396)	-61%	\$ 38,947	\$ 85,381	\$ (46,434)	-54%
31120-3000	Utility Reimbursement -59 & TC	\$ (1,299)	\$ (6,263)	\$ 4,964	-79%	\$ (25,016)	\$ (43,843)	\$ 18,827	-43%
31120-4000	Utility Reimbursement Recovery -PHA	\$ -	\$ (38)	\$ 38	-100%	\$ 655	\$ (263)	\$ 918	-350%
31120-5000	Utility Reimbursement Recovery -59 & TC	\$ -	\$ 53	\$ (53)	-100%	\$ -	\$ 368	\$ (368)	-100%
31130-0000	Less: Vacancies	\$ (11,388)	\$ (6,997)	\$ (4,390)	63%	\$ (78,934)	\$ (48,982)	\$ (29,952)	61%
31140-0000	Less: Concessions	\$ -	\$ -	\$ -	#DIV/0!	\$ (30)	\$ -	\$ (30)	#DIV/0!
31190-0000	Total Rental Income	\$ 166,377	\$ 203,939	\$ (37,562)	-18%	\$ 1,117,756	\$ 1,427,573	\$ (309,818)	-22%
31200-0000	Other Tenant Income								
31200-1000	Laundry and Vending	\$ 87	\$ 75	\$ 12	16%	\$ 87	\$ 523	\$ (436)	-83%
31200-2000	Cleaning Fee	\$ 675	\$ 1,052	\$ (377)	-36%	\$ 775	\$ 7,363	\$ (6,588)	-89%
31200-3000	Damages	\$ -	\$ 320	\$ (320)	-100%	\$ 2,212	\$ 2,243	\$ (31)	-1%
31200-4000	Late Charges	\$ 794	\$ 1,370	\$ (576)	-42%	\$ 5,116	\$ 9,587	\$ (4,471)	-47%
31200-5000	Legal Fees - Tenant	\$ -	\$ 247	\$ (247)	-100%	\$ 1,120	\$ 1,726	\$ (606)	-35%
31200-6000	NSF Charges	\$ 105	\$ 47	\$ 58	125%	\$ 280	\$ 327	\$ (47)	-14%
31200-7000	Excess Utility	\$ 489	\$ 1,294	\$ (805)	-62%	\$ 4,303	\$ 9,057	\$ (4,754)	-52%
31200-8000	Wireless Leases	\$ 10,050	\$ 14,332	\$ (4,282)	-30%	\$ 78,798	\$ 100,322	\$ (21,524)	-21%
31200-9000	Misc. Tenant Income	\$ 3,386	\$ 1,256	\$ 2,130	170%	\$ 10,017	\$ 8,790	\$ 1,227	14%
31200-9100	Pet Fee - Non reimbursable	\$ 200	\$ 100	\$ 100	100%	\$ 400	\$ 700	\$ (300)	-43%
31201-0000	Developer Fee Income	\$ -	\$ -	\$ -	#DIV/0!	\$ 26,967	\$ -	\$ 26,967	#DIV/0!
31210-0000	Tenant Payment Agreement (TPA) Rent	\$ (5,585)	\$ (449)	\$ (5,136)	1143%	\$ (30,947)	\$ (3,146)	\$ (27,801)	884%
31210-1000	Tenant Payment Agreement (TPA) Fraud	\$ 25,637	\$ 248	\$ 25,389	10241%	\$ 105,925	\$ 1,735	\$ 104,189	6004%
31210-2000	Tenant Payment Agreement (TPA) Other	\$ (92)	\$ -	\$ (92)	#DIV/0!	\$ 2,419	\$ -	\$ 2,419	#DIV/0!
31290-0000	Total Other Tenant Income	\$ 35,745	\$ 19,890	\$ 15,856	79.72	\$ 207,470	\$ 139,227	\$ 68,244	79.72
31990-0000	TOTAL TENANT INCOME	\$ 202,123	\$ 223,829	\$ (21,706)	-10%	\$ 1,325,226	\$ 1,566,800	\$ (241,574)	-15%
34000-0000	GRANT INCOME								
34010-0000	Subsidy Grants	\$ 70,328	\$ 198,618	\$ (128,290)	-65%	\$ 763,204	\$ 1,390,328	\$ (627,124)	-45%
34010-1000	CFP Operating Grants	\$ -	\$ 38,791	\$ (38,791)	-100%	\$ -	\$ 271,535	\$ (271,535)	-100%
34100-1000	Section 8 HAP Earned (VO)	\$ 3,598,865	\$ 3,458,333	\$ 140,532	4%	\$ 24,913,912	\$ 24,208,333	\$ 705,579	3%
34100-1050	Section 8 Mainstream HAP (DV)	\$ 78,594	\$ 75,071	\$ 3,523	5%	\$ 593,849	\$ 525,495	\$ 68,354	13%
34100-1060	Section 8 EHV HAP Earned (EH)	\$ (12,196)	\$ 51,453	\$ (63,649)	-124%	\$ 307,259	\$ 360,172	\$ (52,913)	-15%
34100-2000	Section 8 Admin Fee Income (AF)	\$ 310,489	\$ 306,811	\$ 3,678	1%	\$ 2,146,865	\$ 2,147,675	\$ (810)	0%
34100-2050	Section 8 Mainstream Admin Inc (8F)	\$ 10,751	\$ 5,927	\$ 4,824	81%	\$ 57,939	\$ 41,486	\$ 16,453	40%
34100-2060	Section 8 EHV Admin Fee Inc (EF)	\$ 6,191	\$ 8,333	\$ (2,142)	-26%	\$ 34,218	\$ 58,333	\$ (24,115)	-41%
34100-3000	FSS Grant Income	\$ 18,555	\$ -	\$ 18,555	#DIV/0!	\$ 151,802	\$ -	\$ 151,802	#DIV/0!
34100-3100	ROSS Grant Income	\$ 6,765	\$ -	\$ 6,765	#DIV/0!	\$ 50,795	\$ -	\$ 50,795	#DIV/0!
34100-4000	Port-In Admin Fees Earned	\$ 4,309	\$ 2,391	\$ 1,919	80%	\$ 27,929	\$ 16,735	\$ 11,195	67%
34100-5000	Section 8 EHV Issuance Fee	\$ -	\$ 4	\$ (4)	-100%	\$ -	\$ 29	\$ (29)	-100%
34100-5030	Section 8 EHV Service Fee	\$ -	\$ 16	\$ (16)	-100%	\$ -	\$ 115	\$ (115)	-100%
34100-6000	Port In HAP Earned	\$ 81,449	\$ 37,180	\$ 44,269	119%	\$ 498,261	\$ 260,259	\$ 238,002	91%
34150-0000	Other Government Grants	\$ 18,901	\$ 41,149	\$ (22,249)	-54%	\$ 320,154	\$ 288,045	\$ 32,108	11%
34150-1000	CHC Grant Revenue	\$ -	\$ 51,416	\$ (51,416)	-100%	\$ 32,611	\$ 359,912	\$ (327,301)	-91%

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var		
34200-2000	Capital Fund Grants - Hard - Amp 2	\$ -	\$ -	\$ -	#DIV/0!	\$ 13,721	\$ -	\$ 13,721	#DIV/0!		
34200-4000	Capital Fund Grants - Hard - Amp 4	\$ 23,070	\$ -	\$ 23,070	#DIV/0!	\$ 234,747	\$ -	\$ 234,747	#DIV/0!		
34990-0000	TOTAL GRANT INCOME	\$ 4,216,070	\$ 4,275,493	\$ (59,423)	-1%	\$ 30,147,266	\$ 29,928,453	\$ 218,813	1%		
36000-0000	OTHER INCOME										
36100-0000	Investment Income - Unrestricted	\$ 30,101	\$ 39,701	\$ (9,600)	-24%	\$ 214,957	\$ 277,906	\$ (62,949)	-23%		
36200-0000	Management Fee Income	\$ 32,301	\$ 32,048	\$ 253	1%	\$ 227,458	\$ 224,336	\$ 3,122	1%		
36200-0001	Management Fee Earned - HCV	\$ 64,248	\$ 55,070	\$ 9,178	17%	\$ 428,712	\$ 385,490	\$ 43,222	11%		
36200-0002	Management Fee Earned - HCV Mainstream	\$ -	\$ 1,183	\$ (1,183)	-100%	\$ 9,567	\$ 8,278	\$ 1,288	16%		
36200-0003	Management Fee Earned - HCV EHV	\$ 345	\$ 1,140	\$ (795)	-70%	\$ 2,438	\$ 7,977	\$ (5,540)	-69%		
36200-1000	Bookkeeping Fee Income	\$ 2,985	\$ 3,109	\$ (124)	-4%	\$ 21,038	\$ 21,760	\$ (722)	-3%		
36200-1001	Bookkeeping Fee Earned - HCV	\$ 22,133	\$ 20,636	\$ 1,497	7%	\$ 152,093	\$ 144,449	\$ 7,643	5%		
36200-1002	Bookkeeping Fee Earned - HCV Mainstream	\$ -	\$ 586	\$ (586)	-100%	\$ 3,240	\$ 4,102	\$ (862)	-21%		
36200-1003	Bookkeeping Fee Earned - HCV EHV	\$ 1,238	\$ 366	\$ 872	238%	\$ 8,211	\$ 2,564	\$ 5,647	220%		
36200-2000	Asset Management Fee Income	\$ 2,440	\$ 2,846	\$ (406)	-14%	\$ 17,390	\$ 19,923	\$ (2,533)	-13%		
36200-3000	CHC- Admin Fee earned	\$ 9,510	\$ 9,202	\$ 308	3%	\$ 47,550	\$ 64,416	\$ (16,866)	-26%		
36400-0000	Fraud Recovery-PHA	\$ -	\$ 1,949	\$ (1,949)	-100%	\$ -	\$ 13,640	\$ (13,640)	-100%		
36400-1000	Fraud Recovery-HUD	\$ -	\$ 1,949	\$ (1,949)	-100%	\$ -	\$ 13,640	\$ (13,640)	-100%		
36500-0000	Miscellaneous Other Income	\$ 438	\$ 13,668	\$ (13,230)	-97%	\$ 12,640	\$ 95,673	\$ (83,033)	-87%		
36990-0000	TOTAL OTHER INCOME	\$ 165,738	\$ 183,451	\$ (17,712)	-10%	\$ 1,145,292	\$ 1,284,155	\$ (138,862)	-11%		
39990-0000	TOTAL INCOME	\$ 4,583,931	\$ 4,682,773	\$ (98,841)	-2%	\$ 32,617,784	\$ 32,779,408	\$ (161,623)	0%		
40000-0000	EXPENSES										
41000-0000	ADMINISTRATIVE EXPENSES										
41009-9000	Administrative Salaries										
41100-0000	Administrative Salaries	\$ 205,867	\$ 238,771	\$ 32,904	14%	\$ 1,575,714	\$ 1,671,394	\$ 95,681	6%	Sal/Bene	\$215,410
41100-1000	Administrative Salaries - Mainstream	\$ 14	\$ 1,988	\$ 1,974	99%	\$ 15,164	\$ 13,915	\$ (1,249)	-9%		
41100-1100	Administrative Salaries - EHV	\$ 1,850	\$ 1,865	\$ 15	1%	\$ 10,390	\$ 13,052	\$ 2,662	20%		
41100-3000	Compensated Absences	\$ -	\$ 96	\$ 96	100%	\$ -	\$ 673	\$ 673	100%		
41100-4000	Employee Benefit Contribution-Admin	\$ 119,716	\$ 124,526	\$ 4,810	4%	\$ 744,684	\$ 871,684	\$ 127,000	15%		
41100-4001	Emp Benefit Cont-Admin Mainstream	\$ -	\$ 468	\$ 468	100%	\$ 3,337	\$ 3,274	\$ (63)	-2%		
41100-4002	Emp Benefit Cont-Admin EHV	\$ 402	\$ 431	\$ 29	7%	\$ 2,320	\$ 3,019	\$ 700	23%		
41109-9000	Total Administrative Salaries	\$ 327,849	\$ 368,145	\$ 40,296	11%	\$ 2,351,609	\$ 2,577,013	\$ 225,404	9%		
41300-0000	Legal Expense										
41300-1000	Pre 2004 Admin Fee Expense	\$ -	\$ (497)	\$ (497)	100%	\$ -	\$ (3,482)	\$ (3,482)	100%		
41300-2000	Court Costs	\$ -	\$ 121	\$ 121	100%	\$ -	\$ 845	\$ 845	100%		
41300-3000	Tenant Screening	\$ 15,238	\$ 2,620	\$ (12,618)	-482%	\$ 98,508	\$ 18,340	\$ (80,168)	-437%		
41300-4000	General Legal Expense	\$ 13,745	\$ 4,674	\$ (9,070)	-194%	\$ 19,786	\$ 32,720	\$ 12,934	40%		
41310-0000	Total Legal Expense	\$ 28,982	\$ 6,918	\$ (22,065)	-319%	\$ 118,294	\$ 48,424	\$ (69,870)	-144%		
41390-0000	Other Admin Expenses										
41400-0000	Staff Training	\$ 1,337	\$ 4,591	\$ 3,254	71%	\$ 26,169	\$ 32,137	\$ 5,968	19%		
41500-0000	Travel	\$ 5,934	\$ 3,696	\$ (2,238)	-61%	\$ 44,689	\$ 25,874	\$ (18,815)	-73%		
41700-0000	Accounting Fees	\$ 9,771	\$ 4,859	\$ (4,912)	-101%	\$ 66,212	\$ 34,011	\$ (32,201)	-95%		
41710-0000	Auditing Fees	\$ -	\$ 1,935	\$ 1,935	100%	\$ -	\$ 13,543	\$ 13,543	100%		
41720-0000	Port Out Admin Fee Paid	\$ 2,887	\$ 3,725	\$ 839	23%	\$ 19,936	\$ 26,077	\$ 6,140	24%		
41730-0000	Management Fee	\$ 30,761	\$ 46,401	\$ 15,639	34%	\$ 216,798	\$ 324,804	\$ 108,005	33%		
41730-0100	Management Fee - HCV	\$ 64,248	\$ 55,070	\$ (9,178)	-17%	\$ 428,712	\$ 385,490	\$ (43,222)	-11%		
41730-0150	Management Fee - HCV Mainstream	\$ -	\$ 1,183	\$ 1,183	100%	\$ 9,567	\$ 8,278	\$ (1,288)	-16%		

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var
41730-0160	Management Fee - HCV EHV	\$ 1,238	\$ 1,140	\$ (99)	-9%	\$ 8,211	\$ 7,977	\$ (234)	-3%
41730-1000	Bookkeeping Fee	\$ 2,985	\$ 4,061	\$ 1,076	26%	\$ 21,038	\$ 28,427	\$ 7,390	26%
41730-1100	Bookkeeping Fee - HCV	\$ 22,133	\$ 20,636	\$ (1,497)	-7%	\$ 152,093	\$ 144,449	\$ (7,643)	-5%
41730-1150	Bookkeeping Fee - HCV Mainstream	\$ -	\$ 586	\$ 586	100%	\$ 3,240	\$ 4,102	\$ 862	21%
41730-1160	Bookkeeping Fee - HCV EHV	\$ 345	\$ 366	\$ 21	6%	\$ 2,438	\$ 2,564	\$ 126	5%
41730-2000	Asset Management Fee	\$ 3,980	\$ 5,418	\$ 1,438	27%	\$ 28,050	\$ 37,923	\$ 9,873	26%
41740-0000	Marketing	\$ -	\$ 192	\$ 192	100%	\$ -	\$ 1,344	\$ 1,344	100%
41800-0000	Office Rent	\$ 368	\$ 32	\$ (336)	-1065%	\$ 2,573	\$ 221	\$ (2,352)	-1065%
41820-0000	Consultants	\$ -	\$ 420	\$ 420	100%	\$ -	\$ 2,942	\$ 2,942	100%
41890-0000	Total Other Admin Expenses	\$ 145,986	\$ 154,309	\$ 8,323	5%	\$ 1,029,724	\$ 1,080,163	\$ 50,439	5%
41900-0000	Miscellaneous Admin Expenses								
41900-1000	Membership and Fees	\$ 2,302	\$ 2,947	\$ 645	22%	\$ 22,918	\$ 20,630	\$ (2,289)	-11%
41900-2000	Publications	\$ 2,259	\$ 38	\$ (2,221)	-5800%	\$ 2,381	\$ 268	\$ (2,113)	-788%
41900-3000	Advertising	\$ -	\$ 480	\$ 480	100%	\$ (203)	\$ 3,358	\$ 3,561	106%
41900-4000	Office Supplies	\$ 37	\$ 1,801	\$ 1,764	98%	\$ 6,953	\$ 12,604	\$ 5,651	45%
41900-5000	Inspection Expense	\$ 6,363	\$ 2,568	\$ (3,794)	-148%	\$ 64,628	\$ 17,979	\$ (46,649)	-259%
41900-6000	Computer Parts	\$ -	\$ 10	\$ 10	100%	\$ -	\$ 67	\$ 67	100%
41900-7000	Telephone	\$ 4,967	\$ 5,972	\$ 1,005	17%	\$ 34,609	\$ 41,803	\$ 7,194	17%
41900-8000	Postage	\$ 5,263	\$ 2,806	\$ (2,457)	-88%	\$ 15,149	\$ 19,642	\$ 4,493	23%
41901-0000	Office Equipment Contracts	\$ 2,083	\$ 3,904	\$ 1,820	47%	\$ 14,058	\$ 27,325	\$ 13,267	49%
41901-1000	Printer Supplies	\$ -	\$ 36	\$ 36	100%	\$ -	\$ 249	\$ 249	100%
41901-2000	Software	\$ -	\$ -	\$ -	#DIV/0!	\$ 10,259	\$ -	\$ (10,259)	#DIV/0!
41901-3000	Internet	\$ 2,067	\$ 1,904	\$ (163)	-9%	\$ 11,869	\$ 13,327	\$ 1,459	11%
41901-4000	Cable/Video	\$ 692	\$ 733	\$ 40	6%	\$ 4,930	\$ 5,129	\$ 199	4%
41901-5000	Special Events	\$ 259	\$ 2,054	\$ 1,795	87%	\$ 15,239	\$ 14,378	\$ (861)	-6%
41901-7000	Temporary Administrative Labor	\$ 13,060	\$ 10,903	\$ (2,157)	-20%	\$ 46,674	\$ 76,321	\$ 29,647	39%
41901-8000	Small Office Equipment	\$ 1,291	\$ 730	\$ (562)	-77%	\$ 8,009	\$ 5,107	\$ (2,903)	-57%
41901-8100	IT Hardware and Equipment	\$ 18,375	\$ -	\$ (18,375)	#DIV/0!	\$ 22,774	\$ -	\$ (22,774)	#DIV/0!
41902-0000	Bank Fees	\$ 5,041	\$ 5,391	\$ 350	6%	\$ 34,690	\$ 37,735	\$ 3,045	8%
41902-1000	Sponsorships	\$ -	\$ 8	\$ 8	100%	\$ -	\$ 54	\$ 54	100%
41902-2000	Other Misc Admin Expenses	\$ 1,032	\$ 4,074	\$ 3,042	75%	\$ 12,153	\$ 28,518	\$ 16,366	57%
41910-0000	Total Miscellaneous Admin Expenses	\$ 65,091	\$ 46,356	\$ (18,735)	-40%	\$ 327,090	\$ 324,493	\$ (2,597)	-1%
41990-0000	TOTAL ADMINISTRATIVE EXPENSES	\$ 567,909	\$ 575,728	\$ 7,819	1%	\$ 3,826,716	\$ 4,030,093	\$ 203,377	5%
42000-0000	TENANT SERVICES								
42100-0000	Tenant Services Salaries	\$ 17,387	\$ -	\$ (17,387)	#DIV/0!	\$ 129,078	\$ -	\$ (129,078)	#DIV/0!
42100-1000	Employee Benefit Contributions-Tenant Svcs.	\$ 12,364	\$ (8)	\$ (12,372)	161299%	\$ 78,363	\$ (54)	\$ (78,416)	146054%
42300-1000	Tenant Relocation	\$ 1,760	\$ -	\$ (1,760)	#DIV/0!	\$ 6,030	\$ -	\$ (6,030)	#DIV/0!
42990-0000	TOTAL TENANT SERVICES EXPENSES	\$ 31,511	\$ (8)	\$ (31,518)	410930%	\$ 213,470	\$ (54)	\$ (213,524)	397698%
43000-0000	UTILITY EXPENSES								
43100-0000	Water	\$ 7,560	\$ 10,404	\$ 2,844	27%	\$ 55,215	\$ 72,828	\$ 17,613	24%
43200-0000	Electricity	\$ 12,601	\$ 12,872	\$ 271	2%	\$ 48,875	\$ 90,106	\$ 41,231	46%
43200-1000	Electricity-Vacant Units	\$ 1,088	\$ 694	\$ (394)	-57%	\$ 9,944	\$ 4,856	\$ (5,088)	-105%
43300-0000	Gas	\$ 12,580	\$ 7,875	\$ (4,705)	-60%	\$ 41,195	\$ 55,127	\$ 13,932	25%
43300-1000	Gas-Vacant Units	\$ 323	\$ 264	\$ (59)	-22%	\$ 3,484	\$ 1,846	\$ (1,638)	-89%
43320-0000	Tenant-Owed Utilities	\$ 307	\$ 2,022	\$ 1,715	85%	\$ 7,198	\$ 14,154	\$ 6,956	49%
43400-0000	Garbage/Trash Removal	\$ 5,366	\$ 5,345	\$ (21)	0%	\$ 37,944	\$ 37,412	\$ (531)	-1%
43900-0000	Sewer	\$ 6,178	\$ 7,385	\$ 1,207	16%	\$ 42,336	\$ 51,696	\$ 9,360	18%
43990-0000	TOTAL UTILITY EXPENSES	\$ 46,003	\$ 46,861	\$ 858	2%	\$ 246,191	\$ 328,025	\$ 81,834	25%

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var
44000-0000	MAINTENANCE AND OPERATIONAL EXPENSES								
44009-9000	General Maint Expense								
44100-0000	Maintenance Salaries	\$ 48,786	\$ 72,551	\$ 23,765	33%	\$ 386,049	\$ 507,856	\$ 121,807	24%
44100-1000	Maintenance Labor-Grounds	\$ -	\$ 60	\$ 60	100%	\$ (3,370)	\$ 420	\$ 3,790	902%
44100-4000	Maint. Empl. Rent Free Unit	\$ (1,468)	\$ 11	\$ 1,479	12909%	\$ (1,468)	\$ 80	\$ 1,548	1930%
44100-5000	Employee Benefit Contribution-Maint.	\$ 37,626	\$ 30,280	\$ (7,346)	-24%	\$ 162,486	\$ 211,959	\$ 49,473	23%
44110-0000	Maintenance Uniforms	\$ -	\$ 90	\$ 90	100%	\$ -	\$ 630	\$ 630	100%
44120-0000	Vehicle Gas	\$ -	\$ 419	\$ 419	100%	\$ 1,704	\$ 2,936	\$ 1,232	42%
44130-0000	Misc Vehicle Expenses	\$ 1,726	\$ 1,476	\$ (250)	-17%	\$ 5,570	\$ 10,329	\$ 4,758	46%
44190-0000	Total General Maint Expense	\$ 86,669	\$ 104,887	\$ 18,218	17%	\$ 550,971	\$ 734,210	\$ 183,239	25%
44200-0000	Materials								
44200-1000	Supplies-Grounds	\$ 257	\$ 70	\$ (187)	-270%	\$ 375	\$ 487	\$ 112	23%
44200-2000	Supplies-Appliance	\$ 6,865	\$ 6,556	\$ (309)	-5%	\$ 33,988	\$ 45,893	\$ 11,905	26%
44200-3000	Supplies-Decorating	\$ 4,679	\$ 758	\$ (3,921)	-517%	\$ 10,309	\$ 5,309	\$ (5,000)	-94%
44200-4000	Supplies-Electrical	\$ 2,187	\$ 1,932	\$ (255)	-13%	\$ 15,036	\$ 13,525	\$ (1,510)	-11%
44200-5000	Supplies-Exterminating	\$ -	\$ 46	\$ 46	100%	\$ -	\$ 319	\$ 319	100%
44200-6000	Supplies-Janitorial/Cleaning	\$ 9,644	\$ 2,573	\$ (7,071)	-275%	\$ 23,242	\$ 18,011	\$ (5,231)	-29%
44200-7000	Supplies-Maint/Repairs	\$ 21,104	\$ 13,033	\$ (8,071)	-62%	\$ 88,516	\$ 91,231	\$ 2,714	3%
44200-8000	Supplies-Plumbing	\$ 3,446	\$ 1,721	\$ (1,725)	-100%	\$ 16,622	\$ 12,044	\$ (4,578)	-38%
44200-9000	Tools and Equipment	\$ 1,769	\$ 971	\$ (798)	-82%	\$ 6,947	\$ 6,800	\$ (147)	-2%
44201-0000	Supplies - HVAC	\$ 1,482	\$ 877	\$ (606)	-69%	\$ 5,411	\$ 6,136	\$ 726	12%
44290-0000	Total Materials	\$ 51,434	\$ 28,536	\$ (22,897)	-80%	\$ 200,445	\$ 199,754	\$ (691)	0%
44300-0000	Contract Costs								
44300-1000	Contract-Safety	\$ 5,747	\$ 627	\$ (5,120)	-816%	\$ 34,109	\$ 4,391	\$ (29,718)	-677%
44300-2000	Contract-Appliance	\$ 224	\$ 144	\$ (80)	-56%	\$ 746	\$ 1,005	\$ 259	26%
44300-3000	Contract-Building Repairs	\$ 5,025	\$ 5,188	\$ 163	3%	\$ 32,749	\$ 36,316	\$ 3,567	10%
44300-5000	Contract-Decorating/Painting	\$ 22,695	\$ 446	\$ (22,248)	-4985%	\$ 25,045	\$ 3,124	\$ (21,920)	-702%
44300-6000	Contract-Electrical	\$ 233	\$ 5,067	\$ 4,834	95%	\$ 29,090	\$ 35,467	\$ 6,377	18%
44300-7000	Contract-Pest Control	\$ 4,230	\$ 2,810	\$ (1,420)	-51%	\$ 28,855	\$ 19,672	\$ (9,183)	-47%
44300-8000	Contract-Floor Covering	\$ -	\$ 202	\$ 202	100%	\$ -	\$ 1,412	\$ 1,412	100%
44300-9000	Contract-Grounds	\$ -	\$ 10,868	\$ 10,868	100%	\$ 34,428	\$ 76,078	\$ 41,650	55%
44301-0000	Contract-Janitorial/Cleaning	\$ -	\$ 5,267	\$ 5,267	100%	\$ 1,030	\$ 36,866	\$ 35,836	97%
44301-0001	Mold Remediation	\$ 8,000	\$ 899	\$ (7,101)	-790%	\$ 13,750	\$ 6,296	\$ (7,454)	-118%
44301-1000	Contract-Plumbing	\$ 9,905	\$ 15,370	\$ 5,465	36%	\$ 63,866	\$ 107,592	\$ 43,726	41%
44301-2000	Contract-Window Covering	\$ -	\$ 523	\$ 523	100%	\$ 639	\$ 3,660	\$ 3,020	83%
44301-3000	Contract-HVAC	\$ 6,138	\$ 5,971	\$ (167)	-3%	\$ 51,165	\$ 41,799	\$ (9,366)	-22%
44301-4000	Contract-Vehicle Maintenance	\$ -	\$ 1,579	\$ 1,579	100%	\$ -	\$ 11,052	\$ 11,052	100%
44301-5000	Contract-Equipment Rental	\$ -	\$ 148	\$ 148	100%	\$ 616	\$ 1,038	\$ 422	41%
44301-7000	Contract-Elevator Monitoring	\$ 2,808	\$ 5,120	\$ 2,311	45%	\$ 17,196	\$ 35,838	\$ 18,641	52%
44301-8000	Contract-Alarm Monitoring	\$ 11,305	\$ 3,080	\$ (8,226)	-267%	\$ 18,082	\$ 21,557	\$ 3,475	16%
44301-9000	Contract-Sprinkler Monitoring	\$ 1,486	\$ 3,486	\$ 2,000	57%	\$ 5,509	\$ 24,400	\$ 18,892	77%
44302-2000	Contract-IT Contracts	\$ 44,052	\$ 31,722	\$ (12,331)	-39%	\$ 263,802	\$ 222,053	\$ (41,748)	-19%
44302-3000	Contract-Consultants	\$ -	\$ 813	\$ 813	100%	\$ 7,483	\$ 5,691	\$ (1,792)	-31%
44308-0000	Contract - Vehicle Lease	\$ 6,862	\$ 7,171	\$ 308	4%	\$ 50,365	\$ 50,194	\$ (171)	0%
44309-0000	Contract-Security	\$ 3,322	\$ 1,347	\$ (1,975)	-147%	\$ 10,257	\$ 9,430	\$ (826)	-9%
44309-1000	Snow Removal Service	\$ 8,159	\$ 10,643	\$ 2,484	23%	\$ 182,759	\$ 74,503	\$ (108,256)	-145%
44309-9000	Contract Costs-Other	\$ 1,055	\$ 5,024	\$ 3,969	79%	\$ 15,650	\$ 35,165	\$ 19,514	55%
44390-0000	Total Contract Costs	\$ 141,246	\$ 123,514	\$ (17,732)	-14%	\$ 887,191	\$ 864,598	\$ (22,593)	-3%
44400-0000	Unit Repairs - Damages	\$ -	\$ 205	\$ 205	100%	\$ -	\$ 1,435	\$ 1,435	100%

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var
44500-0000	Vacancy Turnover	\$ -	\$ 9,781	\$ 9,781	100%	\$ 77,186	\$ 68,470	\$ (8,716)	-13%
44844-1480	CFP - Gen Cap Acty - Hard - Amp 4	\$ 23,070	\$ -	\$ (23,070)	#DIV/0!	\$ 66,946	\$ -	\$ (66,946)	#DIV/0!
44990-0000	TOTAL MAINTENANCE AND OPERATIONAL EXPENSES	\$ 302,419	\$ 266,924	\$ (35,495)	-13%	\$ 1,782,738	\$ 1,868,466	\$ 85,729	5%
45000-0000	GENERAL EXPENSES								
45100-0000	Worker's Comp Insurance	\$ 8,990	\$ 13,776	\$ 4,786	35%	\$ 90,399	\$ 96,429	\$ 6,030	6%
45101-0000	Property Insurance	\$ 13,462	\$ 18,388	\$ 4,926	27%	\$ 98,504	\$ 128,719	\$ 30,215	23%
45102-0000	Liability Insurance	\$ 3,104	\$ 3,603	\$ 499	14%	\$ 22,349	\$ 25,224	\$ 2,875	11%
45200-0000	Payments in Lieu of Taxes	\$ 11,322	\$ 15,121	\$ 3,799	25%	\$ 83,010	\$ 105,848	\$ 22,838	22%
45210-0000	Misc. Taxes/Licenses/Insurance	\$ 1,090	\$ (247)	\$ (1,337)	542%	\$ 5,719	\$ (1,726)	\$ (7,445)	431%
45700-0000	Bad Debt-Tenant Rents	\$ -	\$ 10,603	\$ 10,603	100%	\$ (5,042)	\$ 74,219	\$ 79,262	107%
45800-0000	HCV nonHAP Admin Expense	\$ 647	\$ 1,980	\$ 1,333	67%	\$ 2,392	\$ 13,861	\$ 11,469	83%
45850-0000	Port-In HAP Expense	\$ 81,359	\$ 37,180	\$ (44,179)	-119%	\$ 512,985	\$ 260,259	\$ (252,726)	-97%
45900-0000	Other General Expense	\$ -	\$ 2,290	\$ 2,290	100%	\$ -	\$ 16,027	\$ 16,027	100%
45900-1000	Radon Grant Expense	\$ 4,400	\$ 2,005	\$ (2,395)	-119%	\$ 31,072	\$ 14,034	\$ (17,038)	-121%
45990-0000	TOTAL GENERAL EXPENSES	\$ 124,375	\$ 104,699	\$ (19,675)	-19%	\$ 841,387	\$ 732,893	\$ (108,494)	-15%
47000-0000	HOUSING ASSISTANCE PAYMENTS								
47150-0000	Housing Assistance Payments	\$ 2,301,167	\$ 2,454,220	\$ 153,053	6%	\$ 16,211,539	\$ 17,179,541	\$ 968,002	6%
47150-0001	HAP Expense - EHV	\$ 53,602	\$ 51,453	\$ (2,149)	-4%	\$ 364,885	\$ 360,172	\$ (4,713)	-1%
47150-0002	HAP Expense - Mainstream	\$ 75,856	\$ 75,071	\$ (785)	-1%	\$ 513,992	\$ 525,495	\$ 11,503	2%
47150-0003	HAP Expense - FUP	\$ 273,957	\$ 270,686	\$ (3,271)	-1%	\$ 1,962,293	\$ 1,894,803	\$ (67,490)	-4%
47150-0004	HAP Expense - FUPY	\$ 1,785	\$ 2,539	\$ 754	30%	\$ 18,303	\$ 17,776	\$ (527)	-3%
47150-0005	HAP Expense - FUP09	\$ 17,028	\$ 17,306	\$ 278	2%	\$ 139,703	\$ 121,144	\$ (18,559)	-15%
47150-0006	HAP Expense - NED	\$ 79,747	\$ 83,849	\$ 4,102	5%	\$ 572,800	\$ 586,944	\$ 14,144	2%
47150-0008	HAP Expense - VASH	\$ 5,525	\$ 4,670	\$ (855)	-18%	\$ 31,867	\$ 32,688	\$ 821	3%
47150-0010	HAP Expense - Tenant Protection	\$ 77,693	\$ 46,737	\$ (30,956)	-66%	\$ 541,284	\$ 327,157	\$ (214,127)	-65%
47150-0011	HAP Expense - PBV	\$ 574,866	\$ 417,564	\$ (157,302)	-38%	\$ 3,839,218	\$ 2,922,949	\$ (916,269)	-31%
47150-1000	URP Expense	\$ 32,254	\$ 40,420	\$ 8,166	20%	\$ 230,717	\$ 282,938	\$ 52,221	18%
47150-1001	URP Expense - EHV	\$ 1,338	\$ 1,418	\$ 80	6%	\$ 7,254	\$ 9,923	\$ 2,669	27%
47150-1002	URP Expense - Mainstream	\$ 787	\$ 979	\$ 192	20%	\$ 4,967	\$ 6,850	\$ 1,883	27%
47150-1003	URP Expense - FUP	\$ 5,635	\$ 8,154	\$ 2,519	31%	\$ 40,615	\$ 57,077	\$ 16,462	29%
47150-1004	URP Expense - FUPY	\$ -	\$ 29	\$ 29	100%	\$ 179	\$ 204	\$ 25	12%
47150-1005	URP Expense - FUP09	\$ 56	\$ 100	\$ 44	44%	\$ 546	\$ 697	\$ 151	22%
47150-1006	URP Expense - NED	\$ 97	\$ 439	\$ 342	78%	\$ 1,116	\$ 3,075	\$ 1,959	64%
47150-1008	URP Expense - VASH	\$ -	\$ 26	\$ 26	100%	\$ -	\$ 179	\$ 179	100%
47150-1010	URP Expense - Tenant Protection	\$ 1,268	\$ 1,734	\$ 466	27%	\$ 10,645	\$ 12,136	\$ 1,491	12%
47150-1011	URP Expense - PBV	\$ 6,289	\$ 7,978	\$ 1,689	21%	\$ 43,141	\$ 55,843	\$ 12,702	23%
47150-2000	Port Out HAP Payments	\$ 184,144	\$ 92,520	\$ (91,624)	-99%	\$ 1,137,354	\$ 647,641	\$ (489,713)	-76%
47150-2001	Port Out HAP Exp - PBV	\$ 1,265	\$ 1,411	\$ 146	10%	\$ 8,855	\$ 9,879	\$ 1,024	10%
47150-2003	Port Out HAP Exp - FUP	\$ 11,460	\$ 5,601	\$ (5,859)	-105%	\$ 61,180	\$ 39,207	\$ (21,973)	-56%
47150-2005	Port Out HAP Exp - FUP 09	\$ 1,103	\$ 1,312	\$ 209	16%	\$ 7,718	\$ 9,181	\$ 1,463	16%
47150-2006	Port Out HAP Exp - Mainstream	\$ 4,536	\$ 418	\$ (4,119)	-986%	\$ 57,352	\$ 2,923	\$ (54,430)	-1862%
47150-2007	Port Out HAP Exp - NED	\$ 8,949	\$ 2,002	\$ (6,947)	-347%	\$ 48,751	\$ 14,012	\$ (34,739)	-248%
47150-2008	Port Out HAP Exp - TPV	\$ 8,573	\$ 763	\$ (7,810)	-1024%	\$ 50,446	\$ 5,340	\$ (45,106)	-845%
47150-3000	Port-Out Admin Fee Expense	\$ 5,586	\$ 1,501	\$ (4,085)	-272%	\$ 35,804	\$ 10,510	\$ (25,294)	-241%
47150-3001	Port-Out Admin Fee Exp - PBV	\$ 78	\$ 85	\$ 7	8%	\$ 553	\$ 594	\$ 42	7%
47150-3002	Port-Out Admin Fee Exp - FUP	\$ 505	\$ 223	\$ (282)	-127%	\$ 3,000	\$ 1,558	\$ (1,442)	-93%
47150-3004	Port-Out Admin Fee Exp - FUP 09	\$ 70	\$ 99	\$ 29	29%	\$ 474	\$ 694	\$ 220	32%
47150-3005	Port-Out Admin Fee Exp - Mainstream	\$ 156	\$ 33	\$ (123)	-368%	\$ 1,595	\$ 234	\$ (1,362)	-583%

All programs (.all)

Balance Sheet (With Period Change)

Period = Oct 2025-Apr 2026

Book = Accrual

		Balance	Beginning	Net	Beginning
		Mar-26	Oct-25	Change	Apr-25
09999-9000	All				
10000-0000	ASSETS				
10010-0000	CURRENT ASSETS				
11000-0000	CASH				
11100-0000	Unrestricted Cash				
11111-0000	Cash Operating 1	\$ 20,705,555	\$ 15,518,297	\$ 5,187,258	\$ 14,608,388
11112-0000	Cash Operating 2	\$ 156,144	\$ 1,590,015	\$ (1,433,871)	\$ 1,521,871
11113-0000	Cash Operating 3	\$ 1,387,896	\$ 1,387,896	\$ -	\$ (97,156)
11114-0000	Cash Operating 4	\$ 10,999	\$ 10,996	\$ 2	\$ 10,995
11119-9000	Total Unrestricted Cash	\$ 22,260,593	\$ 18,507,204	\$ 3,753,389	\$ 16,044,098
11120-0000	Restricted Cash				
11120-2000	Cash Restricted-FSS Escrow	\$ 432,314	\$ 568,382	\$ (136,068)	\$ 835,969
11120-3000	Cash Restricted-HAP	\$ (3,632,386)	\$ (2,677,834)	\$ (954,552)	\$ (716,428)
11120-4000	Cash Restricted-FSS Forfeitures	\$ 148,896	\$ 125,161	\$ 23,735	\$ 83,275
11129-9000	Total Restricted Cash	\$ (3,051,176)	\$ (1,984,291)	\$ (1,066,885)	\$ 202,816
11190-0000	TOTAL CASH	\$ 19,209,417	\$ 16,522,913	\$ 2,686,504	\$ 16,246,914
11200-0000	ACCOUNTS AND NOTES RECEIVABLE				
11220-0000	A/R - Tenants	\$ 145,668	\$ 118,377	\$ 27,292	\$ 178,628
11220-1000	Allowance for Doubtful Accounts-Tenants	\$ (56,142)	\$ (56,142)	\$ -	\$ (68,829)
11220-2000	A/R - Tenant Payment Agreement (TPA)	\$ 170,064	\$ 92,667	\$ 77,397	\$ 82,615
11231-0000	Fraud Recovery	\$ 496,202	\$ 496,202	\$ -	\$ 496,202
11231-1000	Allowance For Doubtful - Fraud	\$ (547,998)	\$ (547,998)	\$ -	\$ (547,998)
11290-0000	A/R -Other	\$ 388,952	\$ 167,394	\$ 221,558	\$ 464,209
11300-0000	A/R Port Ins	\$ 332,361	\$ 218,075	\$ 114,286	\$ 128,995
11310-0000	A/R Port In Suspense	\$ (50,095)	\$ (37,259)	\$ (12,836)	\$ (25,290)
11350-1000	A/R-HUD	\$ 789,515	\$ 3,137,677	\$ (2,348,162)	\$ 3,650
11350-3000	A/R -Other Government	\$ 370,314	\$ 614,833	\$ (244,519)	\$ 237,322
11400-0000	Note Receivable - Brookstone at Cole Park - Construction Int	\$ 110,350	\$ 110,350	\$ -	\$ 110,350
11400-0001	Note Receivable - Brookstone at Cole Park - LCHA #1	\$ 1,545,455	\$ 1,545,455	\$ -	\$ 1,545,455
11400-0003	Note Receivable - Brookstone at Cole Park - LCHA #2	\$ 293,625	\$ 293,625	\$ -	\$ 293,625
11400-0004	Note Receivable - Regency at Cole Park - LCHA	\$ 454,545	\$ 454,545	\$ -	\$ 454,545
11450-0000	Accrued Interest Receivable	\$ 327,798	\$ 299,568	\$ 28,231	\$ 271,417
11490-0000	TOTAL ACCOUNTS AND NOTES RECEIVABLE	\$ 4,770,614	\$ 6,907,369	\$ (2,136,755)	\$ 3,624,894
11600-0000	OTHER CURRENT ASSETS				
12110-0000	Prepaid Expenses and Other Assets	\$ 199,500	\$ 172,366	\$ 27,134	\$ 159,173
12110-1000	Prepaid Insurance	\$ 61,881	\$ 93,171	\$ (31,290)	\$ 68,074
12600-0000	Inventories-Materials	\$ 35,957	\$ 34,768	\$ 1,188	\$ 25,857
12700-0000	Inventories-Equipment	\$ 15,324	\$ 11,479	\$ 3,844	\$ 10,335
12750-0000	Allowance for Obsolete Inventories	\$ (890)	\$ (890)	\$ -	\$ (890)
12950-0000	Interprogram-Due From	\$ 162,768	\$ 242,333	\$ (79,565)	\$ 491,541
12950-1000	Legacy Interprogram-Due From	\$ 1,243,289	\$ 1,243,289	\$ -	\$ 4,372,815
12990-0000	TOTAL OTHER CURRENT ASSETS	\$ 1,717,829	\$ 1,796,517	\$ (78,688)	\$ 5,126,905
13000-0000	TOTAL CURRENT ASSETS	\$ 25,697,861	\$ 25,226,799	\$ 471,061	\$ 24,998,713
14000-0000	NONCURRENT ASSETS:				
14000-1000	FIXED ASSETS				
14000-5000	Land	\$ 3,916,507	\$ 3,916,507	\$ -	\$ 3,916,507
14000-6000	Buildings	\$ 31,280,315	\$ 31,825,754	\$ (545,439)	\$ 33,859,373
14000-7000	Vehicles	\$ 185,574	\$ 185,574	\$ -	\$ 185,574
14000-8000	Furniture and Equipment	\$ 1,504,782	\$ 1,488,518	\$ 16,264	\$ 1,474,725
14001-0000	Site Improvement	\$ 3,929,103	\$ 3,929,103	\$ -	\$ 3,929,103
14001-0001	Construction-Work in Progress	\$ 2,456,315	\$ 2,456,315	\$ -	
14042-1408	CFP - Mgmt Improve - Hard - Amp 2				\$ 4,110
14042-1410	CFP - Administration - Hard - Amp 2	\$ (7,000)	\$ -	\$ (7,000)	\$ 386,753

All programs (.all)

Balance Sheet (With Period Change)

Period = Oct 2025-Apr 2026

Book = Accrual

		Balance	Beginning	Net	Beginning
		Mar-26	Oct-25	Change	Apr-25
14043-1408	CFP - Mgmt Improve - Hard - Amp 3				\$ 5,872
14043-1410	CFP - Administration - Hard - Amp 3	\$ (207,691)	\$ -	\$ (207,691)	
14043-1480	CFP - Gen Cap Acty - Hard - Amp 3				\$ 408,419
14044-1480	CFP - Gen Cap Acty - Hard - Amp 4	\$ 171,241	\$ -	\$ 171,241	\$ 514,859
14045-1480	CFP - Gen Cap Acty - Hard - Amp 5				\$ 5,620
14050-1000	Accum Depreciation-Buildings	\$ (27,878,768)	\$ (28,375,403)	\$ 496,635	\$ (29,624,994)
14050-2000	Accum Depreciation-Vehicles	\$ (185,674)	\$ (185,674)	\$ -	\$ (185,674)
14050-3000	Accum Depreciation-Furn & Equip Admin	\$ (1,099,453)	\$ (1,099,453)	\$ -	\$ (1,072,457)
14050-4000	Accum Depreciation-Leashold Improvements	\$ (3,744,474)	\$ (3,744,474)	\$ -	\$ (3,712,922)
14200-0000	TOTAL FIXED ASSETS	\$ 10,320,777	\$ 10,396,767	\$ (75,990)	\$ 10,094,868
14990-0000	TOTAL NONCURRENT ASSETS	\$ 10,320,777	\$ 10,396,767	\$ (75,990)	\$ 10,094,868
19990-0000	TOTAL ASSETS	\$ 36,018,638	\$ 35,623,567	\$ 395,071	\$ 35,093,581
20000-0000	LIABILITIES & EQUITY				
20010-0000	LIABILITIES:				
21000-0000	CURRENT LIABILITIES:				
21110-0000	A/P Vendors and Contractors	\$ (26,894)	\$ (85,277)	\$ 58,383	\$ (111,641)
21140-0000	Tenant Security Deposits	\$ 189,825	\$ 185,638	\$ 4,187	\$ 199,599
21140-2000	Security Deposit Clearing Account	\$ (881)	\$ (881)	\$ -	
21140-3100	Pet Fee - one time non reimbursable	\$ 300	\$ 300	\$ -	\$ 300
21150-0000	A/P Other	\$ 411,144	\$ 229,814	\$ 181,330	\$ 486,953
21170-3000	A/P-Misc. Payroll Withholdings	\$ 13,932	\$ 5,383	\$ 8,549	\$ 297
21170-4000	A/P-Federal Tax Withholding	\$ (41,511)	\$ (22,587)	\$ (18,924)	\$ (14,629)
21170-5000	A/P-State Tax Withholding - IL	\$ 12,209	\$ 12,209	\$ -	\$ 12,209
21170-6000	A/P-Payroll FICA Withholding -Employee	\$ (31,073)	\$ (10,659)	\$ (20,413)	
21170-7000	A/P-Payroll FICA Withholding -Employer	\$ (0)	\$ (0)	\$ -	\$ (0)
21170-8000	A/P-Payroll Vol Life/AD&D	\$ (1,383)	\$ (1,814)	\$ 432	\$ (1,371)
21170-9000	A/P-Payroll State Unemployment Tax	\$ (6,796)	\$ (6,796)	\$ -	\$ (6,796)
21171-0000	A/P-Payroll 457 Deductions	\$ 1,700	\$ 700	\$ 1,000	\$ 650
21171-1000	A/P-Payroll 457 Loan	\$ (5,462)	\$ (4,512)	\$ (950)	\$ (3,650)
21171-2000	A/P-Payroll AXA Pension Deferred	\$ 125,108	\$ 88,759	\$ 36,349	\$ 87,129
21171-3000	A/P-Payroll AXA Pension Vested	\$ 78,389	\$ 71,288	\$ 7,101	\$ 67,777
21171-3500	A/P-Payroll AXA Loan	\$ 5,949	\$ 5,949	\$ -	\$ 5,949
21171-4000	A/P-Payroll Employee Health	\$ 28,330	\$ 6,720	\$ 21,610	\$ (769)
21171-5000	A/P-Payroll Employee Vision	\$ 13,517	\$ 14,231	\$ (715)	\$ 13,597
21171-6000	A/P-Payroll Employee Dental	\$ 32,970	\$ 12,528	\$ 20,442	\$ 2,435
21171-7000	A/P-Payroll AFLAC Pre Tax	\$ 18,362	\$ 12,601	\$ 5,761	\$ 8,425
21171-7500	A/P-Payroll AFLAC Post Tax	\$ 48,163	\$ 45,137	\$ 3,026	\$ 42,124
21171-8000	A/P-Payroll ROTH 401k	\$ 3,910	\$ 4,897	\$ (987)	\$ 5,397
21190-0000	A/P-Payroll Garnishment	\$ (19,855)	\$ (20,988)	\$ 1,133	\$ (20,062)
21199-0000	Other Current Liabilities	\$ 5,888	\$ 5,888	\$ -	\$ 240
21199-1000	Accrued Payable	\$ 69,256	\$ 241,405	\$ (172,149)	\$ 35,958
21350-0000	Accrued Payroll & Payroll Taxes	\$ -	\$ 168,824	\$ (168,824)	
21370-0000	Accrued PILOT	\$ 571,433	\$ 488,423	\$ 83,010	\$ 547,472
21450-0000	Interprogram-Due To	\$ 139,825	\$ 219,390	\$ (79,565)	
21450-1000	Legacy Interprogram-Due To	\$ 1,245,728	\$ 1,245,728	\$ -	\$ 4,375,253
21500-0000	Suspense	\$ (97,257)	\$ 86	\$ (97,343)	
21500-4000	Tenant-Based Subsidy Suspense Clearing	\$ 947	\$ 947	\$ -	\$ 947
21500-5000	Unearned Revenue	\$ 1,049,443	\$ 1,049,443	\$ -	\$ 1,000,028
22400-0000	Tenant Prepaid Rents	\$ 55,155	\$ 47,821	\$ 7,334	\$ 40,928
22400-5000	FSS Forfeitures	\$ (2,060)	\$ -	\$ (2,060)	
22410-0000	Unclaimed Property	\$ 131,508	\$ 131,508	\$ -	
22600-0000	Accrued Compensated Absences-Current	\$ 104,198	\$ 104,198	\$ -	\$ 103,261
22990-0000	TOTAL CURRENT LIABILITIES	\$ 4,124,017	\$ 4,246,301	\$ (122,284)	\$ 7,338,603

All programs (.all)

Balance Sheet (With Period Change)

Period = Oct 2025-Apr 2026

Book = Accrual

		Balance	Beginning	Net	Beginning
		Mar-26	Oct-25	Change	Apr-25
23000-0000	NONCURRENT LIABILITIES:				
23050-0000	Accrued Compensated Absences-LT				\$ 73,295
23070-0000	FSS Escrow	\$ 1,185,718	\$ 1,035,956	\$ 149,761	\$ 978,114
23070-0001	FSS Escrow - PBV	\$ 18,720	\$ 10,709	\$ 8,011	\$ 6,991
23070-0004	FSS Escrow - EHV	\$ 2,830	\$ 818	\$ 2,012	\$ 666
23070-0005	FSS Escrow - FUP	\$ 26,480	\$ 10,916	\$ 15,564	\$ 60,928
23070-0006	FSS Escrow - FUPY	\$ 80	\$ 65	\$ 16	\$ 47
23070-0007	FSS Escrow - FUP 09	\$ (60,021)	\$ (23,515)	\$ (36,506)	\$ 25,064
23070-0008	FSS Escrow - Mainstream	\$ 4,243	\$ 2	\$ 4,241	
23070-0009	FSS Escrow - NED	\$ 3,193	\$ -	\$ 3,193	
23070-0010	FSS Escrow - TPV	\$ (27,884)	\$ (24,487)	\$ (3,396)	\$ (25,479)
23101-0000	Loan Payable - 1	\$ 7,762	\$ 7,762	\$ -	\$ 7,762
23102-0000	Loan Payable - 2	\$ 6,572	\$ 6,572	\$ -	\$ 6,572
23990-0000	TOTAL NONCURRENT LIABILITIES	\$ 1,167,695	\$ 1,024,799	\$ 142,896	\$ 1,133,961
24990-0000	TOTAL LIABILITIES	\$ 5,291,711	\$ 5,271,099	\$ 20,612	\$ 8,472,564
28000-0000	EQUITY				
28010-0000	CONTRIBUTED CAPITAL				
28020-0000	Contributed Capital	\$ 438,697	\$ 438,697	\$ -	\$ 438,697
28059-9000	TOTAL CONTRIBUTED CAPITAL	\$ 438,697	\$ 438,697	\$ -	\$ 438,697
28070-0000	RESERVED FUND BALANCE				
28070-1000	Reserved for Operating Activities	\$ 12,973	\$ 12,973	\$ -	\$ 12,973
28080-0000	TOTAL RESERVED FUND BALANCE	\$ 12,973	\$ 12,973	\$ -	\$ 12,973
28090-0000	RETAINED EARNINGS:				
28090-1000	Invested in Capital Assets-Net of Debt	\$ 14,260,987	\$ 14,260,987	\$ -	\$ 14,260,987
28090-2000	Retained Earnings-Unrestricted Net Assets	\$ 14,977,052	\$ 14,602,713	\$ 374,339	\$ 10,871,263
28090-3000	Retained Earnings-Restricted Net Assets	\$ 1,037,098	\$ 1,037,098	\$ -	\$ 1,037,098
28099-9000	TOTAL RETAINED EARNINGS:	\$ 30,275,137	\$ 29,900,798	\$ 374,339	\$ 26,169,347
28990-0000	TOTAL EQUITY	\$ 30,726,807	\$ 30,352,467	\$ 374,339	\$ 26,621,017
29990-0000	TOTAL LIABILITIES AND EQUITY	\$ 36,018,518	\$ 35,623,567	\$ 394,951	\$ 35,093,581
99999-9000	TOTAL OF ALL	\$ 120	\$ -	\$ 120	

All programs (.all)
Budget Comparison (with PTD)

Period = Oct 2025-Apr 2026

Book = Accrual

		MTD Actual	MTD Budget	Variance	% Var	PTD Actual	PTD Budget	Variance	% Var
47150-3006	Port-Out Admin Fee Exp - NED	\$ 469	\$ 87	\$ (382)	-440%	\$ 2,407	\$ 608	\$ (1,799)	-296%
47150-3007	Port-Out Admin Fee Exp - TPV	\$ 283	\$ 27	\$ (257)	-968%	\$ 1,868	\$ 186	\$ (1,682)	-906%
47150-4000	Port-Out Other Expense	\$ -	\$ 4	\$ 4	100%	\$ -	\$ 25	\$ 25	100%
47150-6000	FSS Escrow Payments	\$ 27,709	\$ 24,474	\$ (3,235)	-13%	\$ 203,072	\$ 171,318	\$ (31,754)	-19%
47150-6001	FSS Escrow Exp - PBV	\$ 2,470	\$ 724	\$ (1,746)	-241%	\$ 7,862	\$ 5,069	\$ (2,793)	-55%
47150-6003	FSS Escrow Exp - EHV	\$ 500	\$ 66	\$ (434)	-653%	\$ 2,000	\$ 465	\$ (1,535)	-330%
47150-6004	FSS Escrow Exp - FUP	\$ 2,360	\$ 6,640	\$ 4,280	64%	\$ 27,989	\$ 46,479	\$ 18,490	40%
47150-6006	FSS Escrow Exp - FUP 09	\$ 1,945	\$ 2,461	\$ 516	21%	\$ 10,498	\$ 17,228	\$ 6,730	39%
47150-6007	FSS Escrow Exp - Mainstream	\$ -	\$ -	\$ -	#DIV/0!	\$ 4,221	\$ -	\$ (4,221)	#DIV/0!
47150-6008	FSS Escrow Exp - NED	\$ 1,051	\$ -	\$ (1,051)	#DIV/0!	\$ 3,189	\$ -	\$ (3,189)	#DIV/0!
47150-6009	FSS Escrow Exp - TPV	\$ 151	\$ (30)	\$ (181)	601%	\$ (3,410)	\$ (211)	\$ 3,199	-1518%
47150-7000	Housing Counseling Program Expenses	\$ -	\$ 62,489	\$ 62,489	100%	\$ 107,764	\$ 437,426	\$ 329,661	75%
47990-0000	TOTAL HOUSING ASSISTANCE PAYMENTS	\$ 3,772,313	\$ 3,688,279	\$ (84,034)	-2%	\$ 26,315,604	\$ 25,817,955	\$ (497,649)	-2%
48990-0000	TOTAL OPERATING EXPENSES	\$ 4,844,528	\$ 4,682,483	\$ (162,046)	-3%	\$ 33,226,106	\$ 32,777,379	\$ (448,727)	-1%
49990-0000	NET OPERATING INCOME	\$ (260,597)	\$ 290	\$ (260,887)		\$ (608,322)	\$ 2,028	\$ (610,350)	
50000-0000	NON-OPERATING ITEMS								
51000-1000	Depreciation -Buildings	\$ -	\$ 62,398	\$ 62,398	100%	\$ -	\$ 436,784	\$ 436,784	100%
51000-2000	Depreciation -Furn,Equip,Machinery-Dwellings	\$ -	\$ 2,445	\$ 2,445	100%	\$ -	\$ 17,114	\$ 17,114	100%
51000-3000	Depreciation -Furn,Equip,Machinery-Admin.	\$ -	\$ 1,271	\$ 1,271	100%	\$ -	\$ 8,896	\$ 8,896	100%
51000-4000	Depreciation-Leashold Improvements	\$ -	\$ 7,243	\$ 7,243	100%	\$ -	\$ 50,703	\$ 50,703	100%
51000-5000	Depreciation-Vehicles	\$ -	\$ 525	\$ 525	100%	\$ -	\$ 3,673	\$ 3,673	100%
52100-0000	Operating Transfers OUT	\$ -	\$ -	\$ -	#DIV/0!	\$ 214,691	\$ -	\$ (214,691)	#DIV/0!
52100-2000	Operating Transfer In from CFP	\$ -	\$ 2,874	\$ 2,874	100%	\$ (214,691)	\$ 20,117	\$ 234,809	1167%
52300-0000	Gain/Loss on Sale of Fixed Assets	\$ -	\$ (314,013)	\$ (314,013)	100%	\$ (1,002,154)	\$ (2,198,093)	\$ (1,195,939)	54%
52310-0000	Pre 2004 Admin Fee Expense	\$ -	\$ 51,157	\$ 51,157	100%	\$ 26,300	\$ 358,101	\$ 331,801	93%
52310-1000	Extraordinary Expense	\$ -	\$ 3,377	\$ 3,377	100%	\$ -	\$ 23,637	\$ 23,637	100%
52320-0000	Gain/Loss from Sale Disposition of Real Property	\$ -	\$ 150	\$ 150	100%	\$ (13,250)	\$ 1,050	\$ 14,300	1362%
59990-0000	TOTAL NON-OPERATING ITEMS	\$ -	\$ (182,574)	\$ (182,574)	100%	\$ (989,104)	\$ (1,278,018)	\$ (288,914)	23%
90000-0000	NET INCOME	\$ (260,597)	\$ 182,864	\$ (443,461)		\$ 380,782	\$ 1,280,046	\$ (899,264)	

Period: From 04/2026 to 04/2026

Check #	Bank Code	Payee Name	Check Date	Payment Method	Property	Amount
44	capfund	Riverside Mangement & Leasing Corp	4/2/2026	EFT	cfp50124	21,086.00
415	cocc	Applegate & Thorne-Thomsen, PC	4/15/2026	EFT	cocc	8,296.00
2023	cocc	Blue Cross & Blue Shield Of Il	4/7/2026	Check	*	73,514.87
2025	cocc	Enterprise Fleet Management	3/31/2026	Check	*	6,118.12
2073	cocc	Enterprise Fleet Management	4/30/2026	Check	*	6,862.35
2043	cocc	Home Depot Credit Services	4/15/2026	Check	*	5,175.76
2053	cocc	Home Depot Credit Services	4/21/2026	Check	*	5,212.45
2012	cocc	PNC Bank	3/31/2026	Check	*	13,237.24
2026	cocc	PNC Bank	2/28/2026	Check	*	7,762.57
2075	cocc	PNC Bank	4/30/2026	Check	*	4,173.97
410	cocc	Webit Services Inc	4/9/2026	EFT	*	33,131.64
139	hcvfsse	FSS Graduate	4/15/2026	Check	voufup09	47,271.40
42800	lrph	Nicor Gas	4/15/2026	Check	bht	5,218.23
1759	lrph	Webit Services Inc	4/9/2026	EFT	jkm	6,442.83
28874	voucher	McCright & Associates, LLC	4/28/2026	EFT	hcvadmin	6,287.70
6485	voucher	Rentgrow	4/27/2026	Check	*	13,959.00

Key Management Indicators (KMI)

Program Type: All Relevant Programs

Effective Dates Included: 01/01/2025 through 04/30/2026

Property: Waitlist Property, , RCPHA Default, , Conventional Property Template, Affordable Housing Template, PH - Shiloh Towers, PH - Hawley Manor, PH - Warren Manor, PH - Beach Haven Towers, PH - Millview Manor, PH - John Kuester Manor, PH - Orchard Manor, PH - Scattered Sites East, PH - Scattered Sites West, LCHA Rentals, Marion Jones Relocation, OIG Witness Protection, Olmstead Class - SRN - (leaving program), Voucher - Tenant Protected Voucher, Voucher - VASH, voufup - Family Unification Program, Voucher - FUP 2009, Voucher - FUPY, Voucher - EHV, Voucher - NED, Voucher - Housing Choice Voucher, Voucher - Project Based, Voucher - Mainstream, Voucher - Enhanced, PBV - A Safe Place I, PBV - A Safe Place II, PBV - Brookstone Coles Park, PBV - Colonial Park, PBV - Fairhaven Crossing, PBV - Library Lane, PBV - Regency Coles Park, PBV - Woodstone Apts., PBV - Lake Front Sr. Res, PBV - Tiffany Apts., PBV - Lake Zurich, PBV - Mundelein Sr. Apts, PBV - Beech Street Sr. Lofts, PBV - Rosewood, Central Office Cost Center, Midlothian, All programs, HCV Administrative Fees - NON HAP, Port Outs, Housing Counseling, Business Activities, Aim North, IL01P056501-20 Cap Fund, IL01P056501-21 Cap Fund, IL01P056501-22 Cap Fund, IL01P056501-23 Cap Fund, Capital Funds, All Public Housing Units, Voucher - Fair Share, , FSS Grant Program, IL01P056501-24 Cap Fund, PBV- Starling Senior Apartments, IL01P056501-25 Cap Fund, Permanent Supportive Housing through the Continuum of Care, PBV - Eve B. Lee Place, LP

Families Reported

Families Reported

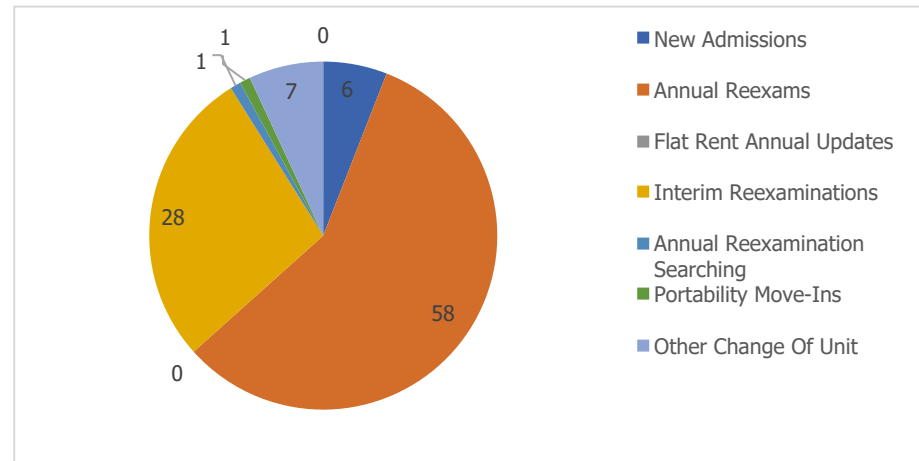
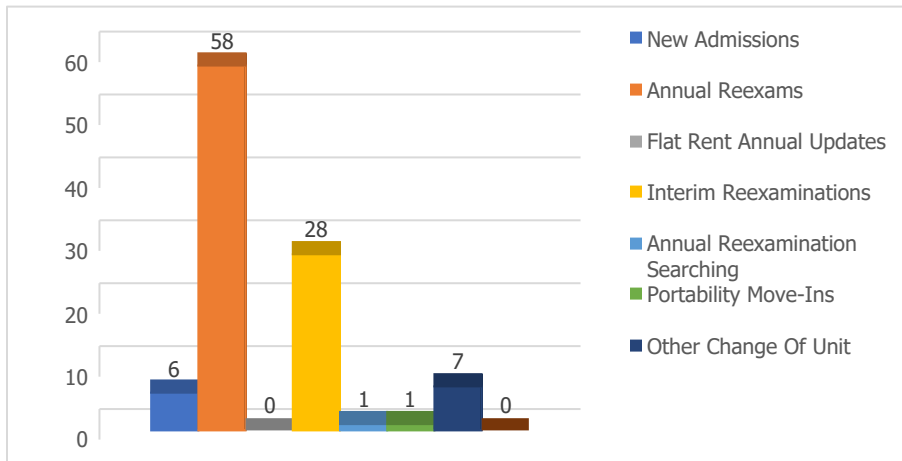
50058s Received (#)	End Of Participation (#)	Portability Move-Outs (#) (Vouchers Only)
2,682	343	86

Distribution by Families Reported *** Some families may be included in multiple categories ***

New Admissions (%)	Annual Reexams (%)	Flat Rent Annual Updates (%) (Public Housing Only)	Interim Reexaminations (%)	Annual Reexamination Searching (%) (Vouchers Only)	Portability Move-Ins (%) (Vouchers only)	Other Change Of Unit (%)
6	58	0	28	1	1	7

Historical Adjustments (%)

0



Discrepancies

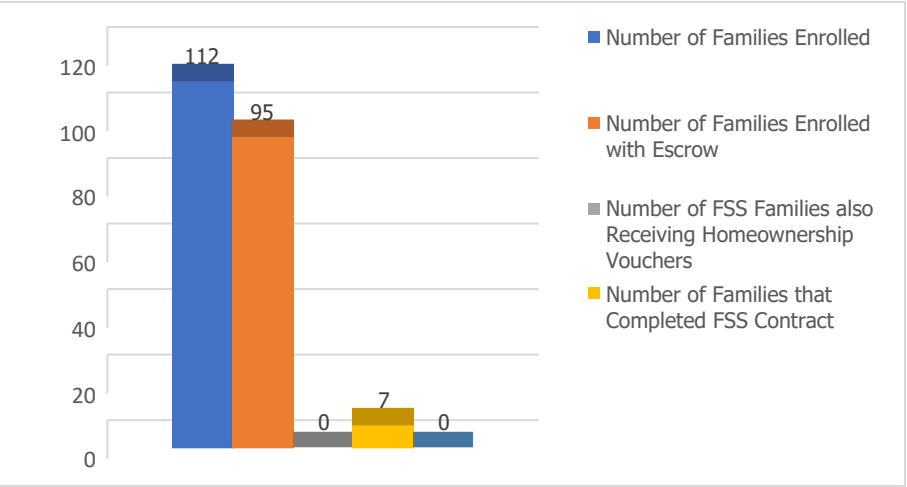
Families Reported

Percent of Admissions of Over Income Families (%)
0

Units where the Number of Bedrooms exceeds the Number of Family Members			
Number of Families (#)	Percent of Units with Elderly Families (%)	Percent of Units with Non-Elderly, Disabled Families (%)	Percent of Units with 2 or more Bedrooms more than the Number of Family Members (%)
479	10	20	9

Family Self-Sufficiency

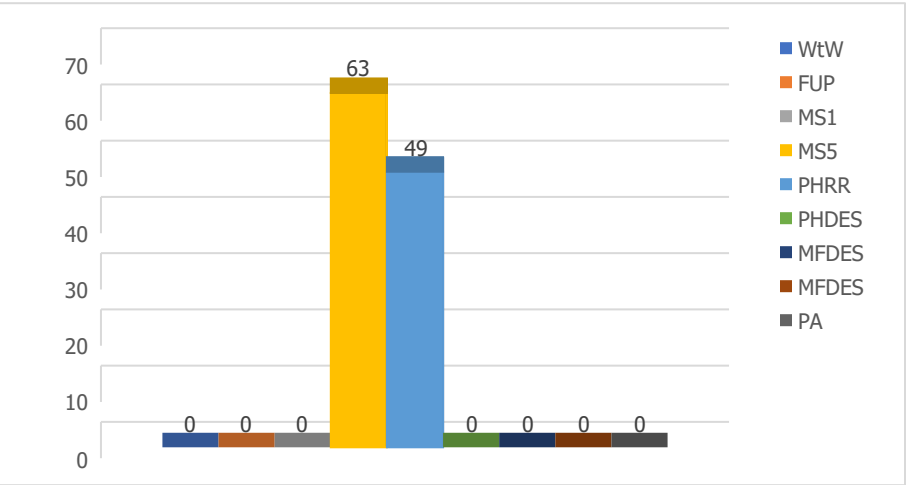
Number of Families Enrolled (#)	Number of Families Enrolled with Escrow (#)	Number of FSS Families also Receiving Homeownership Vouchers (#)	Number of Families that Completed FSS Contract (#)	Number of Families that Completed FSS Contract and Moved to Homeownership (#)
112	95	0	7	0



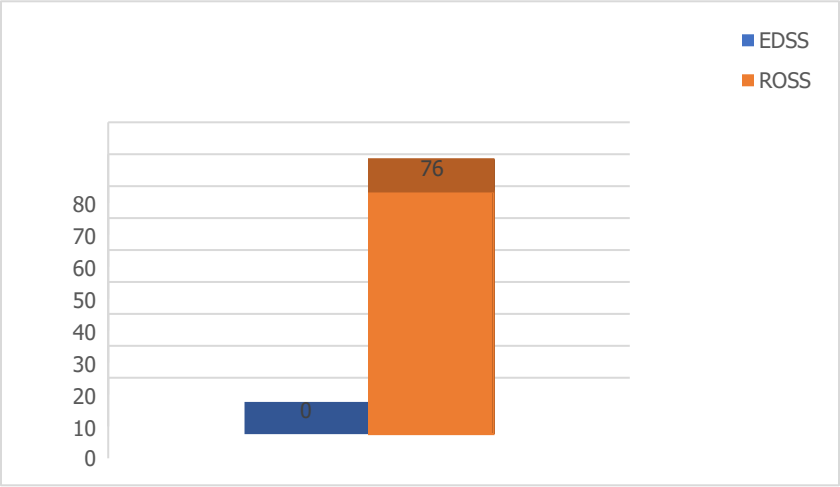
Special Programs

Number of Families Participating

WtW (Vouchers Only)	FUP (Vouchers Only)	MS1 (Vouchers Only)	MS5 (Vouchers Only)	PHRR (Vouchers Only)	PHDES (Vouchers Only)	MFDES (Vouchers Only)	MFDES (Vouchers Only)	PA (Vouchers Only)
0	0	0	63	49	0	0	0	0



EDSS (Public Housing Only))	ROSS (Public Housing Only)
0	76



Utility Arrangements

Utility Arrangements

Families with Utility Allowance		Families with Utility Reimbursement		Avarage Utility Allowance (\$)
Count	Percent	Count	Percent	
2,624	98	389	15	140

Gross Rent as % of Fair Market Rent (FMR) (Tenant-Based Vouchers Only)

0 - 1 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of FMR or Under	91-100%	101-110%	111-120%	121% +
46	11	9	3	10

2 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

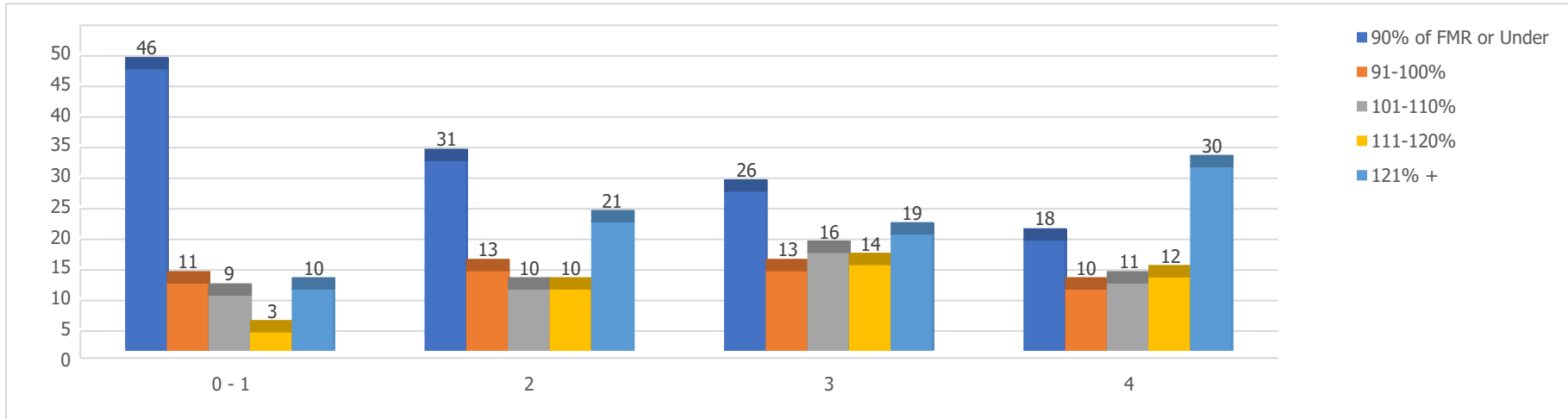
90% of FMR or Under	91-100%	101-110%	111-120%	121% +
31	13	10	10	21

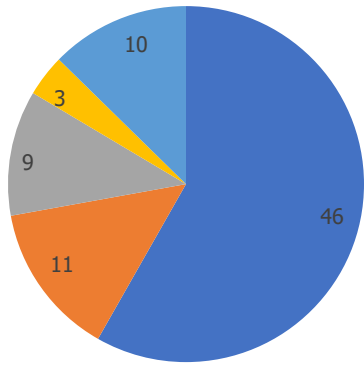
3 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of FMR or Under	91-100%	101-110%	111-120%	121% +
26	13	16	14	19

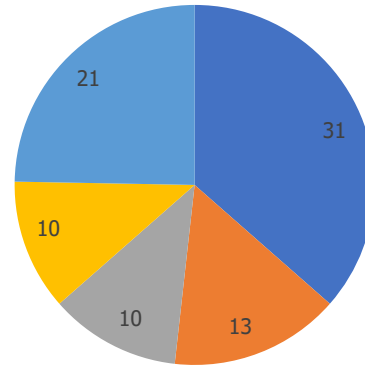
4 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of FMR or Under	91-100%	101-110%	111-120%	121% +
18	10	11	12	30



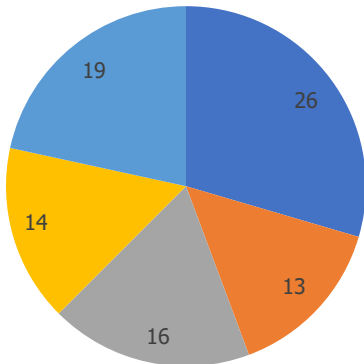


0 - 1

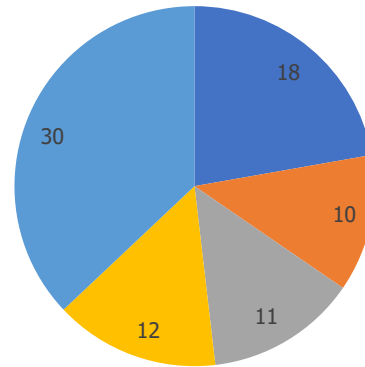


2

- 90% of FMR or Update
- 91-100%
- 101-110%
- 111-120%
- 121% +



3



4

Gross Rent as % of Payment Standard (Tenant-Based Vouchers Only)

0 - 1 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of PS or Under	91-100%	101-110%	111-120%	121% +
76	17	6	1	0

2 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

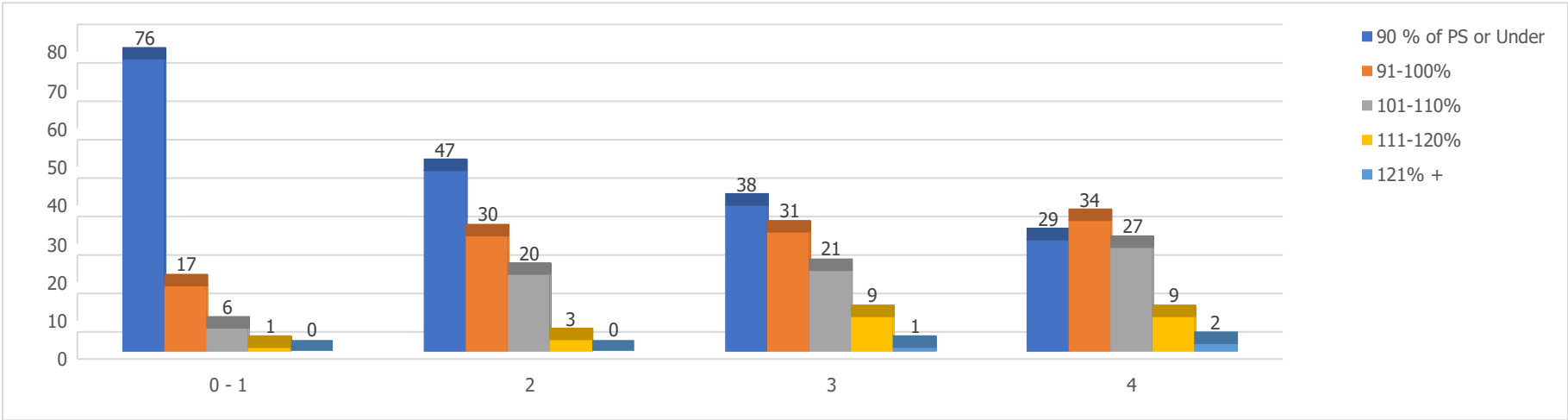
90% of PS or Under	91-100%	101-110%	111-120%	121% +
47	30	20	3	0

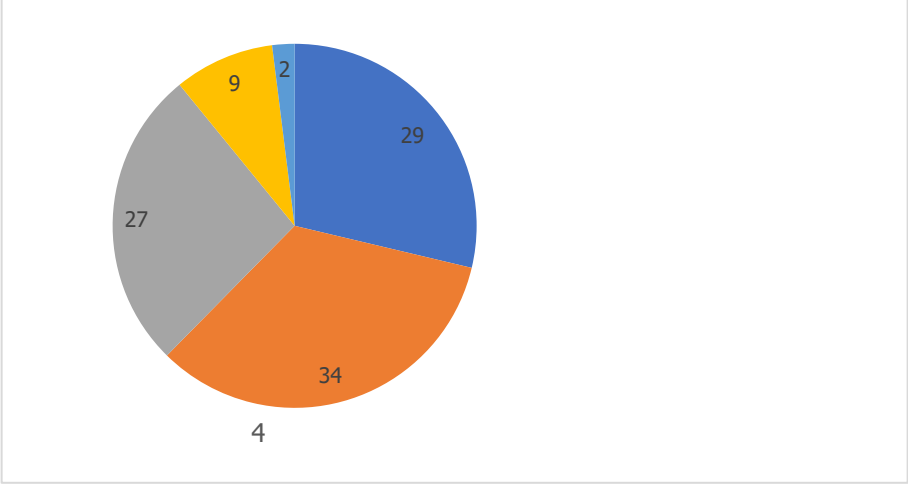
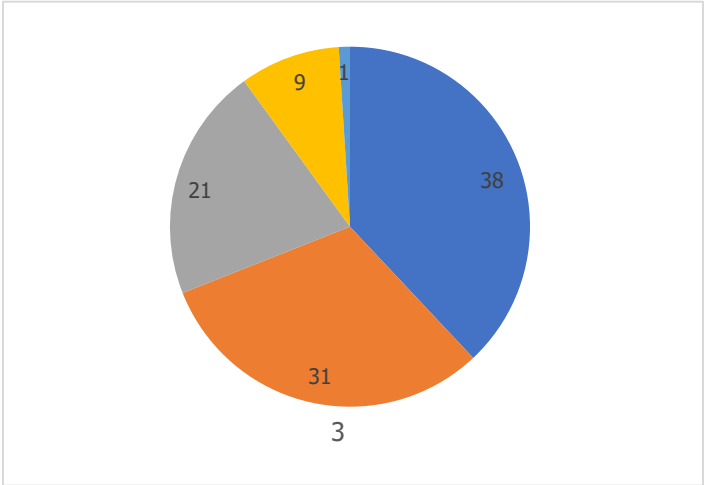
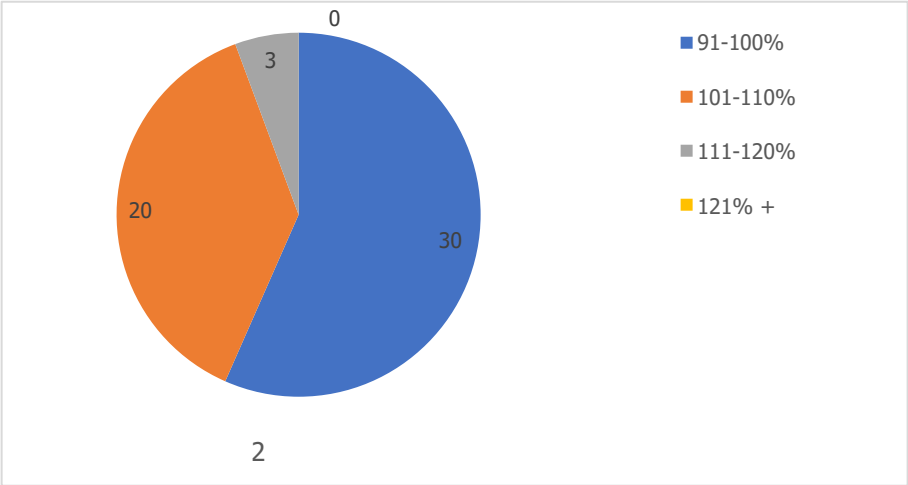
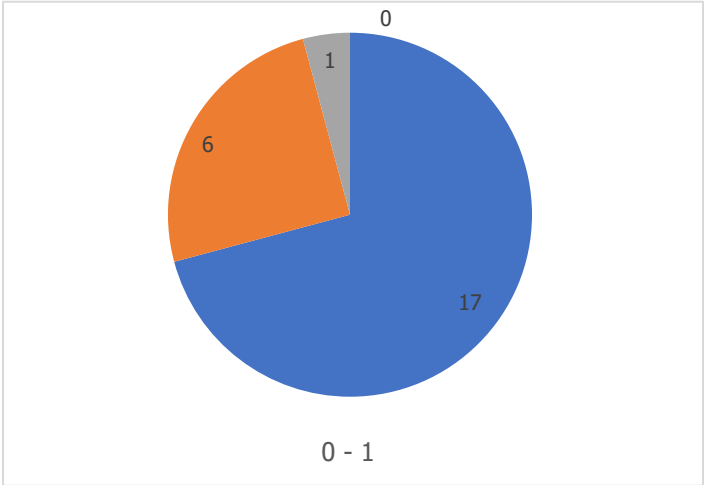
3 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of PS or Under	91-100%	101-110%	111-120%	121% +
38	31	21	9	1

4 Bedroom Units - Gross Rent as % of Fair Market Rent (FMR)

90% of PS or Under	91-100%	101-110%	111-120%	121% +
29	34	27	9	2

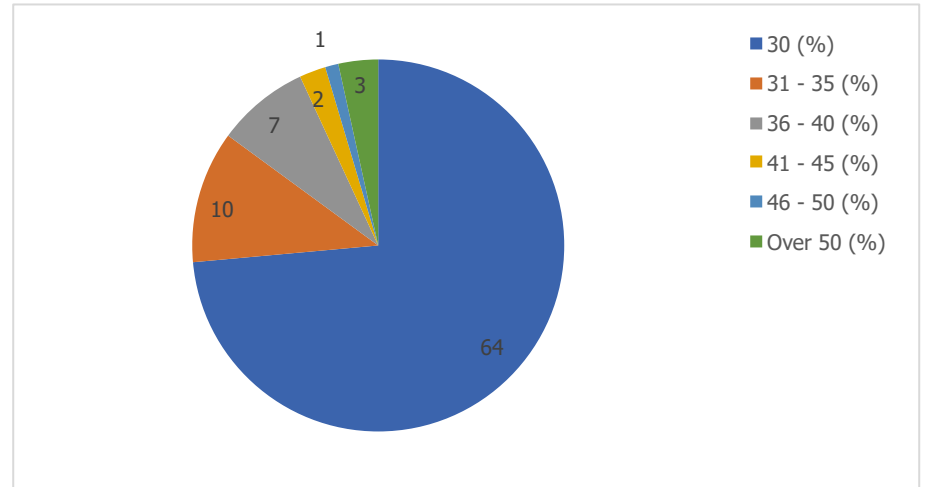
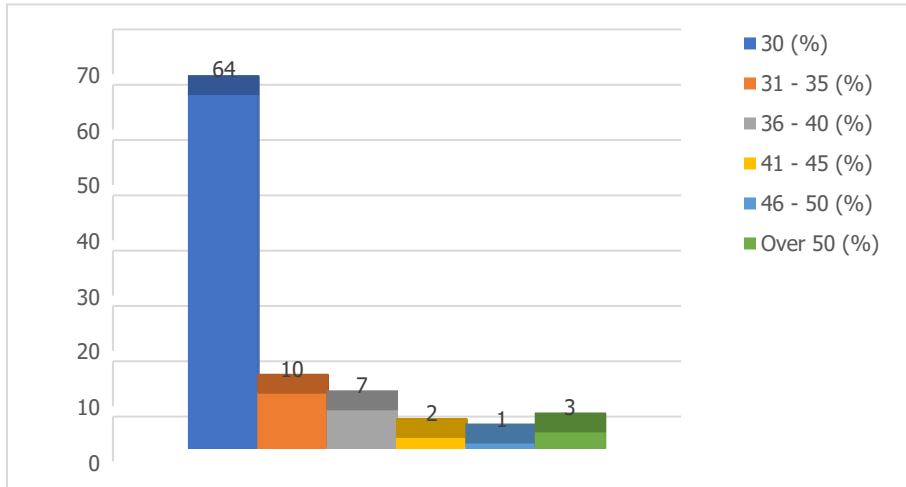




Rent Burden as % of Family Adjusted Income (Tenant-Based Vouchers Only and Excluding Mixed Families)

Rent Burden

30 (%)	31 - 35 (%)	36 - 40 (%)	41 - 45 (%)	46 - 50 (%)	Over 50 (%)
64	10	7	2	1	3

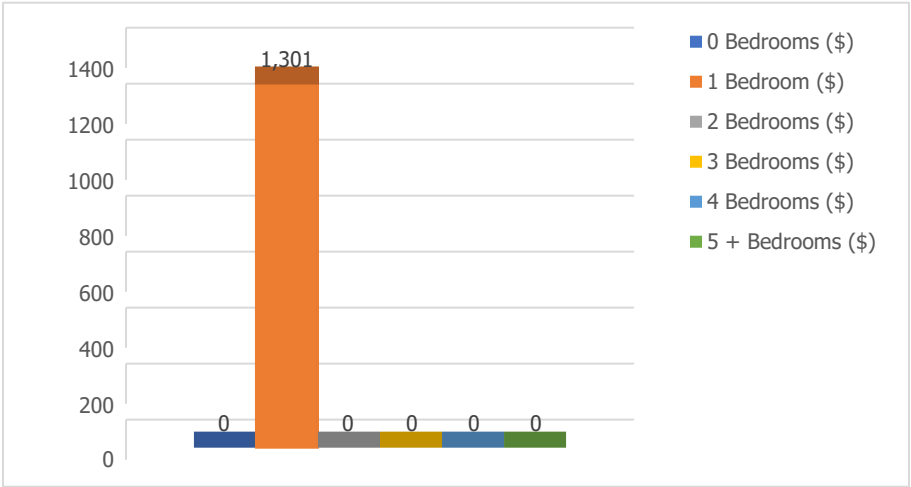


Average Rent Burden For PH Families Choosing Flat Rent (%) (Public Housing Only)	Average Rent Burden For PH Families Subject to Ceiling Rent (%) (Public Housing Only)
0	0

Flat Rent (Public Housing Only)

Average Flat Rent by Bedroom Size

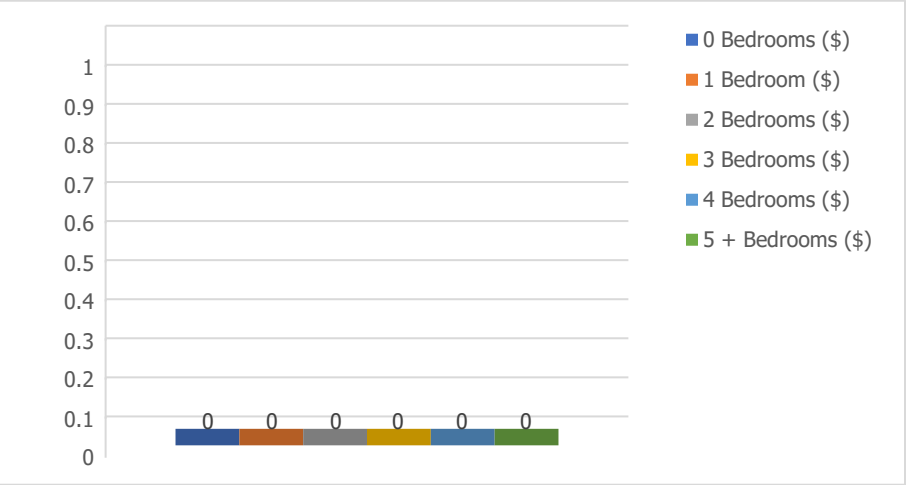
0 Bedrooms (\$)	1 Bedroom (\$)	2 Bedrooms (\$)	3 Bedrooms (\$)	4 Bedrooms (\$)	5 + Bedrooms (\$)	Units with Flat Rent	
						Count	Percent
0	1,301	0	0	0	0	3	1



Ceiling Rent (Public Housing Only)

Average Ceiling Rent by Bedroom Size

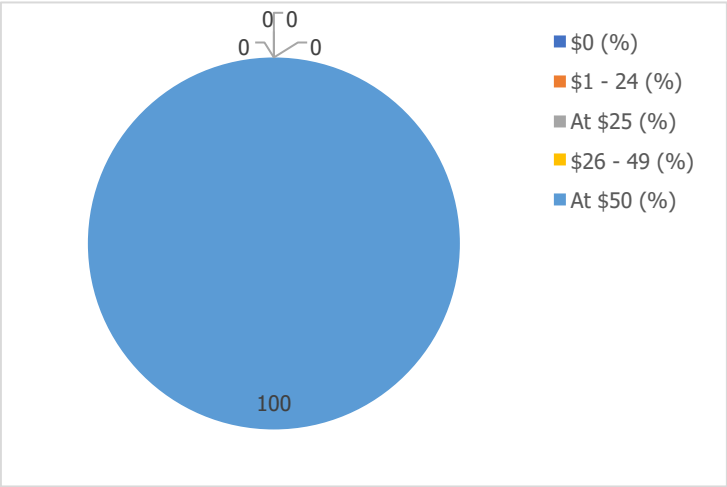
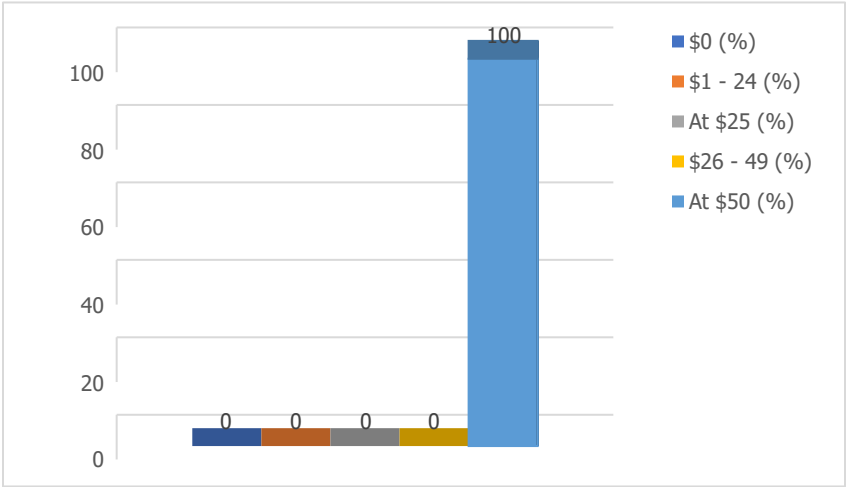
0 Bedrooms (\$)	1 Bedroom (\$)	2 Bedrooms (\$)	3 Bedrooms (\$)	4 Bedrooms (\$)	5 + Bedrooms (\$)	Units with Flat Rent	
						Count	Percent
0	0	0	0	0	0	0	0



Minimum Rent

Distribution of Families Subject to Minimum Rent

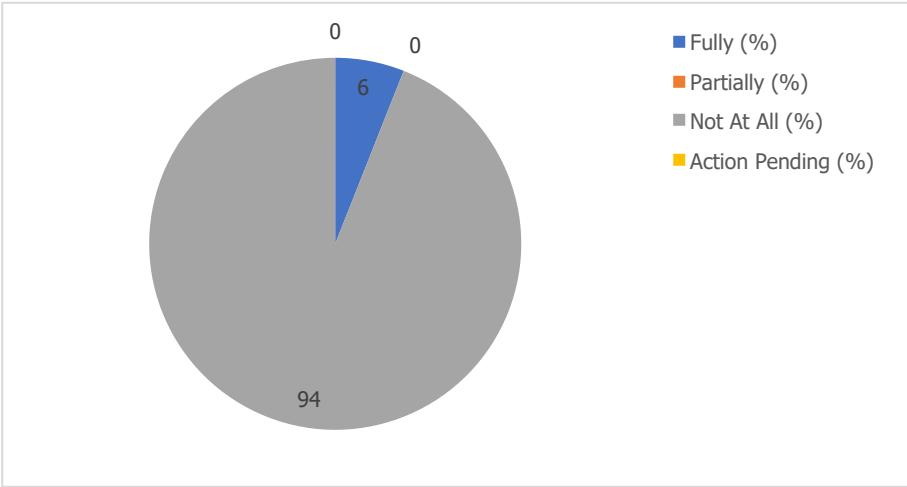
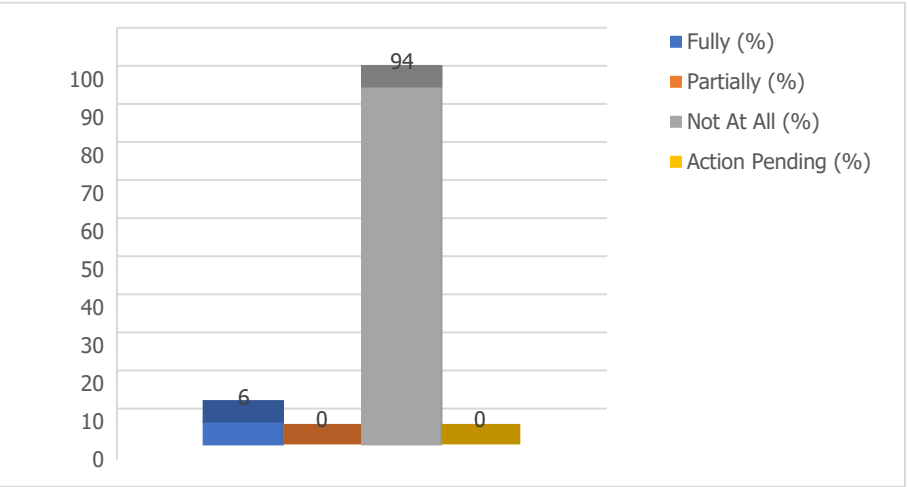
\$0 (%)	\$1 - 24 (%)	At \$25 (%)	\$26 - 49 (%)	At \$50 (%)
0	0	0	0	100



Accessibility Needs (Public Housing Only)

Distribution of Families Who Received Accessibility Features

Number of Families Requesting Accessibility Features (#)	Received Requested Accessibility Features *			
	Fully (%)	Partially (%)	Not At All (%)	Action Pending (%)
18	6	0	94	0



Homeownership (Homeownership Vouchers Only)

Homeownership

Number of Families with Homeownership Voucher (#)	Average Gross Homeownership Expense (\$)	Average HAP for Non-Prorated Families (\$)	Number of Mixed Families with a Homeownership Voucher (#)	Average HAP for Mixed Families (\$)
0	0	0	0	0

Community Service (Public Housing Only)

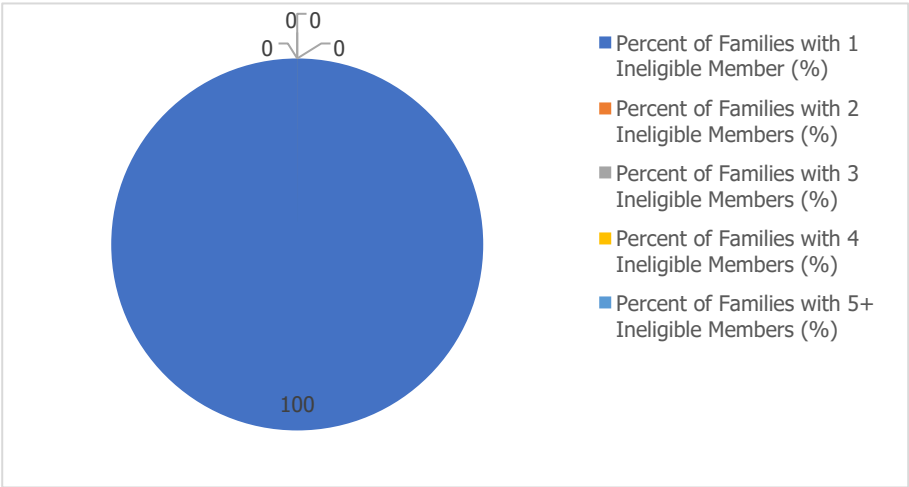
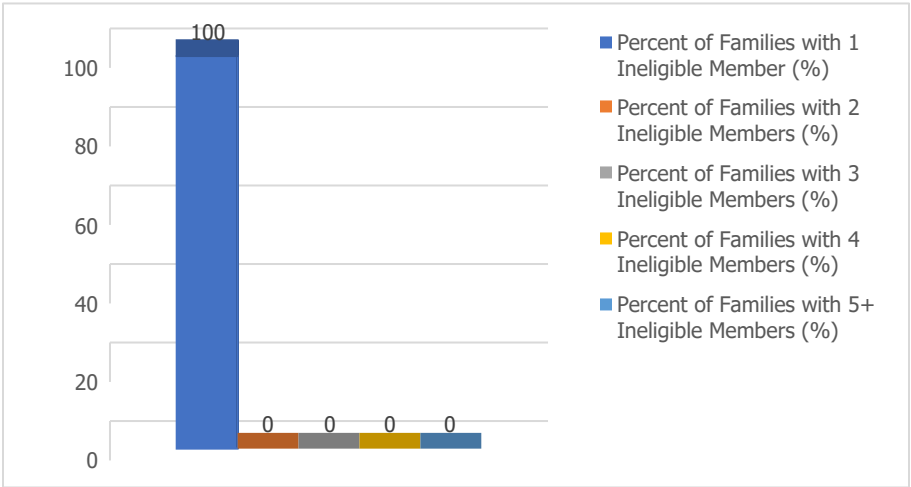
Community Service

Total Number of Individuals in Public Housing (#)	Total Number of Individuals Exempt from Community Service Req. (#)	Total Number of Individuals Required to Perform Community Service (#)	Percent of Individuals Meeting Community Service Req. (%)	Percent of Individuals Not Meeting Community Service Req. (%)	Percent of Individuals for whom Meeting of Community Service Req. is Pending (%)
492	463	21	71	29	0

Proration

Families with Prorated Subsidy

Number of Mixed Families		Total Number of Ineligible Family Members (#)	Percent of Families with 1 Ineligible Member (%)	Percent of Families with 2 Ineligible Members (%)	Percent of Families with 3 Ineligible Members (%)	Percent of Families with 4 Ineligible Members (%)	Percent of Families with 5+ Ineligible Members (%)
Count	Percent						
17	1	17	100	0	0	0	0



Project-Based (PB) Vouchers, Project-Based (PB) Certificates and Enhanced Vouchers

PB Vouchers, PB Certificates and Enhanced Vouchers

Total Number of Voucher Assisted Units (ACC Units)	Total Number of Project-Based Vouchers		Total Number of Project-Based Certificates		Total Number of Enhanced Vouchers (#)
	Count	Percent	Count	Percent	
3726	665	100	0	0	5

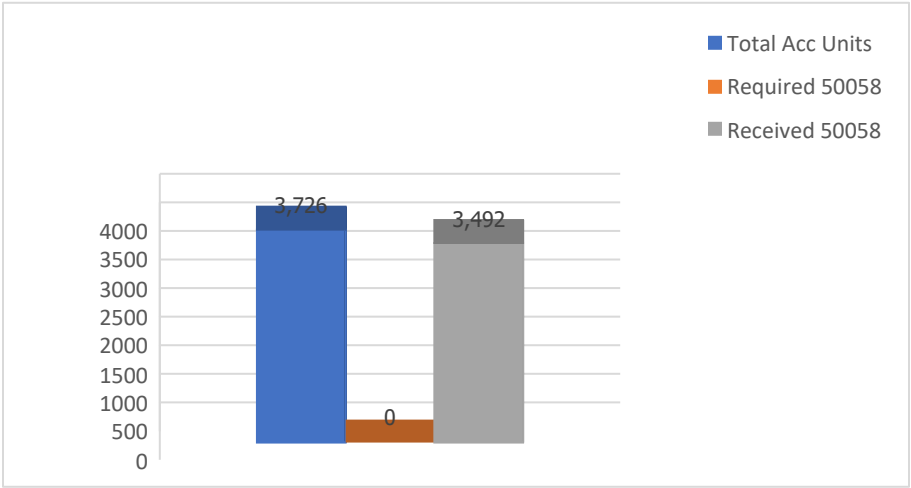
Resident Characteristics Report

Program Type: All Relevant Programs
Effective Dates Included: 01/01/2025 through 04/30/2026

Property: Waitlist Property, , RCPHA Default, , Conventional Property Template, Affordable Housing Template, PH - Shiloh Towers, PH - Hawley Manor, PH - Warren Manor, PH - Beach Haven Towers, PH - Millview Manor, PH - John Kuester Manor, PH - Orchard Manor, PH - Scattered Sites East, PH - Scattered Sites West, LCHA Rentals, Marion Jones Relocation, OIG Witness Protection, Olmstead Class - SRN - (leaving program), Voucher - Tenant Protected Voucher, Voucher - VASH, voufup - Family Unification Program, Voucher - FUP 2009, Voucher - FUPY, Voucher - EHV, Voucher - NED, Voucher - Housing Choice Voucher, Voucher - Project Based, Voucher - Mainstream, Voucher - Enhanced, PBV - A Safe Place I, PBV - A Safe Place II, PBV - Brookstone Coles Park, PBV - Colonial Park, PBV - Fairhaven Crossing, PBV - Library Lane, PBV - Regency Coles Park, PBV - Woodstone Apts., PBV - Lake Front Sr. Res, PBV - Tiffany Apts., PBV - Lake Zurich, PBV - Mundelein Sr. Apts, PBV - Beech Street Sr. Lofts, PBV - Rosewood, Central Office Cost Center, Midlothian, All programs, HCV Administrative Fees - NON HAP, Port Outs, Housing Counseling, Business Activities, Aim North, IL01P056501-20 Cap Fund, IL01P056501-21 Cap Fund, IL01P056501-22 Cap Fund, IL01P056501-23 Cap Fund, Capital Funds, All Public Housing Units, Voucher - Fair Share, , FSS Grant Program, IL01P056501-24 Cap Fund, PBV- Starling Senior Apartments, IL01P056501-25 Cap Fund, Permanent Supportive Housing through the Continuum of Care, PBV - Eve B. Lee Place, LP

Units Information

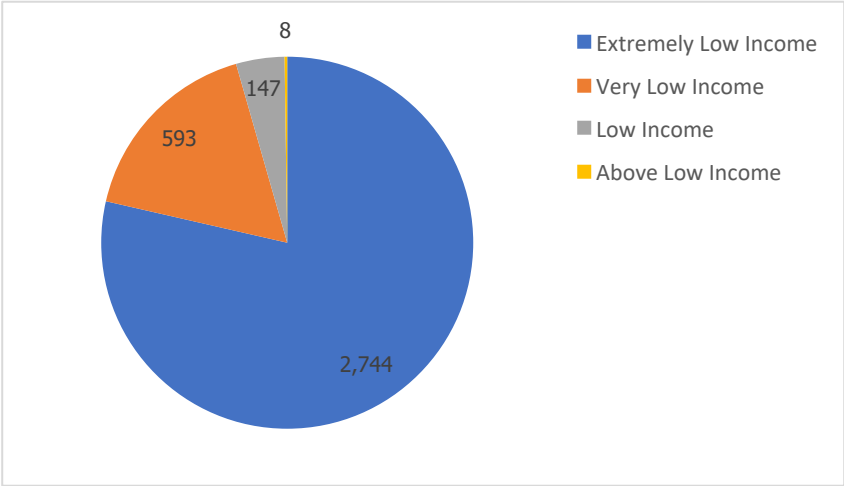
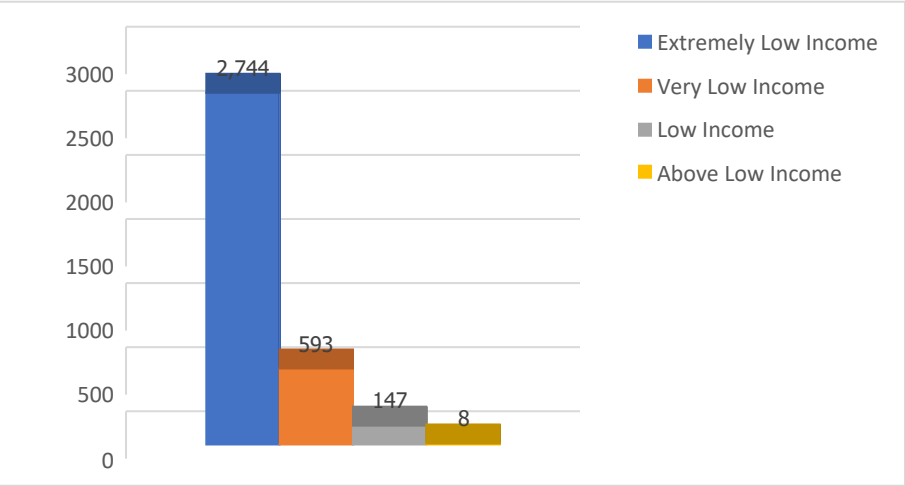
ACC Units	Family Report (50058) Required	Family Report (50058) Received
3,726	0	3,492



Income Information

Distribution by Income. Average Annual as a % of 50058

Extremely Low Income, 0% - 30% of Median		Very Low Income, 31% - 50% of Median		Low Income, 51% - 80% of Median		Above Low Income 81% + of Median	
Count	Percent	Count	Percent	Count	Percent	Count	Percent
2,744	79	593	17	147	4	8	0

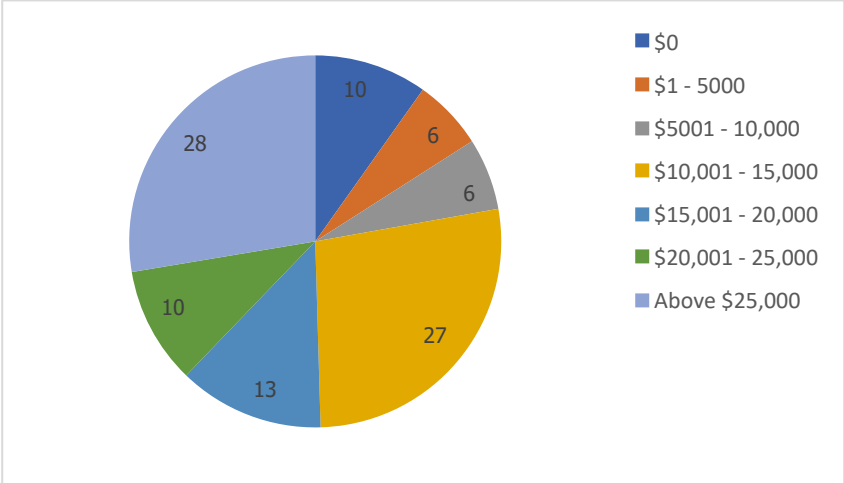
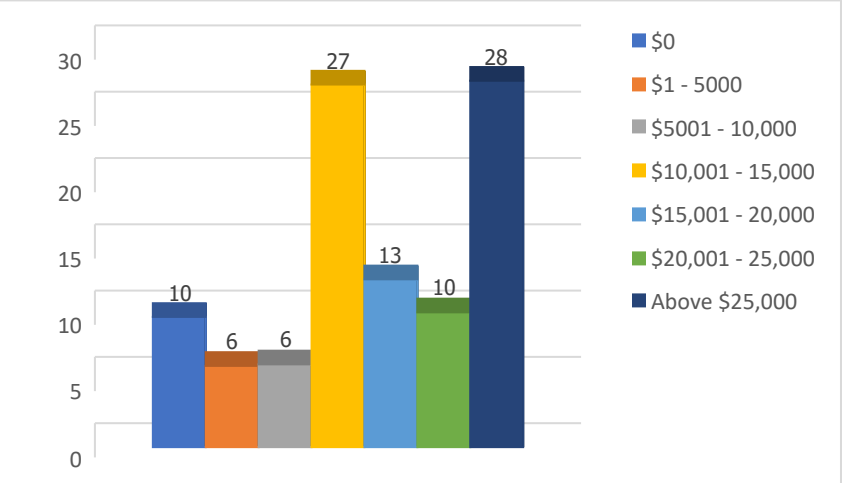


Average Annual Income (\$)

Average Annual Income
19,497

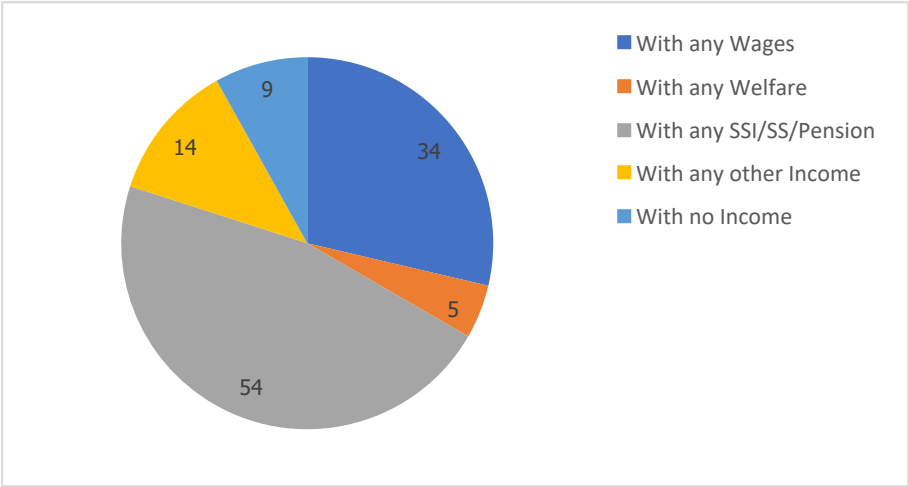
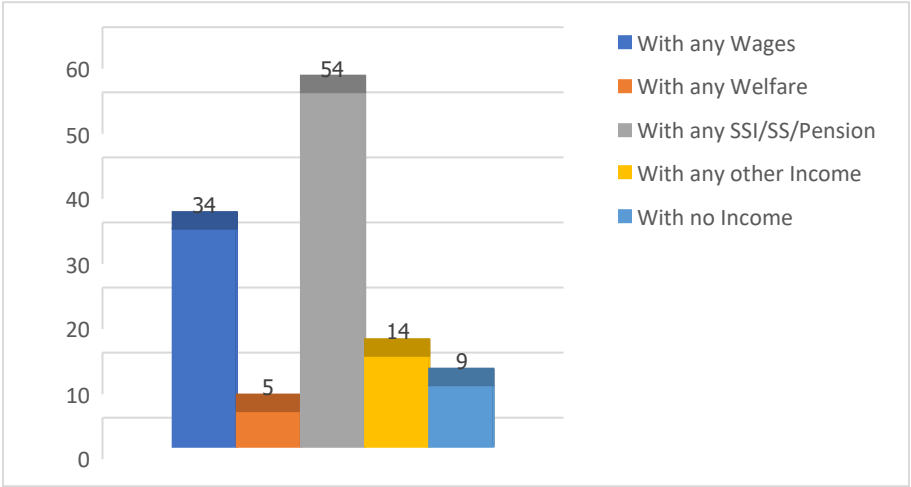
Distribution by Income as a % of 50058

\$0	\$1 - \$5000	\$5001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	\$20,001 - \$25,000	Above \$25,000
10	6	6	27	13	10	28



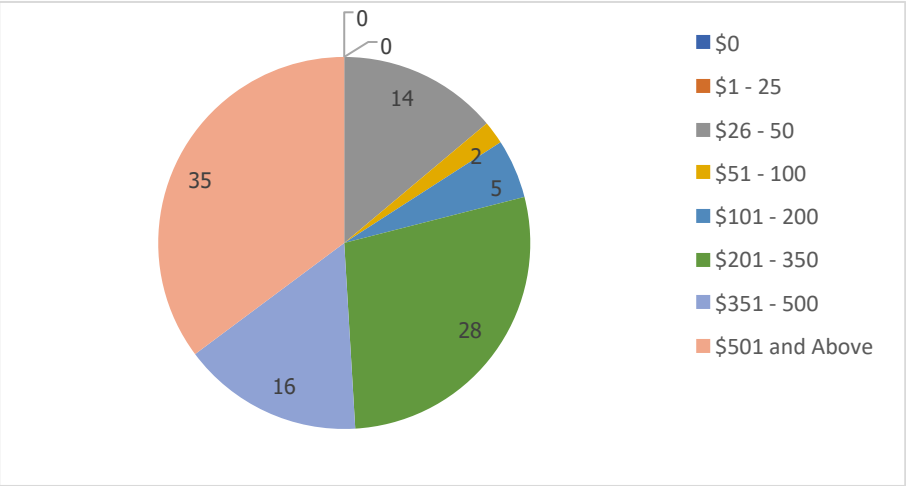
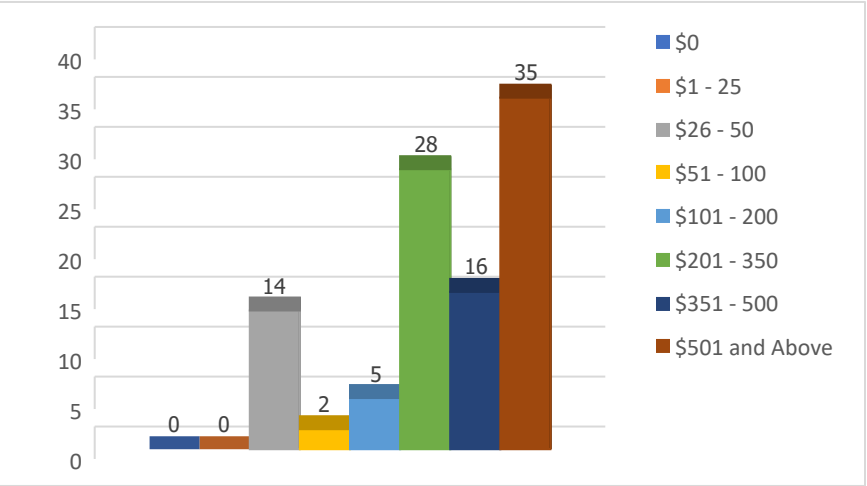
Distribution by Source of Income as a % of 50058 ** Some families have multiple sources of income **

With any Wages	With any Welfare	With any SSI/SS/Pension	With any other Income	With no Income
34	5	54	14	9



Distribution by Total Tenant Payment as a % of 50058

\$0	\$1 - \$25	\$26 - \$50	\$51 - \$100	\$101 - \$200	\$201 - \$350	\$351 - \$500	\$501 and Above
0	0	14	2	5	28	16	35



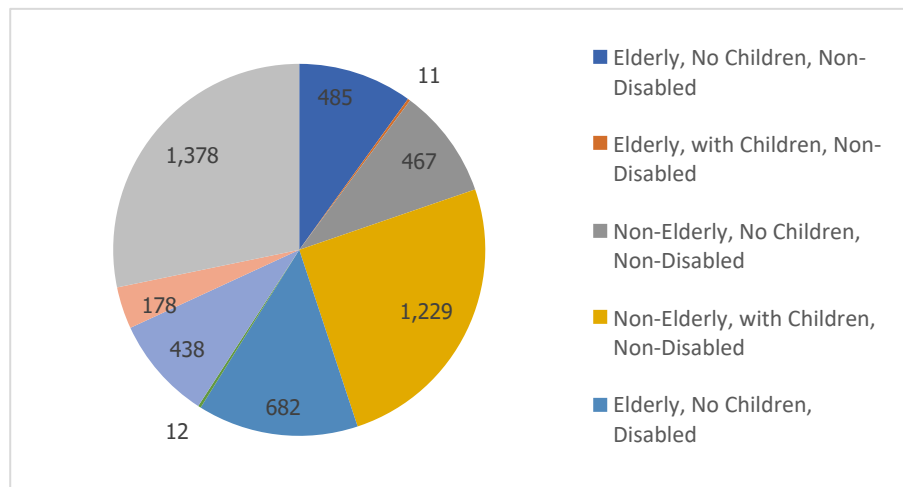
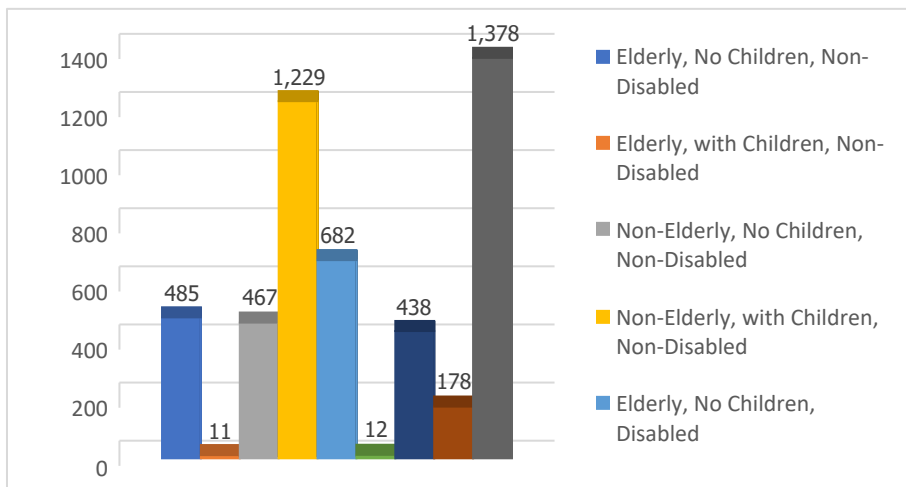
Average Monthly TTP (\$)

Average Monthly TTP
469

Distribution of Family Type as a % of 50058

Elderly, No Children, Non-Disabled		Elderly, with Children, Non-Disabled		Non-Elderly, No Children, Non-Disabled		Non-Elderly, with Children, Non-Disabled		Elderly, No Children, Disabled		Elderly, with Children, Disabled		Non-Elderly, No Children, Disabled	
Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
485	14	11	0	467	13	1,229	35	682	20	12	0	438	13

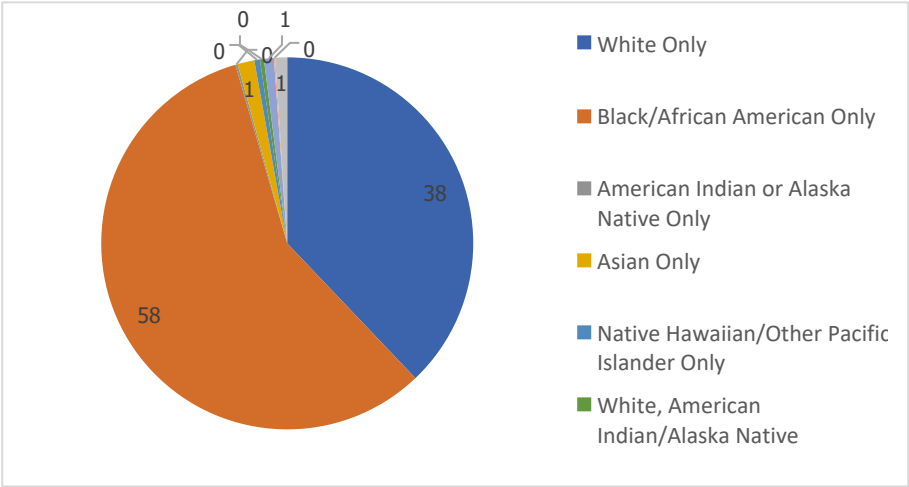
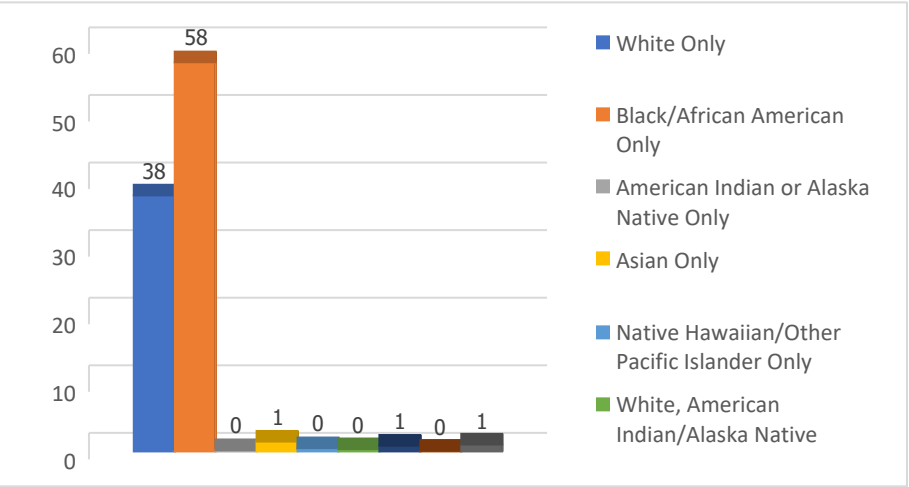
Non-Elderly, with Children, Disabled		Female Head of Household, with Children	
Count	Percent	Count	Percent
178	5	1,378	39

**Average TTP by Family Type (\$)**

Elderly, No Children, Non-Disabled	Elderly, with Children, Non-Disabled	Non-Elderly, No Children, Non-Disabled	Non-Elderly, with Children, Non-Disabled	Elderly, No Children, Disabled	Elderly, with Children, Disabled	Non-Elderly, No Children, Disabled	Non-Elderly, with Children, Disabled	Female Head of Household, with Children
439	324	484	519	425	611	392	551	523

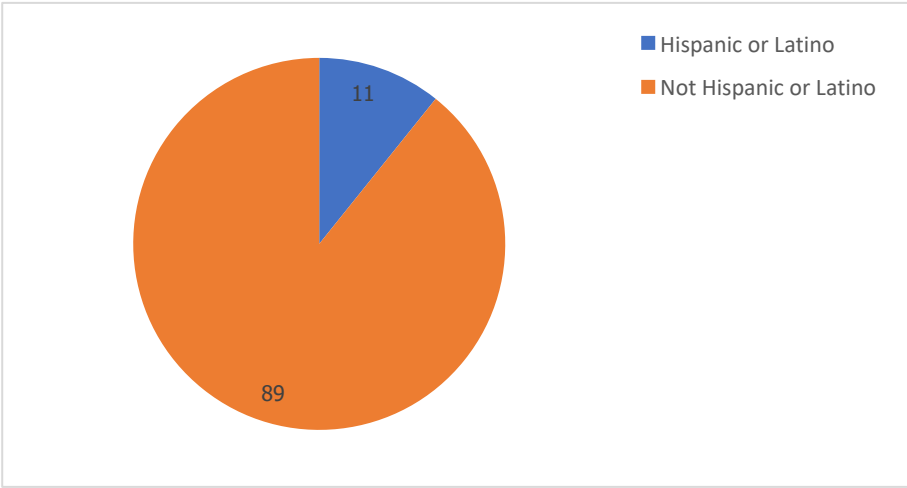
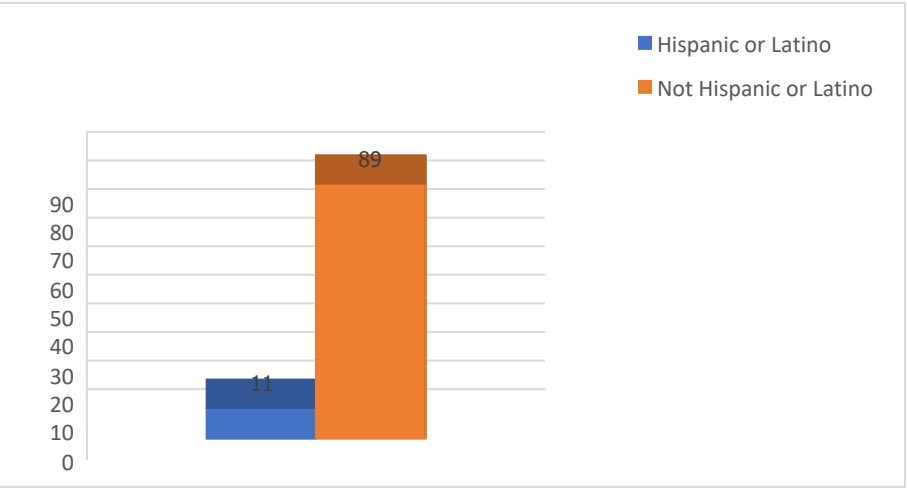
Distribution by Head of Household's Race as a % of 50058

White Only	Black/African American Only	American Indian or Alaska Native Only	Asian Only	Native Hawaiian/ Other Pacific Islander Only	White, American Indian/ Alaska Native	White, Black/ African American	White, Asian	All Other Combina- tions
38	58	0	1	0	0	1	0	1



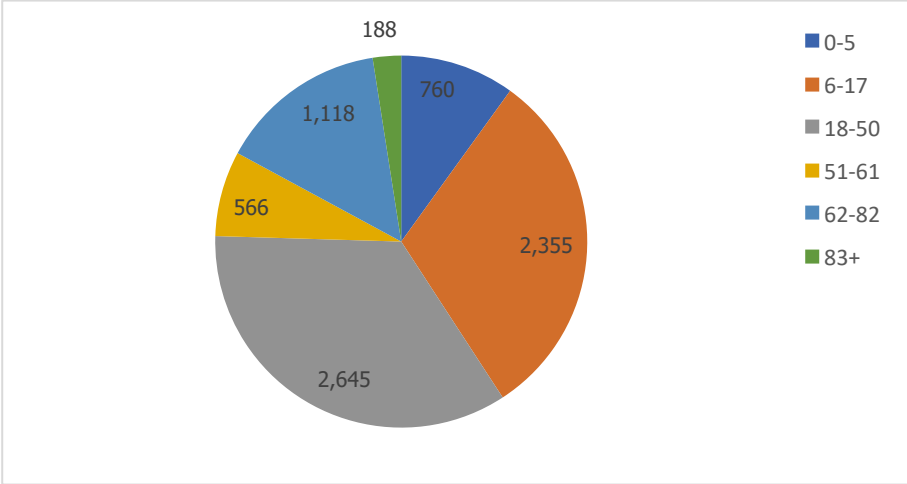
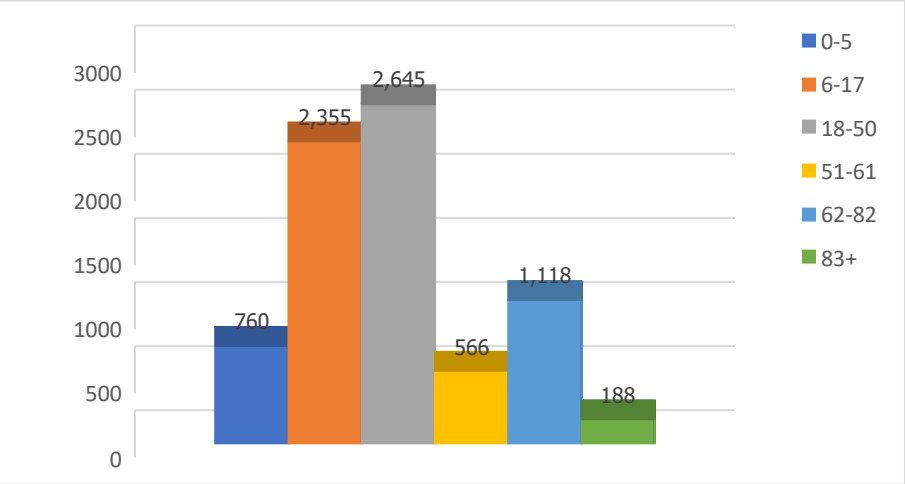
Distribution by Head of Household's Ethnicity as a % of 50058

Hispanic or Latino	Not Hispanic or Latino
11	89



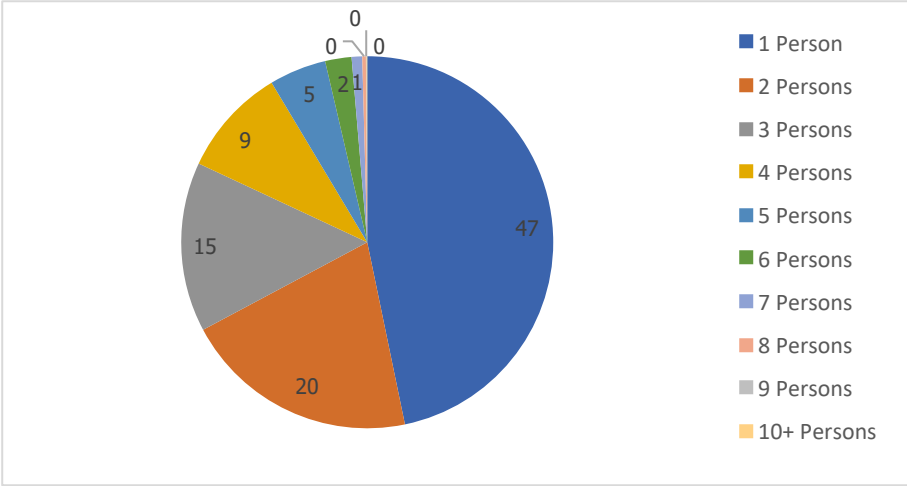
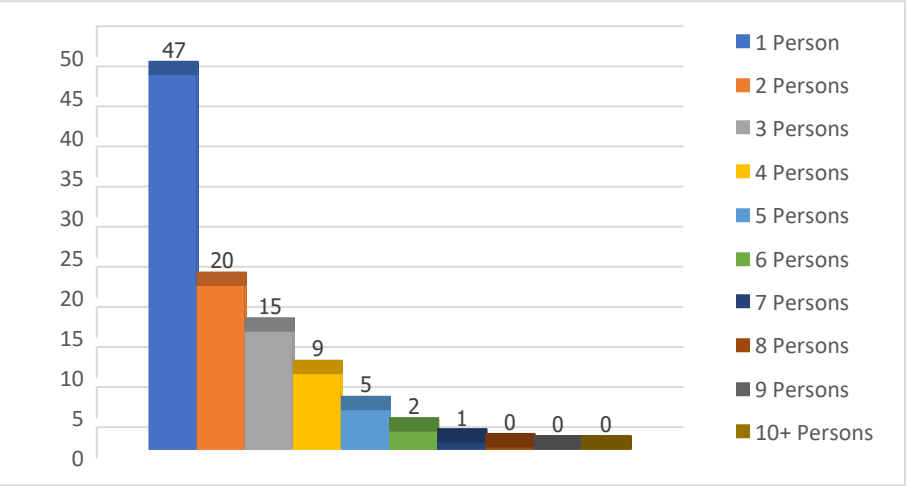
Distribution by Household Member's Age as a % of Total Household Members

0 - 5		6 - 17		18 - 50		51 - 61		62 - 82		83+	
Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
760	10	2,355	31	2,645	35	566	7	1,118	15	188	2



Distribution by Household Size as a % of 50058

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons	9 Persons	10+ Persons
47	20	15	9	5	2	1	0	0	0

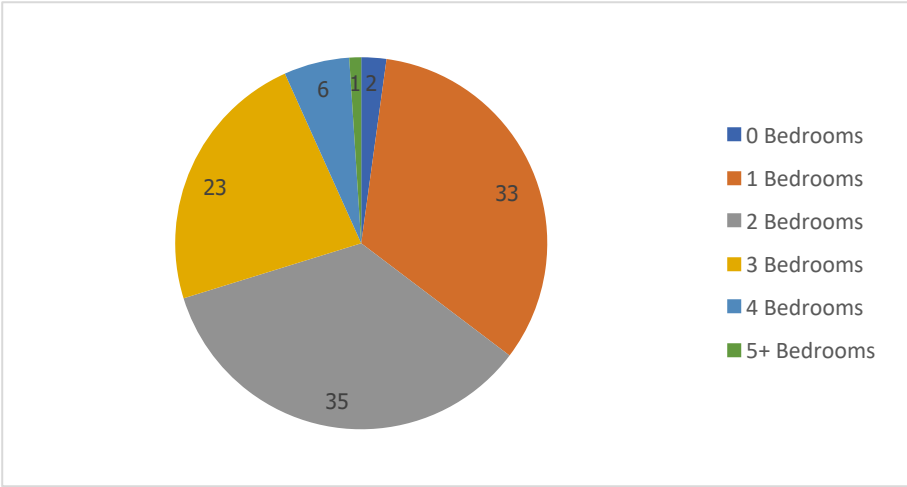
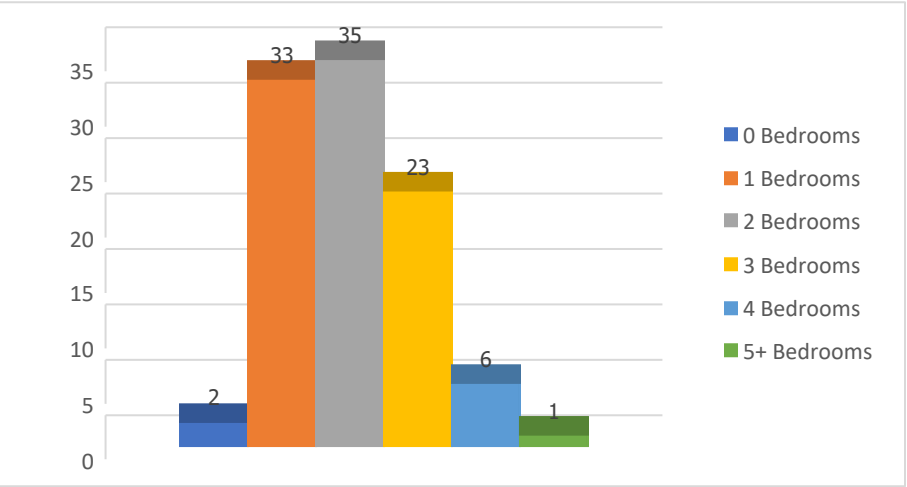


Total Household Members and Average Size

Total Number of Household Members	Average Household Size	Number of Households
7,632	2	3,492

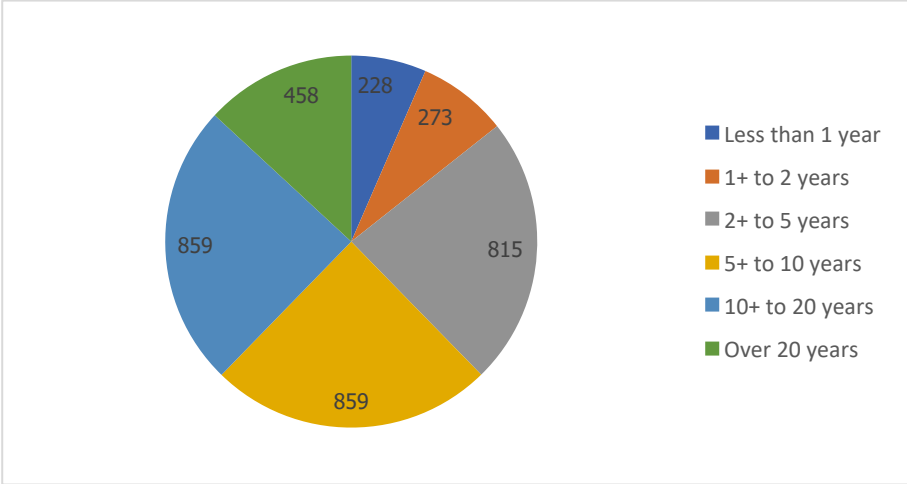
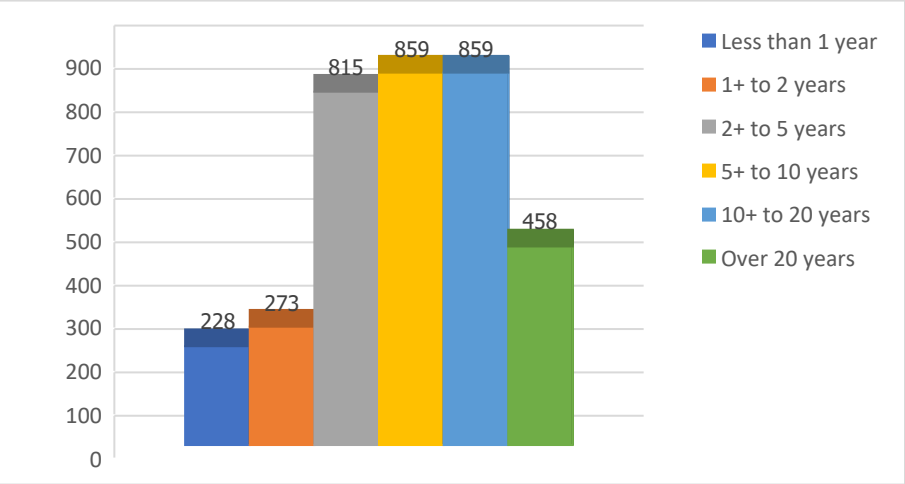
Distribution by Number of Bedrooms as a % of 50058

0 Bedrooms	1 Bedrooms	2 Bedrooms	3 Bedrooms	4 Bedrooms	5+ Bedrooms
2	33	35	23	6	1



Distribution by Length of Stay as a % of 50058 (currently assisted families)

Less than 1 year		1+ to 2 years		2+ to 5 years		5+ to 10 years		10+ to 20 years		Over 20 years	
Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
228	7	273	8	815	23	859	25	859	25	458	13



Voucher Utilization Report

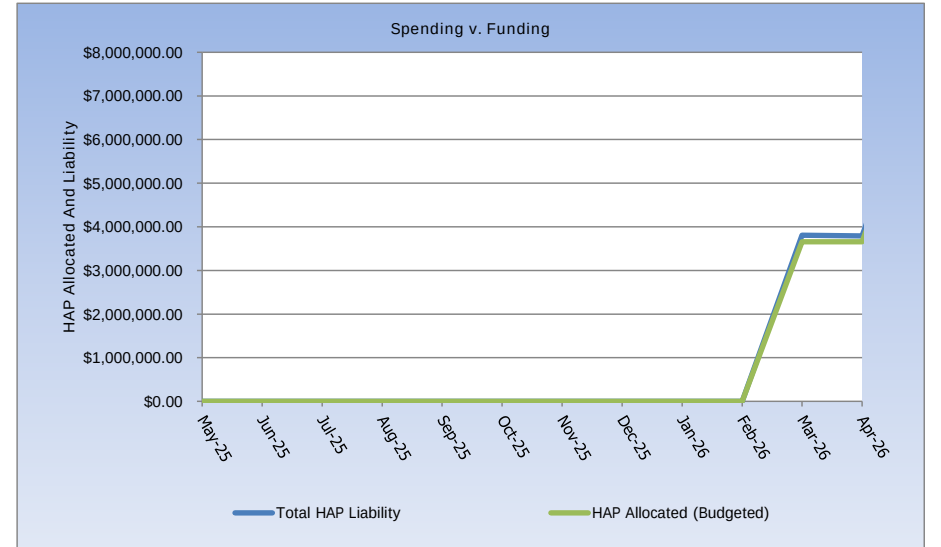
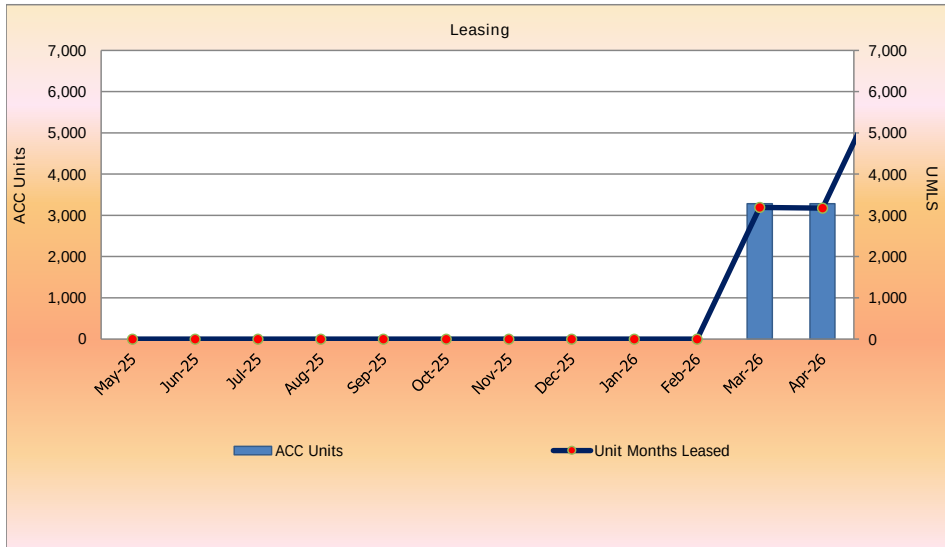
Property: .allhcv

As of Month: 04/2026

Book: Accrual

Indicates VMS not generated

2026	HAP Allocated (Budgeted)	HAP Posted	HAP Unposted	Total HAP Liability	Variance	% Variance	ACC Units	Unit Months Leased	Percent Leased (monthly)	(Over)/Under Leased by Unit	HUD-Funded PUC	Actual PUC	Max ACC Total Units at Actual PUC	Available Units at Actual PUC
May-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Jun-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Jul-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Aug-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Sep-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Oct-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Nov-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Dec-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Jan-26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Feb-26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0	0.00%	0	\$0.00	\$0.00	0	0
Mar-26	\$3,658,966.29	\$3,801,676.00	\$6,815.00	\$3,808,491.00	(\$149,524.71)	-4.09%	3,282	3,194	97.32%	88	\$1,114.86	\$1,192.39	3069	0
Apr-26	\$3,658,966.29	\$3,766,024.00	\$25,495.00	\$3,791,519.00	(\$132,552.71)	-3.62%	3,282	3,176	96.77%	106	\$1,114.86	\$1,193.80	3065	0
Total	\$7,317,933	\$7,567,700	\$32,310	\$7,600,010	(\$282,077)	-3.85%	6,564	6,370	97.04%	194	\$1,115	\$1,193	6,134	0





HCV Report

April 2026

Program Summary:

- Total Vouchers Authorized: 3,192
- Total Vouchers Issued: 0
- Total Vouchers Leased: 3,020
- Utilization Rate: 94.6%

Waiting List Status:

- Total on Waiting List: 628
- Date WL last opened: 02/25/2022
- Projected WL Re-opening: Not Yet Determined

Portability Monthly Activity:

- Port-ins Total: 58
- Port-in processed (New Admission): 0
- Port-mi processed (move-ins): 3
- Port-ins briefed: 2
- Port-outs: 4
- Portable Vouchers Paid (Port-outs): 111

HCV Monthly Activity:

- New Admissions: 0
- Vouchers Issued but searching: 16
- Terminations: 0
- Hearings: 2
- EOP's: 4
 - *Relinquished: 1
 - *Family Obligations: 3
 - *PBV non-renewal:
 - *180 days Zero HAP:
 - *Vacated No Notice:
 - *Deceased:
 - *Eviction:
 - *Criminal / Fraud:
 - *Damages:

Special Program Activity:

- Vash Vouchers: Authorized: 6 (Leased 6 / Vchrs Searching 0)
- FUP/FUPY/FUP09 Vouchers Authorized: 285 (Leased 227 / Vchrs Searching 3)
- Emergency Housing Vouchers (EHV): Authorized: 52 (Leased 47 / Vchrs Searching 1)
- Mainstream (MS5) Authorized: 90 (Leased 70 / Vchrs Searching 2)
- Fairshare: Authorized: 15 (Leased 12 / Vchrs Searching 0)

PBV Activity:

Move-ins (leased): 2 (Colonial: 1 /SAFE1: 1)

Brookstone Coles Park (BCP)	Authorized: 131 (Leased 117 / Vacant 14)
Beech Street Sr. (BSSL):	Authorized: 18 (Leased 18 / Vacant 0)
Colonial Park (Colonial)	Authorized: 60 (Leased 54 / Vacant 6)
Eve B Lee Place (EBLP)	Authorized: 15 (Leased 0 / Vacant 15)
Fairhaven Crossing (FHC)	Authorized: 13 (Leased 12 / Vacant 1)
Lake Front Sr. Res (LFSR):	Authorized: 25 (Leased 25 / Vacant 0)
Library Lane (LIBRARY):	Authorized: 135 (Leased 130 / Vacant 5)
Mundelein Sr. Apts (MSA):	Authorized: 45 (Leased 45 / Vacant 0)
Regency Coles Park (RCP):	Authorized: 48 (Leased 44 / Vacant 4)
A Safe Place I (Safe1)	Authorized: 17 (Leased 14 / Vacant 3)
A Safe Place II (Safe 2)	Authorized: 20 (Leased 18/ Vacant 2)
Starling Senior Apts (SSA)	Authorized: 15 (Leased 15 / Vacant 0)
Tiffany Apts (TIFFANY)	Authorized: 28 (Leased 28 / Vacant 0)
Woodstone Apts (WSA)	Authorized: 59 (Leased 58 / Vacant 1)
Lake Zurich (ZURICH)	Authorized: 2 (Leased 1 / Vacant 1)

Inspections & HQS Compliance (McCrigh):

- Inspections Conducted: 234
- Pass Rate: 62.4% (146) / Fail Rate: 21.8% (51) / Inconclusive 15.8% (37)
- Annual Re-inspections Total: 25
- Initial Inspections Total: 48
- Units in Abatement: 7 (3 passed / 1 Inconclusive / 3 Fail)

Financial Overview:

- HAP (Housing Assistance Payments) Disbursed: \$3,461,226.00
- Admin Fee Revenue: \$327,431.00
- Admin Fee Expenses: \$87,963.70
- Reserve Balance (Admin Fee): \$442,634.37
- Projected HAP Reserve (Net Restricted Assets): \$1,037,097.57
- Portable Vouchers Paid (HAP): \$227,177.21

Unit Availability

For Selected Properties

As Of = 04/30/2026

Property	Name	Avg.	Avg.	Units	Occupied	Vacant	Vacant	Notice	Notice	Avail	Model	Down	Admin	% Occ	% Occ	% Leased	% Trend
		Sq Ft	Rent		No Notice	Rented	Unrented	Rented	Unrented					w / NonRev			
bht	PH - Beach Haven Towers	0.00	0.00	99.00	95.00	0.00	3.00	0.00	1.00	4.00	0.00	0.00	0.00	96.97	96.97	96.97	95.96
hawley	PH - Hawley Manor	0.00	0.00	50.00	49.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	98.00	98.00	98.00	98.00
jkm	PH - John Kuester Manor	0.00	0.00	25.00	22.00	0.00	3.00	0.00	0.00	3.00	0.00	0.00	0.00	88.00	88.00	88.00	88.00
millview	PH - Millview Manor	0.00	0.00	25.00	23.00	0.00	1.00	0.00	1.00	2.00	0.00	0.00	0.00	96.00	96.00	96.00	92.00
orchard	PH - Orchard Manor	0.00	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00	100.00
shiloh	PH - Shiloh Towers	0.00	0.00	59.00	58.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	98.31	98.31	98.31	98.31
sse_amp4	PH - Scattered Sites Ea...	0.00	0.00	52.00	43.00	0.00	7.00	0.00	2.00	9.00	0.00	0.00	0.00	86.54	86.54	86.54	82.69
ssw_amp5	PH - Scattered Sites We...	0.00	0.00	17.00	16.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	94.12	94.12	94.12	94.12
warren	PH - Warren Manor	0.00	0.00	50.00	47.00	0.00	3.00	0.00	0.00	3.00	0.00	0.00	0.00	94.00	94.00	94.00	94.00
Total		0.00	0.00	402.00	378.00	0.00	20.00	0.00	4.00	24.00	0.00	0.00	0.00	95.02	95.02	95.02	94.03

Aged Receivables

Account: 11220-0000 Age As Of: 04/30/2026 Post To: 04/2026

Property	Property	Total	0-30	31-60	61-90	Over 90	Prepays	Balance
	Name	Unpaid	days	days	days	days		
Charges								
bht	PH - Beach Haven Towers	7,185.20	2,624.00	1,972.89	1,563.32	1,024.99	0.00	7,185.20
hawley	PH - Hawley Manor	-206.11	88.00	944.00	-189.11	-1,049.00	0.00	-206.11
jkm	PH - John Kuester Manor	968.00	63.00	48.00	138.00	719.00	0.00	968.00
millview	PH - Millview Manor	1,700.30	908.30	677.00	15.00	100.00	0.00	1,700.30
orchard	PH - Orchard Manor	2,034.00	1,165.00	107.00	88.00	674.00	0.00	2,034.00
shiloh	PH - Shiloh Towers	6,631.78	2,685.29	1,657.00	1,152.49	1,137.00	0.00	6,631.78
sse_amp4	PH - Scattered Sites East	42,143.76	5,478.00	2,670.32	4,460.98	29,534.46	0.00	42,143.76
ssw_amp5	PH - Scattered Sites West	9,828.19	819.00	681.00	655.00	7,673.19	0.00	9,828.19
warren	PH - Warren Manor	2,547.10	778.13	789.97	0.00	979.00	0.00	2,547.10
Total		72,832.22	14,608.72	9,547.18	7,883.68	40,792.64	0.00	72,832.22

Work Order Analysis

Grouped by: Property

Property=.allamps AND Completion Dates=04/01/2026-04/30/2026

										Avg.
										Days
										Average If WO
Name	Count	Inventory Qty	Material Qty	Labor Hrs	Inventory \$	Material \$	Labor \$	Total \$	\$	Completed
bht PH - Beach Haven Towers	31	0.00	0.00	346.83	0.00	0.00	0.00	0.00	0.00	25.00
hawley PH - Hawley Manor	14	0.00	0.00	93.50	0.00	0.00	0.00	0.00	0.00	16.00
jkm PH - John Kuester Manor	11	0.00	0.00	95.34	0.00	0.00	0.00	0.00	0.00	11.00
millview PH - Millview Manor	16	0.00	0.00	9.20	0.00	0.00	0.00	0.00	0.00	13.00
orchard PH - Orchard Manor	5	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	11.00
shiloh PH - Shiloh Towers	24	0.00	0.00	284.25	0.00	0.00	0.00	0.00	0.00	16.00
sse_amp4 PH - Scattered Sites East	24	0.00	0.00	487.81	0.00	0.00	0.00	0.00	0.00	12.00
ssw_amp5 PH - Scattered Sites West	7	0.00	0.00	18.32	0.00	0.00	0.00	0.00	0.00	9.00
warren PH - Warren Manor	13	0.00	0.00	41.75	0.00	0.00	0.00	0.00	0.00	7.00
	145	0.00	0.00	1,379.25	0.00	0.00	0.00	0.00	0.00	120.00



April 2026
Demo and Disposition Report
by Derek Eovaldi, Demo and Disposition Coordinator
Submitted 5/12/26

BATCH # 10

Thirteen (13) Homes for Disposition SAC APPLICATION – DDA # 0013258 (submitted on 11/28/24)

- LCHA received approval from HUD/SAC on 2.12.25
- 630 Orton, Wauconda, IL
 - Continued conversations with the tenant:
 - receiving Court Based Rental assistance program (CBRAP)
 - Finalizing Tenant Payment Agreement (TPA)
- 37182 Route 59, Lake Villa, IL
 - Home is vacant, LCHA maintenance cleaned
 - Sump pump broke – got replaced
 - Working with county to get permit approved to re-route the sump pump discharge

BATCH # 11

Twelve (12) Homes for Disposition SAC APPLICATION DDA - 00-13800 (Submitted DDA on 12/08/25)

- LCHA received approval from HUD/SAC on 2.25.25
- Received offers on Two (2) homes:
 - 18304 W Grand, Grayslake
 - 38386 N Wilson, Beach Park
 - Worked on various repairs in both homes
- Worked with Tenant at 26371 Diamond Lake to prepare for PH transfer to JKM
- HCV department working on eight (8) files from intake meetings with PH tenants

BACH # 12 – Eminent Domain

Homes for Disposition SAC APPLICATION – DDA # - 00-13386

- Submitted DDA on 11/20/25
- Continued Communications with SAC and IDOT

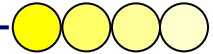
BATCH # 13

- Finalized list of Eight (8) homes in AMP 4 and AMP 5 to sell
- Receive results for all eight (8) homes:
 - Radon tests, appraisals and LBP tests
 - Installed Radon Mitigation systems at three (3) homes
- Sent list to test results and appraisals to LCCD for ERR's
- Received Deeds and the Legal Descriptions for all eight (8) homes



Lake County Housing Authority

33928 N US Highway 45, Grayslake, IL 60030



April 2026 Procurement Report Summary

Submitted by: Stacy Davis-Wynn

During April 2026, four procurements were initiated or remained in progress. These included a revenue-generating laundry services contract for all sites, the Violet Townhomes unit turn project in Mundelein, Renovations and Repairs at Shiloh, and preferred vendor services for radon testing and mitigation. Procurement methods included miscellaneous purchase procedures, cooperative agreements through Sourcewell and GSA, and an IDIQ contract structure. Funding sources consisted of operating expenses and grant funds. The estimated contract values ranged from \$30,000 to \$129,410.77, with the laundry services contract structured as a 50% revenue-sharing agreement.

Four contracts were awarded and executed during April 2026. B and B Laundry Services was awarded the laundry services contract, Leopardo received the Violet Townhomes unit turn project, Tradesmen International was selected for Renovations and Repairs services, and multiple vendors were approved for radon services under the IDIQ contract. All contracts were signed during the same month as the awards.

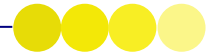
Several procurements are scheduled for completion between June and October 2026. The Violet Townhomes project is expected to conclude on June 5, 2026, with a total contract amount of \$129,410.77. The laundry services revenue contract is an ongoing agreement for the next five years, and the Renovations and Repairs services are scheduled for completion later in the summer. Radon services contracts remain active under the IDIQ structure through October 1, 2026.

Compliance

- All procurements adhered to established purchasing thresholds and applicable procurement methods.
- One (1) procurement required Board approval, as the action exceeded the \$50,000 threshold. The Board of Commissioners approved this contract during the month of April 2026.

Purchasing Thresholds

- Micro Purchase: Up to \$10,000
- Small Purchase: \$10,000 – \$25,000
- Board Approval: \$50,000 and above (Resolution required)
- Cooperative Agreements / Piggyback / Joinder: (Sourcewell, OMNIA Partners, GSA, TIPS, etc.)
- Competitive Procurement: IFB or RFP



Family Self-Sufficiency (FSS) & Special Programs

FSS Participants Escrow Report Current Tenants with an Escrow Balance as of: 04/30/2026

					Current Amount Disbursed	Current Escrow Balance
Total:					(48,221.40)	1,030,973.27
Average:			Increase in			Current
	Addendum Type	Count	Earned Income	Monthly Escrow	Amount Disbursed	Escrow Balance
	Enrollment	7	0.00	0.00	0.00	0.00
	Progress	135	13,952.53	308.15	(357.20)	7,396.29
	Exit	4	18,510.75	0.00	0.00	8,118.37
		146	13,408.46	284.93	(330.28)	7,061.46

FSS Program Report April 2026

	HCV	PH	TOTAL
FSS GRADUATES	0	0	0
FSS PORT-OUT	0	0	0
% of TOTAL CURRENTLY EMPLOYED	107/74%	1/33%	108/72%
HIGHEST ESCROW CREDIT (April 2026)	\$1,706	\$1,188	N/A
HIGHEST ESCROW BALANCE (April 2026)	\$57,397.56	\$19,665.95	N/A
REVISED FSS PROGRAM MIN	50	N/A	50
FSS HOMEOWNER (to date)	23	0	23

Completed by: FSS Team
Date: 03/30/26

Family Self-Sufficiency (FSS) Program Report

Submitted by Heidi Semenek, Director of FSS & Special Programs

April was a productive and collaborative month for the Family Self-Sufficiency (FSS) Department, as staff continued to provide supportive services, resources, and educational opportunities to assist participating families in progressing toward economic independence.

FSS Lead Specialist Jelena Milunovic conducted three FSS information sessions during the month of April. As a result, two participants are pending enrollment in May, while one individual did not respond regarding moving forward with enrollment. Additionally, there were four new FSS enrollments effective April 1, 2026.

The LCHA FSS Department also completed the FSS Annual Report Survey for calendar year 2025 for HUD's submission to Congress. The U.S. Department of Housing and Urban Development (HUD) will summarize survey responses submitted by Public Housing Authorities (PHAs) and Project-Based Rental Assistance (PBRA) properties nationwide to provide qualitative feedback to Congress regarding both funded and unfunded FSS programs. The survey also provided PHAs and PBRA programs the opportunity to share recommendations on ways to further enhance FSS programming.

The Department also continues to await notification regarding funding for the Resident Opportunity and Self-Sufficiency (ROSS) Service Coordinator grant. HUD previously indicated that PHAs applying for this three-year grant renewal would likely receive notification in March or April. Staff remain hopeful and look forward to hearing the outcome of this application.

HUD Strong Families Virtual – April 9, 2026

In April, two FSS Specialists attended a virtual workshop presented by HUD Strong Families entitled, *“Connecting and Preparing Residents for Higher-Skilled Jobs Through Registered Apprenticeships.”* The webinar highlighted the use of registered apprenticeships to create “earn-as-you-learn” employment opportunities in high-growth industries for residents living in HUD-assisted housing. Discussions focused on establishing partnerships between housing agencies and employers, as well as identifying supportive services needed to help residents successfully complete training programs.

FSS Office Hours – April 14, 2026

Staff attended the monthly FSS Office Hours hosted by HUD, which provided program updates, funding information, and upcoming training opportunities.

Ongoing Support

The FSS team continues to provide individualized case management, follow-up services, and goal planning for participants. Staff remain committed to connecting families with resources that promote long-term housing stability and economic self-sufficiency. The Department looks forward to continued program growth and expanded collaboration with community partners in the months ahead.

Resident Opportunity and Self-Sufficiency (ROSS) Program Report Submitted by Janet Lennemann, MS, ROSS Coordinator

Health and Well-Being

James Harris, Technology Assistant from Eldercare, hosted a pop-up event in April for tenants at Orchard Manor, Millview Manor, and Shiloh Towers. Many tenants remembered James from the Lake County Connect program, which concluded in 2024. The event served as a wonderful reunion, as James discussed the variety of services offered by Eldercare staff and volunteers to support tenant health and well-being, including friendly phone calls and visits, grocery shopping and free delivery, food pantry assistance, and technology support services.

Monica from Oak Street Health brought creativity and community engagement to tenants through a spring wreath-designing activity. Tenants at Shiloh Towers and Warren Manor created decorative wreaths to display on their apartment doors. Participants at both locations also expressed interest in spring planting activities, including growing vegetables or flowers in personalized flowerpots. This activity is planned for May.

Music continues to be a valuable contributor to mental health and overall well-being. During April, Mike provided musical entertainment for tenants at John Kuester Manor.

Digital Literacy / Computer Skills

Digital literacy programming continues to gain momentum among public housing seniors, as graduates from the January and March cohorts continue advancing through additional Northstar Digital Literacy courses using their newly earned Dell laptops.

There has been strong enthusiasm at Beach Haven Towers, Millview Manor, and Warren Manor for continued participation in Northstar Digital Literacy classes. The required courses to earn a Dell laptop include *Phone Keyboard Basics & Logging In* and *Basic Computer Skills*. Participants must successfully complete coursework and pass a proctored examination with a score of 85% or higher.

Graduates are continuing their learning by participating in courses covering Internet Basics, Email, Windows 11, Microsoft Word, Microsoft Excel, and Microsoft PowerPoint. Staff have observed not only

increased engagement during weekly classes, but also noticeable improvements in confidence and overall well-being among participants.

Lynae Hight, a Millview Manor graduate, will be presenting at the Lake County Digital Literacy Meeting on May 19, 2026. Her photo is included in this month's Board of Commissioners Report. Congratulations, Lynae!

New participants also began the Northstar curriculum in May in pursuit of earning Dell laptops. Current participants include two tenants from Warren Manor, one from Hawley Manor, one from Orchard Manor, and four from Millview Manor.



Financial Literacy

LCHA Housing Counseling continues to offer a wide variety of financial literacy courses, many of which are recorded for future viewing opportunities. Informational flyers were posted at all public housing sites encouraging tenants to participate virtually through Zoom.

Several tenants receive their Social Security benefits on the third Wednesday of each month, which can create challenges in paying rent on time and may result in the assessment of a \$15 late fee. Staff continue assisting tenants with budgeting and financial planning strategies; however, limited fixed incomes can make it difficult for some households to pay ahead. Staff remain hopeful that continued budgeting assistance and financial planning will help tenants improve long-term financial stability.

Aging in Place

Tenants at Shiloh Towers have expressed appreciation for the ongoing building improvements, including newly painted hallways and updated flooring installations on each floor. Residents have shared many positive comments regarding the improvements and the enhanced appearance of their homes.

Additionally, a longtime Millview Manor tenant, age 89, who previously earned a laptop through the Northstar Digital Literacy Program, recently transitioned to a nearby supportive living facility. While her lease remained active, staff visited her at her new residence and observed a significant positive change in her overall demeanor and quality of life. With additional supportive services now available to her, she appeared more relaxed and at ease while continuing to maintain social connections by utilizing public transportation to visit friends at Millview Manor. Her continued success and improved well-being remain a meaningful reminder of the importance of supportive housing and aging-in-place resources.

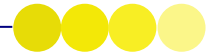
ROSS Enrollment

- Millview Manor: 9
- Orchard Manor: 11
- Beach Haven Towers: 14
- John Kuester Manor: 1
- Hawley Manor: 13
- Shiloh Towers: 8
- Warren Manor: 9

Total Participants: 65

Program Updates

Enrollment has increased, primarily driven by participation in the Northstar Digital Literacy Program. Continued engagement in digital literacy initiatives is expected to further support resident self-sufficiency and program growth.



Housing Counseling Program

Impact Report – April 2026

Submitted by Elizabeth Werning, Int Dir of Housing Counseling Programs

New Program Participants – Unique Households	APRIL 2026
First Time Home Buyers	24
Families That Rent	108
Homeowners Facing Foreclosure	20
Families Facing Eviction	20
Currently Homeless Families	16

Housing Counseling Impacts	APRIL 2026
Households for Whom Counselor Developed a Customized Budget	138
Families That Received Information on Fair Housing	188
Households Who Received Info on Affordable Housing Options	96
Families That Were Referred for Legal Representation	13
Families Who Closed on Their New Homes	2
Households Saved from Foreclosure	18
Households Who Attended a Homebuyer Education Workshop	107
Households Who Attended a Rental / Tenant's Workshop	165
Households Who Attended a Foreclosure Prevention Workshop	9

Lake County Homeless Prevention 100-Day Challenge

In December of last year, Lake County was approached by the Governor's Office to Prevent and End Homelessness to participate in a 100-day challenge to curb homelessness in high-risk counties. Lake County joined a cohort of communities including DuPage, Macon, Springfield, and Rockford Counties. As a beneficiary of the State of Illinois' Homelessness Prevention grant fund, Housing Counseling was tapped to act as team lead for Lake County.

The purpose of the 100-day program is simple: along with other counties, Lake County was tasked to create an ambitious goal to increase service to demographics that were under-represented in the homeless prevention ecosphere. After reviewing data from our homelessness response database Well Sky HMIS, Lake County established the goal of preventing 250 single-

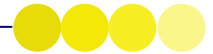


person BIPOC households from homelessness across the county within 100 days. The work plan focused on identifying & strengthening relationships between all prevention services/activities and providers, standardizing housing processes that impact access to prevention services, and improving data quality and reliability that providers enter into the HMIS and other tracking systems. Ultimately, the purpose is to get a true measurement of the agencies preventing homelessness in Lake County, the variety of means with which they accomplish this task, and an accurate image of who these households are.

This is the first time that the cohort of counties has attempted a full accounting of the households served through **all** avenues of homelessness prevention, such as township assistance funds, school liaisons, faith-based organizations angel funds, private 501c3's, eviction and foreclosure mediation, homeless shelters, DV intervention, police stations, etc. Previously, the only data that the county could publish was that collected by agencies who received funding from the Lake County Continuum of Care (COC), which typically includes only homeless shelters and the two agencies administering homeless prevention funds. The Office to Prevent and End Homelessness correctly suspected that this was the case across the state of Illinois – that the image we have of homelessness in Illinois is woefully lacking and requires a high level of precise data if we are to remedy housing instability going forward.

As of the last week of April, Lake County has found itself at the midpoint of the 100-day challenge, and doing well considering the very specific, narrow, scope and generous household goal. The team has engaged over 100 local agencies, all school districts, 17 townships, dozens of non-profits, and all agencies that receive funds from the COC. The team has created a comprehensive database of all services in Lake County, program requirements, links to intake forms, funding availability, staff capacity, and required documentation. The team has begun the standardization of referral forms, file contents, authorizations to share client data, and document retention for client file sharing. They have unified resources to better serve families and created an improved communication process for inter-agency collaboration. So far, agencies have successfully prevented over 270 households from entering homelessness, with 75 meeting the standards designated in the challenge (one-person BIPOC household). With only a small number of agencies reporting so far, the team anticipates that this goal will be met by the 100th day round-up on June 23rd.

At the end of this challenge, Lake County's homeless prevention systems will be more formalized, structured, accountable, and data driven. We will have a better understanding of the myriad grant funded structures, their processes, and how to better refer a family in crisis. Ultimately, the goal is to destroy the current system of agency silos and silent passing-around of needy families, creating a more transparent, collaborative and functional approach to addressing housing instability for our neighbors and communities.



Human Resources

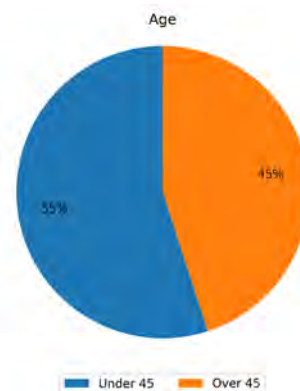
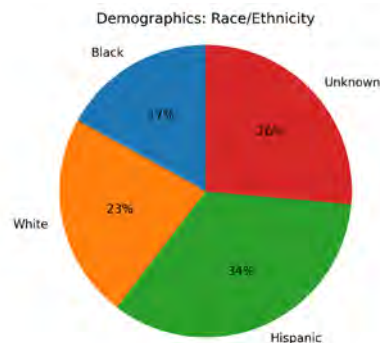
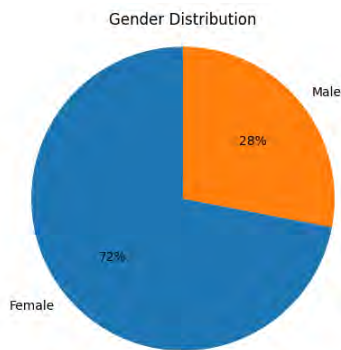
Written By: Christine N. Pryor – Sr. HR Generalist

Demographics

Employees Hired:	0
Internal Promotions:	0
Employees Terminated:	1
Employees Retired:	0
Temporary Staff:	1
Open Positions:	0

Population Data

Current Full-time Employees:	51
Current Part-time Employees:	1
Gender Ratios: Females	72% (37 headcount)
Gender Ratios: Male	28% (14 headcount)
Age Ratios: Under 45	55% (29 head count)
Age Ratios: Over 45	45% (23 headcount)
African American	17%
Hispanic	34%
White	23%
Asian Pacific	0%
Unknown	26%



Payroll

Gross Payroll \$273,889.25 (April included 2 payrolls)



Executive Director's Report 05/21/2026

- The Subsidy Layering Review (SLR) for **Liberty Point** has been finalized, marking an important milestone in advancing the project and supporting continued development efforts.
- Required documentation has been mailed to finalize the contract for **Mundelein Senior Apartments**, moving the project toward completion of the formal agreement process.
- LCHA is actively working with DRE, Inc. on the Housing Assistance Payment (HAP) contract associated with the purchase and transition of **Library Lane Senior Residence** to ensure continuity of operations and program compliance.
- Staff continue transitioning accounting audit functions while finalizing the LCHA audit. Concurrently, efforts remain focused on organizational readiness and **financial preparation in support of ongoing North Chicago Housing Authority (NCHA) transition activities.**
- LCHA continues coordination efforts related to Lake County **eminent domain matters** as discussions and planning progress.
- The Lake County Health Department has successfully transferred administration of the **Shelter Plus Care Program** to LCHA, strengthening continuity of supportive housing services and expanding coordinated housing assistance efforts for vulnerable populations.
- LCHA is entering into a **security agreement with the Zion Police Department for Shiloh Towers** to support enhanced resident safety and security measures at the property.

RESOLUTION 2026-19

**APPROVING AND AUTHORIZING THE SIGNIFICANT AMENDMENT
TO THE FY 2026 ANNUAL PHA PLAN**

WHEREAS the Lake County Housing Authority (“LCHA”) is required to submit an Annual Plan in compliance with the Quality Housing and Work Responsibility Act of 1998 and regulations promulgated by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS the Agency previously adopted and submitted its Fiscal Year 26 Annual Plan; and

WHEREAS HUD regulations require that certain changes to the Annual Plan be processed as a Significant Amendment; and

WHEREAS, the proposed changes to the Annual Plan, specifically address the absorption of IL107 the North Chicago Housing Authority Annual Contributions Contract (ACC) units which include 471 Housing Choice Vouchers (HCV), 70 Veteran Affairs Supportive Housing (VASH), 5 Family Unification Program Vouchers (FUP), and the Family Self-Sufficiency Program (FSS), along with the corresponding Annual Budget Authority, Administrative Fees, and supporting grant funds, constitute a Significant Amendment; and

WHEREAS, the Agency has complied with all applicable requirements for Significant Amendments; and

WHEREAS, all comments received during the public comment period and public hearing have been duly considered and addressed, as appropriate; and

WHEREAS the Board of Commissioners finds that the proposed Significant Amendment is consistent with the Agency’s mission to provide safe, decent, and affordable housing and is in the best interests of the residents and the community.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Lake Approves and Authorizes the Significant Amendment to the PHA FY 2026 Annual Plan to the U.S. Department of Housing and Urban Development as presented; and

BE IT FURTHER RESOLVED that the Chairman is authorized and directed to sign the PHA Certifications of Compliance with the PHA Plans and Related Regulation Board Resolution to accompany the PHA Plan.

(See **Exhibit A & B**)

ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Lake and signed in authentication of its passage, the 21st day of May 2026.

Kevin Considine
Chair
Board of Commissioners
Lake County Housing Authority

ATTEST:

Lorraine Hocker
Executive Director/Chief Executive Officer
Secretary/Treasurer

Annual PHA Plan (Standard PHAs and Troubled PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 09/30/2027
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-ST is to be completed annually by **STANDARD PHAs or TROUBLED PHAs**. PHAs that meet the definition of a High Performer PHA, Small PHA, HCV-Only PHA or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA Information.														
A.1	PHA Name: <u>Housing Authority of the County of Lake, IL.</u> PHA Code: <u>IL056</u> PHA Type: ☒ Standard PHA ☐ Troubled PHA PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>10/2025</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units <u>405</u> Number of Housing Choice Vouchers (HCVs) <u>3282</u> Total Combined Units/Vouchers <u>3687</u> PHA Plan Submission Type: ☐ Annual Submission ☒ Revised Annual Submission Availability of Information. PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. How the public can access this PHA Plan: The Lake County Housing Authority's PHA plan and its elements are available to participants and the public at all office locations. The PHA Annual Plan is provided to resident councils and available on our website. • Lake County Housing Authority Central Office - 33928 NUS HWY 45, Grayslake IL, 60030 • Beach Haven Tower – 730 Golfview Drive, Round Lake Beach IL 60073 • Shiloh Tower – 1525 27th Street, Zion IL 60099 • Website - www.lakecountyha.org ☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV						
Participating PHAs	PHA Code					Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program							
		PH	HCV												

B.	Plan Elements
B.1	Revision of Existing PHA Plan Elements. (a) Have the following PHA Plan elements been revised by the PHA? Y N ☐ ☒ Statement of Housing Needs and Strategy for Addressing Housing Needs ☐ ☒ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. ☒ ☐ Financial Resources. ☐ ☒ Rent Determination. ☐ ☒ Operation and Management. ☐ ☒ Grievance Procedures. ☐ ☒ Homeownership Programs. ☐ ☒ Community Service and Self-Sufficiency Programs. ☐ ☒ Safety and Crime Prevention. ☐ ☒ Pet Policy. ☐ ☒ Asset Management. ☐ ☒ Substantial Deviation. ☒ ☐ Significant Amendment/Modification (b) If the PHA answered yes for any element, describe the revisions for each revised element(s): Financial Resources. FY2026 Planned Financial Sources and Uses Estimates from previous year's funding for PHA Anticipated Resources, Planned Dollar Amounts and Planned Uses Annual Contributions for S8 Tenant-Based Assistance (2025) - \$40,481,602 -3282 Is the maximum number of low-income families that can be served (based on PIC data at the time of submission) Public Housing Operating Fund - \$326,744 - Operations Public Housing Capital Fund - \$1,633,718 - Various Projects as noted in the latest EPIC submission Other Federal Grants Family Self-Sufficiency Grant - \$500,090 - Family Self Sufficiency HCV & PH Ross Service Coordinator -\$489,294 - Public Housing Self-sufficiency RADON Remediation Grant - \$593,670 - Public Housing Radon Remediation Prior Year Capital Funds Un-Disbursed IL01P056501-23 \$308,157 - Public Housing General Capacity Activity – planned activities IL01P056501-24 \$1,143,602 - Public Housing General Capacity Activity – planned activities Public Housing Tenant & Miscellaneous Income Rental Income - \$1,501,000 - Public Housing Operating Expense Miscellaneous Income - \$107,150 - Public Housing Operating Expenses Demo/Dispo Funds - \$1,860,000 - Restricted development Significant Amendment/Modification Subject to approval by the U.S. Department of Housing and Urban Development (HUD), LCHA plans to absorb the Annual Contributions Contract (ACC) units from the North Chicago Housing Authority (NCHA). These units include 471 Housing Choice Vouchers (HCV), 70 Veteran Affairs Supportive Housing (VASH), 5 Family Unification Program Vouchers (FUP) and the Family Self-Sufficiency Program (FSS) along with the corresponding Annual Budget Authority, Administrative Fees and supporting grant funds. LCHA intends to assume administrative responsibility for these units and programs, ensuring quality continued housing assistance to affected residents. LCHA's intent is to promote administrative efficiency, improve service delivery, and ensure the long-term sustainability of housing assistance for current and future participants. (c) The PHA must submit its Deconcentration Policy for Field Office review.
B.2	New Activities. (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N ☐ ☒ Hope VI or Choice Neighborhoods. ☒ ☐ Mixed Finance Modernization or Development. ☒ ☐ Demolition and/or Disposition. ☒ ☐ Designated Housing for Elderly and/or Disabled Families. ☒ ☐ Conversion of Public Housing to Tenant-Based Assistance. ☒ ☐ Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. ☒ ☐ Occupancy by Over-Income Families. ☒ ☐ Occupancy by Police Officers. ☐ ☒ Non-Smoking Policies. ☒ ☐ Project-Based Vouchers. ☒ ☐ Units with Approved Vacancies for Modernization. ☒ ☐ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan. Mixed Finance Modernization or Development. LCHA is currently under a Section 18 Demolition and Disposition plan. This plan involves the removal of more than 100 single-family public housing homes from the LCHA inventory. LCHA will consider utilizing proceeds from the plan in a mixed-finance project or development. Demolition and/or Disposition. LCHA's repositioning plan: Repositioning Assistance: In coordination with the U.S. Department of Housing and Urban Development, Strategic Plan 2018-2022, the Lake County Housing Authority will continue to focus on resolutions to the struggles of the Lake County community to find affordable housing. Lake County Housing Authority must move away from the policies and programs of the past and develop an innovative approach that is more responsive to the community; and anticipates the public housing essentials of the future while addressing current needs. In devising a strategic plan, LCHA will examine: Capital needs of property, Cost to operate, Future HUD funding potential, Market demand, Existing debt or other obligations. LCHA will facilitate the preservation, rehabilitation, or demolition of units by utilizing existing HUD-provided tools: Rental Assistance Demonstration (RAD), Demolition & Disposition (Section 18), RAD/Section 18 Blends, HUD's Subject Matter Experts (SMEs). By implementing the above, LCHA will deliver units that are in better physical condition and provide long-term

availability of affordable housing and rental assistance in the local community. Background: LCHA began the Disposition plan with 496 units in 2020. The Lake County Housing Authority wants to explore options for converting its elderly/disabled development, consisting of 207 units. Additionally, the LCHA wants to know what choices under the options we have for two scattered-site properties, totaling 61 single-family homes. The Repositioning Panel advises that LCHA has several options to consider for its portfolio and could do them in different phases. First LCHA- Scattered Site units (161 single-family homes) • The units must also be in non-contiguous buildings with four or fewer units. Additionally, the LCHA must have a relocation plan with the option for residents to remain using Project-Based Vouchers (PBVs) or Tenant Protection Vouchers (TPV) under the Housing Choice Voucher (HCV) program. • LCHA could dispose of the properties to a third-party entity under state law, including a non-profit, and could retain ownership or control. The options discussed during the call included: o Selling the property at Fair Market Value and using the net proceeds to maintain other LCHA PH properties. o Disposing of the property below fair market (Commensurate public benefit. Use restriction required) o Creating a local Homeownership program under Section 32 (Exploring under AIM North Nonprofit). • TPVs are available for all units occupied by assisted tenants within the previous 24 months at the HUD's Special Application Center (SAC) approval time. o Eligible to project-based 100% of property; however, families could request a voucher to move after one year. o LCHA has seven (7) over-income families that would not be eligible for a Tenant Protection Voucher (TPV) under Section 18. LCHA would have to provide comparable housing for the seven families. UPDATE: LCHA has begun the Section 18 process for the 161 Single-family homes and as of this submission has officially disposed of 75 with 25 approved and LCHA has received 32 TPVs thus far. Second LCHA -Elderly /Disabled Properties (2 sites totaling 160 units) • LCHA will continue to explore options for a blended conversion for a mixed development. • These properties would be strong Rental Assistance Demonstration (RAD) candidates. • Additionally, LCHA may consider submitting a Section 18 under the RAD/Section 18 blend if the units will be substantially rehabilitated without the use of 9% Low-Income Housing Tax Credits. Substantially rehabilitated means hard construction costs over 60% of Housing Construction Costs (published by HUD). • If eligible, SAC will approve the disposition of 25% of the project units under Section 18 and replace those units with Section 18 TPV

Designated Housing for Elderly and/or Disabled Families.

LCHA has submitted renewal elderly designation for seven (7) public housing buildings consisting of two Asset Management Developments (AMPs): IL056000003 and IL056000002.

Conversion of Public Housing to Tenant-Based Assistance.

LCHA has no required conversions, however, LCHA will be evaluating Public Housing to Tenant-Based Assistance conversion options as noted in the Demolition and Disposition section of this document and per the analysis of the Repositioning Panel consulted in LCHA's strategic plan.

Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD.

LCHA will be evaluating Public Housing to Tenant-Based Assistance conversion options as noted in the Demolition and Disposition section of this document and per the analysis of the Repositioning Panel consulted in LCHA's strategic plan.

Occupancy by Over-Income Families.

Public Housing Over-income tenants – see summary below and refer to the Admissions & Continued Occupancy Policy for detailed information. LCHA is compliant with HOTMA provisions for over-income families. If a Tenant's projected income at the time of annual reexamination or interim adjustment exceeds the income limit for continued occupancy (120 percent of Area Median Income, adjusted for family size) the LCHA will inform the Tenant that if their income continues to exceed this income limit at their annual reexamination for two more consecutive years the Tenant must move out of public housing in six months.

Occupancy by Police Officers.

LCHA continues to evaluate the safety needs of each development. Currently, LCHA is contracting with local law enforcement for dedicated security patrols. Should there be an escalation in crime or the need for additional safety measures LCHA intends to seek HUD approval to utilize two (2) units as police units. We intend to host police units at Beach Haven Tower – 730 Golfview Dr. Round Lake Beach, IL 60073, and Shiloh Tower – 1525 27th St. Zion IL 60099. LCHA will determine exact units based on tenant attrition and specialized needs and will specify those units when seeking written approval from HUD. LCHA will enter a Memorandum of Understanding, or other form of contractual agreement, between PHA and Local Law Enforcement Agencies or a Use Agreement specifying the terms and requirements of the officer residing in the designated unit. Under 24 CFR 960.505, PHAs are required to provide the HUD Field Office with a statement indicating that occupancy by Police Officers is necessary to increase security for public housing residents. The terms and conditions of the Police Officer's tenancy must be included in the PHA Plan, along with a statement that such occupancy is needed to increase security for public housing residents. As per the requirements, the unit will be used as a full-time dwelling unit, and a written lease will be executed. Units that house Police Officers who must actively provide security to (including patrolling) the development(s) as a condition of tenancy, may be eligible for a full Operating Fund Grant. If the community conditions that created the need to house Police Officers in the development cease to exist, LCHA will make these units available to eligible program participants.

Project-Based Vouchers.

LCHA has exercised the MTW expansion to Project Base up to the lower of 50% of the total authorized units or 50% of the Budget Authority. LCHA also plans to adopt and implement alternative competitive processing in awarding Project Base Vouchers as allowed in the MTW expansion. Developments that have been awarded funding through Low-Income Housing Tax Credits, HOME funding, or CDBG funding will be accepted as an alternative to a Request for Proposal to Project Base a development. LCHA has 602 current Project Based Vouchers with 168 in process as noted below: Development # of Vouchers Status A Safe Place I 17 HAP A Safe Place II 20 HAP Brookstone Coles Park 131 HAP Colonial Park Apts. 60 HAP Fairhaven Crossing 14 HAP Library Lane 135 HAP Regency Coles Park 48 HAP Woodstone Apts. 59 HAP Lake Front Sr Res 25 HAP Tiffany Apts. 28 HAP Lake Zurich 2 HAP Mundelein Sr. Apts. 45 HAP Beech Street Sr. Lofts 18 HAP Eva B. Lee 15 AHAP Rosewood 153 *AHAP 2025 Pending TOTAL PBV 602[+168] = 770 adjust after

Units with Approved Vacancies for Modernization.

Under 24 CFR 990.145, PHAs are eligible to receive Operating Fund grant funding for certain vacant public housing units that are under ACC. Each of these approved vacancies requires that the PHA request an approval Letter from the HUD Field Office. LCHA intends to seek HUD approval for units in its AMP 4 and AMP 5 that require significant modernization. LCHA intends to target up to ten (10) units where the unit is required to be vacant to accomplish the modernization (i.e., renovating the kitchen/bathroom where it would leave the tenant without either facility would require the unit to be vacant or address any health hazards). LCHA will list specific units within its request for approval. Units will be selected and or approval will be requested based on tenant attrition and priority of unit needs. This modernization work will be accomplished using both Capital and Operating Funds. Upon completion of all modernization work, that required the unit to be vacant, even if additional modernization work continues, LCHA will either re-occupy the unit by an eligible family or place the unit in Vacant status. Modernization plans can be referenced in our most recent HUD-approved Capital Fund submission.

Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

LCHA intends to seek grant funding under the Emergency Safety and Security Grants.

B.3 Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year and Annual Plan.

The Lake County Housing Authority (LCHA) continues to make significant strides in achieving its goals, thanks to our ongoing partnership with the Lake County government. Together, we are dedicated to improving the response to the homeless crisis by leveraging LCHA's diverse special-purpose program options, including Mainstream, Emergency Housing Vouchers, VASH Vouchers, and, newly added in FY24, 15 Fair Share Vouchers, all of which target special needs populations. One of our key initiatives, the Section 18 Demo/Disposition program, has shown remarkable progress. Over the past four years, we have successfully disposed of 75 single-family homes, with an additional 25 currently in progress. These homes have been sold to various parties, including affordable housing providers, investors with the intent to maintain the Tenant Protection Vouchers (TPV) under the Housing Choice Voucher (HCV) program, and in particularly satisfying transactions, to the families residing in the homes who can purchase them. This ensures the continuity of affordable housing options within Lake County. The proceeds from the sale of these homes have generated Tenant Protection Vouchers, which are now benefiting eligible families in need. Looking ahead, LCHA remains committed to aggressively completing the Demo/Dispo program over the next four years. This initiative not only significantly reduces operational costs for the agency but also provides opportunities for further development using the proceeds from the program. Additionally, LCHA continues to build affordable housing through its project-based voucher program, fostering several partnerships and expanding the development of affordable housing. Based on funding availability, LCHA plans to project-base approximately 200 vouchers in new developments, which will have a direct impact on poverty deconcentration efforts and increase the number of affordable housing units available. Furthermore, LCHA has entered into an intergovernmental agreement with the Lake County Government, for more than \$600,000 to directly assist residents still facing housing instability and eviction. LCHA continues to aggressively address voucher utilization and has maintained a voucher utilization of 97%+ through calendar year 24 and in to 2025. LCHA has experienced a significant increase in area rents realizing an increase in the Per Unit Cost (PUC). LCHA is currently operating in shortfall. As such, shortfall prevention strategies have been enacted. Presently, there are approximately 630 applicants on the Housing Choice Voucher (HCV) waiting list. The current composition of the Authority's applicants underscores the pressing need for affordable housing, with more than 80% representing extremely low-income households, the demographic with the highest need. Furthermore, the waiting list data highlights the necessity to assist a diverse range of households, including households headed by disabled individuals with special needs and low-income seniors on fixed incomes. To address these needs, LCHA actively engages in affirmative furthering fair housing with

	its marketing and collaborates with local agencies that support seniors and persons with disabilities, while also continuing outreach efforts to private property owners to promote the HCV program. The waiting lists for Public Housing total more than 4,000 applicants. One bedroom elderly/disabled lists are temporarily open. The Public Housing Program encompasses elderly buildings and family scattered-site homes throughout the county. The 4,000 applicants includes elderly, disabled, and are at an extremely low income level.
B.4	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. Please see HUD form 50075.2 for FY2024 approved on 10/18/2024.
B.5	Most Recent Fiscal Year Audit. (a) Were there any findings in the most recent FY Audit? Y ☐ N ☒ (b) If yes, please describe:
C.	Other Document and/or Certification Requirements.
C.1	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan? Y ☐ N ☐ (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. Lake County Housing Authority held two resident meetings on April 24, 2025, and a public hearing on June 12, 2025, to discuss the PHA Annual Plan FYB26 [10.1.25 - 9.30.25] and the 5-Year Action Plan for Capital Improvements, Administrative Plan and the Admissions and Continued Occupancy Policy. Comments were received either in person or via email submission at info@lakecountyha.org. Below and attached are the comments received and analyzed by LCHA staff. ☐ BHT – Better parking signs and have the small parking lot be for Tenants only. ☐ BHT – Discussion of Resident Advisory Board Councils. ☐ BHT – Seeking additional offsite activities. ☐ BHT – Discussion of new elevator and windows ☐ Shiloh – Security for after hours and weekends is a persistent issue. ☐ Shiloh – Incoming updated alarms and security cameras have been and will be installed. ☐ Shiloh – Elevator renovation project scheduled for later this year. ☐ Shiloh – Potential plumbing project which will involve remodeling the bathrooms in each unit. The project will be significant and most likely require temporary resident relocation. Targeting 2026. PUBLIC COMMENT Comments – A public hearing was held on June 12, 2025. No one from the public was present, no written comments have been received. Tenants provided input on desires for their respective buildings, overall LCHA Operations and plans. All were directed to detailed plans hosted on www.lakecountyha.org There were no challenged elements.
C.2	Certification by State or Local Officials. <u>Form HUD 50077-SL</u>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.3	Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Form HUD-50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.4	Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y ☐ N ☒ If yes, include Challenged Elements.
C.5	Troubled PHA. (a) Does the PHA have any current Memorandum of Agreement, Performance Improvement Plan, or Recovery Plan in place? Y ☐ N ☐ N/A ☒ (b) If yes, please describe:
D.	Affirmatively Furthering Fair Housing (AFFH).
D.1	Affirmatively Furthering Fair Housing (AFFH). Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

Public reporting burden for this information collection is estimated to average 7.52 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Form identification: IL056-Housing Authority of the County of Lake, IL. Form HUD-50075-ST (Form ID - 8139) printed by Michelle Perkins in HUD Secure Systems/Public Housing Portal at 03/30/2026 12:05PM EST

Certification of Compliance with PHA Plan and Related Regulations
(Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 09/30/2027

PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 10/2025, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair

housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

8. For PHA Plans that include a policy for site-based waiting lists:

- The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);
- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).

9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.

10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.

RESOLUTION 2026-20

**APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN
LAKE COUNTY HOUSING AUTHORITY & LAKE COUNTY WORKFORCE
DEVELOPMENT/JOB CENTER OF LAKE COUNTY**

WHEREAS, on July 22, 2014, President Obama signed the Workforce Innovation and Opportunity Act (WIOA); and

WHEREAS, WIOA provides resources, services and leadership tools for the workforce system that improves employer engagement and competitiveness for success in the global marketplace by helping individuals find good jobs, retain employment and advance job-related skill sets; and

WHEREAS, Lake County has been designated as a local workforce development area by the State of Illinois; and

WHEREAS, WIOA requires Lake County to develop and submit workforce compliance plans in order for Lake County to receive WIOA Formula funding; and

WHEREAS, the Memorandum of Understanding, in cooperation with its partners, establishes a collaborative framework encouraging cooperation, collaboration, communication, policy and technical guidance and governance to assist with the efficient and effective participation in the WIOA implementation in Lake County, Illinois; and

WHEREAS, Lake County and the Lake County Workforce Development Board have reviewed and approved the Job Center of Lake County Memorandum of Understanding; and

WHEREAS, Lake County Housing Authority's Family Self Sufficiency Program is a voluntary program for participants who wish to improve their financial situation emphasizing employment as well as education and training; and

WHEREAS, Lake County Housing Authority has had an ongoing partnership with Lake County Workforce Development/Job Center of Lake County for several years and wishes to continue to partner this Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of LCHA hereby approves the Executive Director and/or her designee to execute the Memorandum of Understanding between Lake County Housing Authority and Lake County Workforce Development/Job Center of Lake County in substantially the form attached hereto and incorporated herein by reference.

ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Lake and signed in authentication of its passage, the 21st day of May 2026.

Kevin Considine
Chair
Board of Commissioners
Lake County Housing Authority

ATTEST:

Lorraine Hocker
Executive Director/Chief Executive Officer
Secretary/Treasurer

LWIA #1 MOU
LOCAL MOU TEMPLATE
MEMORANDUM OF UNDERSTANDING
BETWEEN
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD
AND
THE JOB CENTER OF LAKE COUNTY

Jennifer Serino

**Individual designated by the Local Board
Chair to lead MOU negotiations**

Jserino@lakecountyil.gov

Email address

Daniel Newport

**Impartial individual designated by the Local
Board Chair to lead annual budget
negotiations**

dnewport@lakecountyil.gov

Email address

1. PARTIES TO MOU (SEC. 121 (C)(1)) (GOVERNOR'S GUIDELINES, SECTION 1, ITEM (B))

- *List the required partner providing services in the local area.*
- *List the partner agency providing services of each required partner.*

Note: Please ensure abbreviations and acronyms are accurate and up to date for each required partner and partner agency.

PARTIES TO MOU	TYPED NAME
Local Workforce Innovation Board Chair	Carlotta Roman
Chief Elected Official	Sandy Hart
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	

REQUIRED PARTNERS AS PARTIES TO MOU		ENTITY (NOT NEGOTIATOR) ADMINISTERING PROGRAM TYPED NAME ¹
Title I: Adult, Dislocated Worker, Youth		Lake County Workforce Development Department
Title II: Adult Education and Literacy		College of Lake County
Title III: Employment Programs under Wagner-Peyser		IDES
Title IV: Rehabilitation Services		IDHS-VR
Perkins/Post-secondary Career & Technical Education		College of Lake County
Unemployment Insurance		IDES
Job Counseling, Training, Placement Services for Veterans		IDES
Trade Readjustment Assistance (TRA)		IDES
Trade Adjustment Assistance (TAA)		NA
Migrant and Seasonal Farmworkers		IDES
Community Services Block Grant (CSBG)		Community Action Partnership (CAP of Lake County)
Senior Community Services Employment Program (SCSEP)		National Asian Pacific Center on Aging
TANF		IDHS
Second Chance		NA
OTHER REQUIRED PROGRAMS OFFERED IN THIS LOCAL AREA AS PARTIES TO MOU		IF MARKED YES, LIST THE ENTITY ADMINISTERING PROGRAM
National Farmworker Jobs Program	☐ Yes ☒ No	NA
Housing and Urban Development Employment and Training Activities	☒ Yes ☐ No	Lake County Housing Authority Waukegan Housing Authority
Youth Build	☒ Yes ☐ No	YouthBuild Lake County Youth Conservation Corps.
ADDITIONAL PARTNERS AS PARTIES TO MOU		ENTITY ADMINISTERING PROGRAM
National Farmworker Jobs Program	☐ Yes ☒ No	
Housing and Urban Development Employment and Training Activities	☒ Yes ☐ No	
Youth Build	☒ Yes ☐ No	
Township School District 113	☒ Yes ☐ No	
	☐ Yes ☐ No	

2. DURATION OF AGREEMENT (Sec. 121(c)(2)(v)) (Governor's Guidelines, Section 1, Item 10) (§ 678.500(b)(5))

- Provide the effective date of the MOU (not the MOU Amendment).
- List the agreed upon expiration date (cannot exceed three years).
- Confirm the purpose of the umbrella MOU.

¹ Insert only the name(s) of the program(s) in this space. The names of individual negotiators are not needed.

The effective date of the original MOU: July 1, 2026
Termination date of the MOU: June 30, 2029

Purpose of the umbrella MOU:

This umbrella Memorandum of Understanding (MOU) describes the commitment of the Workforce Innovation and Opportunity Act (WIOA) Required Partners (“Partners”) to provide integrated delivery of federally funded workforce services in Local Workforce Innovation Area (LWIA) #1 at the comprehensive One-Stop Center (“Job Center of Lake County”).

This MOU defines the workforce services each Partner will provide in LWIA #1, the methods each Partner will use to provide these services, and the roles and responsibilities of all Partners related to coordinated service delivery, system integration, and customer access.

3. VISION FOR THE SYSTEM (GOVERNOR’S GUIDELINES, SECTION 1, ITEM 1(B))

- *Describe the shared vision for the system and the role of the local board and required partners to a high-quality local workforce delivery system (vision must be consistent with Federal, State, regional, and local planning priorities, as well as the Governor’s Guidelines).*

The Job Center of Lake County partners agree that the shared vision for the local one-stop delivery system is to promote business driven talent solutions through integrated resources and partnerships and to enhance the economic vitality of Lake County. The intent of the MOU is to carefully plan and coordinate services among all federally funded workforce development programs to achieve the level of integrated service delivery WIOA envisions and consistent with state, regional, and local workforce priorities. The partners to the MOU work collaboratively to optimize the quality of services provided with an ongoing focus on sector strategies; enhanced business and employer services; career pathways; access and opportunity for all populations; clear metrics for progress and success; and focus on continuous improvement and innovation.

The Lake County Workforce Development Board is the recognized leader of an exemplary Lake County workforce development system that produces a highly skilled workforce and significantly contributes to the region's economic vitality and quality of life. The Workforce Board provides oversight and policy direction to the Job Center partners to ensure a dynamic workforce development system and a Job Center that fosters lifelong education, training and job readiness program that exceed the needs of area job seekers and employers.

The Job Center partners carry out its vision through structured collaborations to deliver high quality career services to the diverse job seekers and targeted services to the employer customers to connect to the right talent. The partners make the commitment to the vision by sharing in the delivery of career services, overall assistance to customers utilizing the Job Center resources, recruiting and promoting employer and business services including hiring events, and working to address the needs of the job seekers - meeting the individual where they are. The partners to the MOU work collaboratively to optimize the quality of services provided with an ongoing focus on sector strategies, enhanced business and employer services, career pathways and access and opportunity for all populations.

The Lake County Workforce Development Board and One-Stop Partners have agreed that throughout the duration of this MOU there will be a consistent emphasis and focus on the following four system service priorities.

- An ongoing focus on sector strategies: The Job Center has available a series of industry sector brochures and flyers to educate job seekers in the key industry sectors as well as the top paying occupations. Periodic workshops,

orientations, and employer presentations will be provided focusing on a certain industry as well as recruitment events. Partners have access to the materials to assist individuals.

- Enhanced business and employer services: the partners work together to host weekly hiring and recruitment events at the Job Center, collaborate on Job Fairs, and focus on engaging employers directly with the job seekers to best educate the job seekers in the types of jobs and skills needed.

- Career pathways: the partners work together to guide individuals along key career pathway elements including the building and identifying of programs, services, training and education opportunities in targeted sectors. The partners realize the complexities of career pathways and have made a commitment to work collaboratively to customize pathways based on the needs of the individual customer.

- Access and opportunity for all populations: several initiatives take place in the Job Center and system focused on serving populations where they are at including direct services to individuals with a disability; the Job Center is an Employer Network providers; SNAP & TANF recipients receive job search assistance at the Job Center; ABE students receive resume and job search assistance in the classroom; dislocated workers receive RES services in collaboration among partners and orientation to training and employment services.

It is understood that the development and implementation of a successful One-Stop System will require time, planning, mutual trust and cooperation of all Partners acting as a team, in good faith. One-Stop Partners will continue to implement and improve various aspects of the shared vision throughout the duration of this MOU. This MOU supports the vision to ensure collaboration among education, workforce, economic development and required partners as they provide program participants the ability to move along their chosen career pathway, leading to high paying jobs in growing sectors of the economy that offer long-term opportunities for stable employment. The Workforce Board strategic plan has a stated goal to facilitate greater collaboration among and between workforce partners and stakeholders focusing on the implementation of the service integration action plan as noted in Section 4.

4. SERVICE INTEGRATION ([ILLINOIS SERVICE INTEGRATION: OVERVIEW AND SELF-ASSESSMENT GUIDE](#))

- *Identify commitments that required partners will make within the term of this MOU to implement strategies described in the area's Service Integration Action Plan, which is hereby incorporated into this MOU.*

This section reflects the local workforce system's current service integration commitments and will be reviewed and updated annually to align with state guidance and local implementation efforts.

Service Integration Action Plan goals jointly implemented by required partners include:

- 1- Communication is consistent, comprehensive and timely.
 - Explore and implement technology tools that will be utilized to promote and share partner and program information.
 - Real-time communications shared with/across/between partners. Partner engaged at the onset. Partners will report that a successful process is in place that ensures all staff are regularly informed of changes/updates/trends in service design, program policies and services to customers.
- 2- Timely and coordinated access for customers.
 - Identify and implement a common electronic referral system to be used by partners.
 - Design a shared process to gather feedback from all customers.
 - Referral process improvements. Increased job center customer traffic from partners.
 - Increased shared customers among partners.
 - Partner engaged at the onset.
 - Shared system to track customers.
 - Customers – job seekers, workers, businesses – describe their access to services as

timely and coordinated whether on-site, through technology, at a partner site, and other appropriate accessible community services.

3- Services delivered through functional, cross-partner service delivery.

- Develop a standard format to chart out all partner services, customers, and customer flow.
- Create a functional organizational structure and customer flow.
- Identify shared functions by partner.
- Cross trainings continue and archived.
 - Increase career services delivered jointly. Each partner owns their program services and activities.
 - Shared measurements and goals. Shared ways to track customers and outcomes.
 - Core agencies create a functional organizational structure to share information, data, and resources to achieve common goals and mutually agreed upon outcomes.

4- Integrated business services delivered across partners.

- Prioritize and engage in the following activities and tactics in order to increase customer satisfaction – business and job seeker. Increased business engagement. Unified business engagement practices. More partners engaged at the onset of developing and implementing strategies.
 - Expand current business service team – capacity and partners.
 - Expand Business U Training.
 - Explore shared database.
 - Expand on-site hiring and job fairs throughout the County.

5. MOU DEVELOPMENT (Governor's Guidelines, Section 1, Items 3-8)

- *Fully describe the process and efforts of the Local Workforce Innovation Board and required partners to negotiate the MOU, including draft and final versions of MOUs and annual amendments.*
- *Explain the process to be used if consensus on the MOU is not reached by partners during MOU negotiations.*
- *Explain the process and roles for conflict resolution in daily operations, including the protocol and authority of each entity in decision-making (e.g., leaseholders, one-stop operators, LWIB, State program administrators and local program partners).*

The Workforce Development Board develops and oversees the Memorandum of Understanding in accordance with applicable federal and state policies and guidance, with support and direction provided through the Board's Operations Committee and participation by required partners. The MOU process and tools are shared with Job Center partners, and partners commit to participating in the process and completing required tasks to ensure timely submission of the MOU.

The Workforce Development Board's standing Operations Committee provides guidance and direction to partners throughout the MOU development process. The Operations Committee includes Workforce Development Board members and representatives from required partner programs. Partners participate in committee meetings, planning discussions, and facilitated negotiations to document career service delivery approaches, service locations, cost-sharing arrangements, and expectations and commitments. All partners provide written input to the MOU and participate in negotiations related to infrastructure and shared system costs.

If consensus cannot be reached through facilitated discussions, additional negotiations may be led by a neutral party identified by the Workforce Development Board. If these efforts do not result in agreement, unresolved issues may be elevated to the Illinois WIOA interagency technical assistance team for guidance and support. Partners acknowledge the importance of reaching consensus and collaboratively implementing continuous improvement strategies related to services, referrals, and system integration.

6. NAME AND LOCATION OF ALL SERVICE LOCATIONS (Governor's Guidelines, Section 1, Item 8(d)) (§ 678.310, § 678.315 and § 678.320)

- *Provide the name and address of the comprehensive one-stop center(s) in the local service delivery system.*
- *Clearly identify and list any designated affiliate sites and specialized centers, clearly indicating which type of site has been designated.²*

Note: The information provided in this section must match the Illinois Workforce Development System (IWDS) and Illinois workNet listings.

Comprehensive One-Stop Center(s)	Designated Affiliate Sites	Designated Specialized Centers
Job Center of Lake County 1 N. Genesee Street Waukegan, IL 60085		

7. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (Sec. 121 (c)(2)(i)) (Governor's Guidelines, Section 1, Items 8(e)-(g)) (§ 678.500(b)(1))

- *In the spaces provided below:*
 - *The agreed-upon plan for holding in-person orientations, workshops, or other group events, including capacity limits for such group events.*
 - *The Resource Room protocol when capacity is reached, and customers wait to access the Resource Room services.*
 - *The agreed-upon staffing plan to designate a program position to direct walk-in customers. The staffing plan must specify that if security personnel are present at the one-stop center, they cannot be responsible for determining which customers require an appointment and which customers can be seen on a walk-in basis. This is a program staff responsibility.*
 - *The agreed-upon messaging, signage, and communications planned to make it explicit to customers which services are available to walk-in customers and which require appointments.*
 - *If security personnel are present at the one-stop center(s), the agreed-upon plan to ensure initial staff interaction with the public is within the security personnel's line of sight, that security personnel are aware of the service area, and the protocol for alerting security if staff need assistance during service delivery.*
 - *Explain the programs and services that correlate with the boxes checked in the Career Service Matrices.*
 - *For each program, describe the staffing plan around which services will be provided by in-person staff, cross-trained partner staff (include the partner's name) or contract provider (include the provider's name), or direct linkage (include the specific method of direct linkage).*
 - *For each program, describe whether services will be made available to walk-in customers, or whether an appointment will be required.*
 - *Describe how each required program's services are provided in real time in all service locations during all regular business hours.*

² All designated affiliate sites and specialized centers must be included in the Infrastructure Funding Agreement.

Initial Interaction with Customers: Upon arrival, customers will be greeted by the receptionist, who will assess their needs and check the availability of services. If services are available immediately, customers will be directed accordingly. If services are at capacity or there is a wait time, the following process will be followed.

Queue Management System:

- **Sign-in Process:** Customers will be asked to sign in at the front desk. The receptionist will maintain a first-come, first-served queue system to ensure fairness in service delivery. Each customer will be informed of their estimated wait time based on current demand. Once seats in the resource room are filled, individuals will be asked to stay in line in the entry and staff will begin the triage for high-demand situations.

Triage Plan for High-Demand Situations:

- In the event of an unexpectedly large number of people arriving at the Job Center (e.g., for a major hiring event or confusion about services), staff will implement a triage system. Staff will walk the line, identify customer needs, and provide immediate resources, such as pamphlets or contact numbers for unemployment services, appointments, or alternative services.
- The receptionist and on-site supervisor will coordinate with security to maintain order and ensure clear communication. Customers will be informed about who can be served and directed to set appointments as needed.

Resource Room Capacity: The Resource Room is currently not restricted beyond fire code regulations, but this could change as updated guidance from the health department regarding COVID-19 or other illnesses is implemented. Visitors may reserve one of the six available computers, and there is a cleaning period from 12:00 to 1:00 PM daily.

Overflow Plan: If there is a high demand for services or events, customers will be given the option to schedule an appointment for a later time or return during less busy periods. The Job Center's website will provide updated information on high-traffic times and service availability to help customers plan their visits.

Health and Safety Protocols: If updated guidance from the health department necessitates changes to capacity or waiting line procedures, these adjustments will be communicated clearly to customers, and signage will be updated accordingly.

Clear Communication: The receptionist will explain the expected wait time and available service options to each customer. In cases where services are not immediately available, the customer will be informed about alternate options or rescheduling possibilities.

Security Personnel's Role: Security personnel will ensure that staff interactions with the public are visible and that crowd management protocols are followed. They will not be responsible for directing customers; that role falls to the receptionist and designated program staff. In the event of large groups, security will monitor the area and coordinate with staff to implement the triage plan if necessary.

The Job Center supports a culture of access and inclusiveness, guided by federal, state and local laws and regulations. The Job Center has space and capacity appropriate for customer needs, customer traffic and key center functions. The Job Center career resource room provides customers with access to the internet, printers, copiers and fax machines and resources including labor market information on industry sectors and occupations, training providers and programs, job openings, hiring events, and community resources. The Job Center has a section designated with veteran resources.

Partners to this MOU that have staff at the center include: Title I – Lake County Workforce Development; Title II – College of Lake County and APC Partners; Title III – IDES; Title IV – DHS VR; Veterans Services – IDES; TAA – Workforce Development; Unemployment Insurance – IDES; Trade Readjustment Assistance (TRA) – IDES; Migrant & Seasonal Farmworkers – IDES; Senior Community Services Employment Program (SCSEP) – National Asian Pacific Center on Aging; TANF – DHS; YouthBuild – Youth Conservation Corps and YouthBuild Lake County.

The One-Stop Operator facilitates ongoing cross-training with Job Center partners and community agencies that has provided Partners with a good understanding of the career services offered on-site and throughout the One-Stop system.

Title I (Adult, Dislocated Worker and Youth) – Workforce Development is a key community player in the areas of career services, business services, and education/ training required for implementation of the Workforce Innovation and Opportunity Act (WIOA) and is committed to providing and coordinating services on-site at the Job Center of Lake County and throughout the system. Workforce Development is committed to carrying out the functions of the One-Stop Operator through an on-site staff presence at the Job Center. The One Stop Operator is responsible for ensuring career services delivered by each partner are coordinated in the most effective and efficient manner to meet the needs of the individual job seeker and employer.

Workforce Development has an ongoing commitment to deliver all career services on-site and via direct linkage for the Job Center as well as community locations based on the customer needs. Title I is committing a total of 12 FTEs. Workforce Development has an on-site presence of 6 FTEs and 6 direct linkage FTEs. Workforce Development has allocated staff to directly deliver basic career services including eligibility, outreach, intake and orientation; initial skills assessment, labor exchange services, referral and coordination; information on supportive services and assistance with establishing eligibility for financial assistance.

Workforce Development has access at the Job Center, through the Job Center website and through other partner direct linkages to labor market information, performance and costs information on services, labor exchange services.

Workforce Development has allocated staff to deliver individualized and follow-up career services on-site at the Job Center or within the workforce system at various partner sites. Career services include comprehensive assessments; development of an individual employment plan; individual counseling and career planning; access to internships and work experience opportunities; workforce preparation activities including online workshops and follow-up services.

Title II (Adult Education and Literacy) – The Area Planning Council, comprised of the College of Lake County's Adult Education and ESL Division, Mundelein High School, and Township High School District 11 is a key community player which provides adult basic education, adult secondary education, and English as a Second Language to Lake County residents with low basic skills in reading, writing, mathematics, and English language. To pursue WIOA objectives, the APC members also provide career exploration and planning, college and career readiness, and workforce preparation activities to its students as part of their academic and student support program. All APC partners offer Bridge programs that provide contextualized learning in specific career or industry clusters in high demand occupations while the students are in the adult education program. The College of Lake County's Adult Education and ESL Division also has the Integrated Education and Training (IET) program that provides Bridge programs and Integrated Career and Academic Preparation System (ICAPS) programs to provide career pathways in Healthcare and Manufacturing. Students are also provided transition to college and the workforce services by transition or student success coordinators who provide coaching, referrals to College of Lake County for students ready to pursue certificate or degree programs, and referrals to the Job Center of Lake County for students looking for employment. The APC partners participate in the Job Center of Lake County by coordinating its services on-site or off-site. The College of Lake County works with the Job Center of Lake County to provide Adult Education Job Information sessions, job search, resume assistance, job fairs, and job interview skills to its students. It also works with the other partners in the Job Center of Lake County by referring students to their services and receiving referrals from them for clients that need adult education instruction. Services are provided by the committed 1.13 FTEs on-site and through technology and direct linkage services are provided through a dedicated phone number.

Title III (Employment Services under Wagner-Peyser) – IDES' Employment Services and Outreach is a labor exchange program designed to sustain economic growth by expanding employment opportunities to qualified job seekers that meet the demands of the employers. The program's objectives aim to reduce the loss of productivity by filling job openings as quickly as possible and to shorten the duration of individuals' unemployment. For job seekers who are not job ready, Employment Services, in cooperation with other workforce partners, assist clients to access training, employability development services, and other supportive services needed to realize their employment goals. Wagner-Peyser services are provided on-site and through technology through the 1.75 FTEs .

IDES and other workforce partners have formed local Business Service Teams to coordinate the agencies' employer contacts and streamline services delivered to them. The teams establish their local American Job Center as the one-stop resource for employers' employment and training needs. As part of this effort, Illinois Job Link, available to all American Job Center partners, is one of the tools that facilitate service coordination.

Employment Services under Wagner-Peyser are offered on-site at the Lake County Comprehensive One Stop Center.

Title IV (Rehabilitation Services) –

The Illinois Division of Vocational Rehabilitation, administered by IDHS, is committed to providing Vocational Rehabilitation services for persons with disabilities in preparing for, finding, and maintaining quality employment that pays a living wage and offers opportunities for advancement. Vocational Rehabilitation staff work closely with state, regional, and local employers, offering individualized placement services that bring employers and qualified employees together. The DRS Waukegan Field Office's objective is to provide and coordinate services with the Job Center of Lake County and co-located partners by having staff on-site and through technology provide support for disabled job seekers. The development of an individualized employment plan with the job seeker includes the following services: guidance, counseling, information, referral, training, and placement. These services are provided with utilization of workforce partners, community rehabilitation providers and local social service agencies. The Division of Vocational Rehabilitation-Waukegan DRS Field Office is committed to working in conjunction with the Workforce board, the one-stop operators, and all other partners in coordinating services for both employers and customers of LWIA 1. The DRS Waukegan Field Office utilizes a dedicated phone line for direct linkage with the Job Center of Lake County. Having a dedicated phone line ensures that the customer will receive immediate access to the DRS Waukegan Field Office during business hours. The customer can also leave a voicemail message before and after business hours and will be contacted by a dedicated staff member within two business days. In addition, the customer can initiate an on-line referral for DRS services via the State of Illinois web site at www.dhs.state.il.us. The on-line referral is reviewed by a dedicated DRS employee within 24 hours of receipt and routed to the co-located counselor who is responsible for initiating contact with the customer within one business day. The DRS Waukegan Field Office has two staff members who are trained and knowledgeable regarding the required Partner's services and programs. A DRS staff member will be available at the Job Center of Lake County once per week as well as provides direct linkage with the DRS Waukegan Field Office. Title IV has committed a total of .25 on site and .75 via direct linkage.

Perkins/Post-Secondary Career and Technical Education –

The College of Lake County is committing .25 FTE. College of Lake County serves as the local provider of Career and Technical Education programs under the Carl D. Perkins Career and Technical Education Act. Career and Technical Education programs support students in developing the academic, technical, and employability skills necessary to enter and succeed in the workforce and/or continue their education. CLC coordinates with workforce and education partners to offer career pathways aligned with regional labor market needs, including articulated programs, dual credit options, industry-recognized credential attainment, and career exploration services in priority sectors such as manufacturing, healthcare, information technology, and business.

Direct linkage between the Job Center and CLC occurs through the Welcome and One Stop Center at 847-542-2085 and through CLC's WIOA program information page: <https://www.clcillinois.edu/programs-and-classes/wioa-programs>. CLC staff support connections to education, training, and career pathway information and coordinate with Job Center partners when additional workforce services or referrals are needed..

IDES/Unemployment Insurance (UI) – The Unemployment Insurance program, administered by IDES, is designated to contribute to the state’s overall economic stability by partially protecting eligible workers against loss of income during periods of unemployment. Eligible workers who become unemployed and meet all requirements set forth in the UI Act may receive benefits for the maximum number of weeks payable under the law or until the worker finds employment or becomes otherwise ineligible.

Unemployment Insurance services are offered through technology and Direct Linkage (Telephone line directly to a live person) of .25 FTE at the Lake County Comprehensive One Stop Center.

IDES/Job Counseling, Training and Placement Services for Veterans –

IDES provides veterans priority of service over all other job applicants, actively promotes and develops employment opportunities, and provides placement and vocational guidance services. Veteran’s Representatives work in conjunction with Wagner-Peyser staff to assess the needs veterans, and assistance is then provided to ensure that the veteran is job-ready. If significant barriers to employment (SBEs) are identified, the veteran receives intensive service from a Veteran’s Representative. Those with SBEs work one-on-one with a Veteran’s Representative to overcome their barriers in order to become job-ready. Priority is given to veterans when referring candidates to open employment positions and dedicated staff continually do outreach with local employers to find current employment opportunities in the community that are suitable for job-ready veterans. Individualized labor market information is provided to veterans to help determine if additional training is needed to obtain employment that provides sufficient earnings. Referrals to supportive and/or partner services will be made as needed.

Job Counseling, Training, and Placement Services for Veterans are offered on-site at the Lake County Comprehensive One Stop Center. Veterans services are provided on-site and through technology through the 2 FTEs.

IDES/Trade Readjustment Assistance – IDES administers Trade Readjustment Assistance, a benefit under the TRA program, providing income support to persons who have exhausted unemployment compensation and whose jobs were affected by foreign imports.

TRA services are offered through direct phone line at the Lake County Comprehensive One Stop Center. TRA is provided by the committed .25 FTE

Trade Adjustment Assistance (TAA) –

The Trade Adjustment Assistance program is currently in sunset status. While no new TAA grants are being administered, the Job Center of Lake County will continue to provide services for qualifying trade events should any eligible customers come into the one-stop center seeking assistance. Workforce Development remains aligned with Trade Program regulations and will ensure that individuals impacted by certified trade events receive appropriate information, referrals, and assistance consistent with federal and state guidance.

IDES/ Migrant & Seasonal Farmworkers (MSFW) –

MSFW services are **not provided on-site** at the Job Center of Lake County, but a **direct connection is maintained** through the Illinois Department of Employment Security (IDES). Customers are referred to dedicated MSFW staff via coordinated scheduling and communication.

IDES assists MSFW clients with employment opportunities, housing, medical care, and other vital necessities. Specific job orders are posted in IllinoisJobLink.com and are accessible to all job seekers. While some job orders are entered at the state level, referrals are made locally. Client referrals are coordinated using the Job Center referral form, and partner staff ensure connections are made when MSFW-related needs are identified.

National Farmworker Jobs Program (NFJP) – NA

Community Service Block Grant (CSBG) – Community Action Partnership (CAP) of Lake County administers the CSBG program to provide services and activities that support low-income individuals and families in achieving self-sufficiency. Services may include case management, emergency financial assistance, housing and utility assistance, transportation support, financial literacy, referrals for employment and training, and support for basic needs. CAP collaborates with the Job Center of Lake County to provide supportive services and referrals that complement employment and training programs. CAP has committed .25 FTE. Services are made available through direct linkage, shared referral coordination, and communication with CAP staff during regular business hours.

Senior Community Services Employment Program (SCSEP) – National Asian Pacific Center on Aging commits to working in conjunction with the WIB, one stop operators, and all other partners in coordinating services for both the employers and clients of LWIA 1. The SCSEP is a federally funded employment training program under the U.S. Department of Labor's Employment and Training Administration (USDOL-ETA). The SCSEP is the largest federally funded program for older adults who seek employment and training assistance, as well as civic engagement. Through this community service and transitional employment program, National Asian Pacific Center on Aging (NAPCA) partners with community-based non-profit and government organizations, known as host agencies, to provide participants with training opportunities to update their skills.

The SCSEP is designed to be used in conjunction with other programs and services. These programs are provided by public, private and not-for-profit agencies to create holistic services that maximize goals and skills of SCSEP Participants to achieve their goals of obtaining self-sufficiency.

SCSEP support will be provided through a combination of part-time on-site presence and direct linkage. NAPCA has committed .25 FTE. Potential SCSEP participants may be referred to NAPCA SCSEP Reception / Admin, with referral status follow-up communication to NAPCA's SCSEP Illinois Project Director. Direct linkage will be used when SCSEP staff are not physically present at the Job Center to ensure customers can access SCSEP program information and services during regular business hours.

DHS/TANF –

Since the COVID-19 pandemic, the Illinois Department of Human Services (IDHS) Family Community Resource Center (FCRC) in Lake County has transitioned away from routinely assigning caseworkers to the Job Center of Lake County. In place of on-site staffing, IDHS has adopted a collaborative, referral-based service model supported by the Unify software platform, utilized by all partner agencies. This system allows for seamless two-way referrals between IDHS and community partners, ensuring that customers are connected to services that best meet their needs in a timely manner. In addition to referral-based services, IDHS actively participates in the Job Center on the Move initiative. As part of this mobile outreach program, one DHS caseworker travels with Workforce Development Board staff to various locations across Lake County. This caseworker supports customers by providing job search assistance, including resume preparation, and by offering direct access to essential IDHS programs such as:

- **Supplemental Nutrition Assistance Program (SNAP):** Provides food purchasing assistance for low-income individuals and families.
- **Temporary Assistance for Needy Families (TANF):** Offers financial assistance for eligible pregnant women and families with dependent children.
- **Medical Assistance (Medicaid/All Kids):** Delivers health coverage to eligible individuals across age groups.
- **Supportive Services:** Includes transportation, childcare, job search allowances, and post-employment support.

Through this hybrid service model, IDHS remains committed to supporting the Workforce Development Board's mission by connecting individuals to employment resources and public benefits that promote economic self-sufficiency for Lake County residents.

IDOC Second Chance – NA

HUD Employment and Training Activities – Lake County Housing Authority is committed to providing and coordinating services at LCHA through direct linkage. Lake County Housing Authority is committed to providing and coordinating services at the LCHA Office through direct linkage and coordinate on-site services at the Job Center of Lake County. The FSS Program is a voluntary program for participants who receive HUD Housing Choice Voucher (Section

8) Rental Assistance or living in Public Housing and wish to improve their financial situation. The program emphasizes employment as well as education and training in order to enable a higher degree of economic self-sufficiency. The Lake County Housing Authority provides Individual Training and Service Plan, Education and Enrichment Scholarships, Financial Literacy Workshops Financial and Budgeting Counseling, Rental Counseling at their respective offices. Services are accessed through technology with direct linkage to staff via an office phone number. HUD in total has committed a .25 FTE (Waukegan House Authority will commit to .125 FTE and Lake County Housing Authority will commit .125 FTE).

YouthBuild – Under the YouthBuild WIOA One Stop relationship provisions, YouthBuild Lake County and the Youth Conservation Corps (YCC) will be providing services through direct linkage to best assist youth interested in the DOL YouthBuild program model. YouthBuild and YCC will communicate with One Stop Staff and its partners to ensure youth career services are continued seamlessly. These services may be those delivered directly through the YouthBuild program or other programs and services, or other One Stop partner programs and services such as the College of Lake County and the Job Center of Lake County. YouthBuild and YCC have a variety of available technology to recruit youth including social media, website, telephone and text, email, and an electronic application process. The youth apply using the on-line application on our website and then are contacted via telephone for in-person interviews. As needed youth will be referred to appropriate partner agencies using the ServicePoint system and telephone calls. YouthBuild and YCC have a variety of career training programs in the fields of construction, hospitality, maintenance, HVAC, transportation and healthcare. Youth can receive industry recognized credentials, OSHA 10, a high school equivalency, CPR and First Aid. By using Illinois Worknet assessments, the Test of Adult Basic Education (TABE), and Individual Development Plans (IDP), Youth Conservation Corps will direct youth to the appropriate internal or external program. Youth Conservation Corps is able to provide follow up and supportive services. Services include but are not limited to additional career coaching, linkage to transportation assistance, housing assistance, drug and alcohol counseling, and food programs. This process will be led by Youth Conservation Corps Director of Education and Programming. YouthBuild Lake County has dedicated .125 FTE and Youth Conservation Corp has dedicated .125 FTE.

For the purpose of the MOU, each partner is listed with the location of the agreed to career services as noted in the attached matrix. Services will be coordinated through onsite delivery, co-location or technology between the Job Center operator and partners.

8. PROGRAMMATIC ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§ 678.500(b)(4))

- *Describe features or methods to ensure the comprehensive one-stop center and any designated affiliate sites or specialized centers provide access to all required career services in the most inclusive and appropriate settings for each individual participant, including assuring that individuals with barriers to employment, such as individuals with disabilities, can access available services (§678.500(b)(4)).*
- *Describe any specific human or financial commitments partners are making to coordinate the customer experience through a physical or virtual front door. Examples include: using career navigators, customer advocates, cross-program knowledge, frontline training, accessible technology or other support systems.*

Note: Provide as much specificity as possible for each commitment made as a local workforce system, including whether individual partners are making a specific human or financial commitment to carry out that local system approach.

The partners to this MOU are committed to ensuring that all individuals seeking services at the Job Center of Lake County and throughout the workforce system have access to required career services, both on-site and, when available, through virtual or technology-enabled options. Reasonable accommodations will be made for individuals when necessary to ensure equitable access to services.

All partners agree that they will not discriminate in their employment practices or service delivery on the basis of gender, age, race, color, creed, religion, national origin, disability, veteran status, or any other classification protected under

applicable state or federal law. Partners affirm that they maintain policies and procedures to address nondiscrimination and accessibility requirements and that such policies and procedures are disseminated to employees and posted as required by law. Partners further affirm that they are in compliance with all applicable state and federal nondiscrimination and accessibility laws and regulations.

Partners co-located at the Job Center of Lake County will cooperate with compliance monitoring activities conducted to ensure that all comprehensive one-stop center programs, services, technology, and materials are accessible and available to all customers.

Assistive technology and accommodations, including screen-reading software, assistive listening devices, and interpretation services, are available to support individuals with disabilities or language barriers. Interpretation services will be provided in real time to customers as needed.

Direct linkage to required partner programs will be provided through an actual person, available on demand and in real time, either on-site at the Job Center of Lake County or through technology consistent with the direct linkage requirements outlined in WIOA Section 121(b)(1)(A) and 20 CFR § 678.305(d).

9. PHYSICAL ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§678.500(b)(4))

- *Describe how—through specific examples and commitments—required partners will assure the physical accessibility of the comprehensive one-stop center(s) and any designated affiliate sites or specialized centers, including the following:*
 - *The designated service location layout supports a culture of inclusiveness.*
 - *The location is recognizable in a high-traffic area.*
 - *Access to public transportation is available within reasonable walking distance.*
 - *The location includes a dedicated parking lot, with parking lot spaces closest to the door designated for individuals with disabilities.*
 - *The agreed-upon plan for addressing waiting lines outside of the one-stop center entrance.*

The local one-stop system affirms compliance with all applicable federal and state physical inclusiveness and accessibility requirements, including the Americans with Disabilities Act (ADA) of 1990, Section 188 of the Workforce Innovation and Opportunity Act (WIOA), the Illinois Accessibility Code, the most current ADA Standards for Accessible Design, the Uniform Federal Accessibility Standards, and all other applicable statutory and regulatory requirements.

The Job Center of Lake County's physical layout supports a culture of inclusiveness and accessibility in compliance with Section 188 of WIOA, the ADA, and other applicable requirements. Facilities are designed and maintained to provide access to programs and services in an equal and meaningful manner for individuals with disabilities.

The Job Center of Lake County is located in a highly visible, high-traffic area on the College of Lake County Lakeshore Campus in downtown Waukegan and is accessible by public transportation within reasonable walking distance. The Job Center provides accessible on-street parking with designated spaces near the entrance, as well as accessible parking within a nearby parking garage, including clearly marked spaces for individuals with disabilities.

The Job Center of Lake County is open Monday through Friday from 8:30 a.m. to 5:00 p.m. Visitors encounter a welcoming environment and access to partner programs and services. Partners maintain a culture of inclusiveness, and facilities meet standards of accessible design to ensure equal access for individuals with disabilities.

Individuals with disabilities will not be limited, segregated, or classified in any way that adversely affects their employment or training opportunities or their access to services within the Job Center. The Job Center is committed to removing architectural, communication, and attitudinal barriers and to promoting practices that ensure equitable access and full participation for individuals with disabilities.

Partners agree to provide reasonable accommodations for individuals with communication challenges, including individuals who are deaf or hard of hearing, individuals with vision impairments, and individuals with speech or language impairments. In addition, a Limited English Proficiency (LEP) plan is maintained to ensure meaningful access to services for individuals with limited English proficiency. Job Center staff are trained to take reasonable steps to ensure effective communication and access to services for all customers.

During high-traffic periods or special events, the Job Center of Lake County monitors and manages customer flow to ensure accessibility and safety. Staff conduct walk-throughs to offer assistance and ensure no individuals are overlooked. Clear signage is used to guide visitors, priority assistance is provided for individuals with disabilities, older adults, and others requiring accommodations, and appointments are encouraged when feasible to minimize wait times.

10. PROCUREMENT OF ONE-STOP OPERATOR (Governor's Guidelines, Section 1, Item 8(j)) (§ 678.600-635)

[NOTE: Ensure that the following content agrees with and aligns to the budget spreadsheet and notes.]

- *Name the procured one-stop operator and identify the agreed-upon one-stop operator model for each one-stop center in the local area. The operator may be a single entity (public, private, or nonprofit) or a consortium of entities (if the consortium of entities is composed of one-stop partners, it must include a minimum of three of the one-stop partners).*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process.*
- *Describe the payment provisions, including the term, frequency and method of payment for one-stop operator services.*
- *For each shared cost center, state the total cost of the one-stop operator and the required partners which are contributing to that cost.*
- *For each shared cost center, explain the method of contribution(s) (e.g., cash, non-cash, third-party in-kind) each required partner is contributing to the cost of the one-stop operator. Example: A consortium partner contributes a non-cash contribution in the amount of the market value for specific services under the One-Stop Operator Agreement.*

The procured One-Stop Operator for LWIA 1 is the Job Center Partner Consortium. The agreed-upon One-Stop Operator model for the local area is a consortium model. The One-Stop Operator is selected through a competitive procurement process conducted in accordance with applicable federal, state, and local procurement requirements. The scope of work for the One-Stop Operator is designed to support a business-driven, customer-centered, and integrated One-Stop Delivery System that meets federal regulatory requirements and local workforce system needs.

The One-Stop Operator, with assistance from required partner programs, is responsible for coordinating the delivery of services across the local one-stop system. Responsibilities include, but are not limited to:

- Coordinating activities, programs, and services among required partners and service providers
- Coordinating and tracking partner referrals
- Supporting the development and maintenance of reporting systems for performance and referrals

- Coordinating content related to the Job Center website or web-based information
- Convening Job Center partners on a regular basis to:
 - assess customer needs and system performance
 - collect and review customer feedback and work collaboratively to address identified issues
 - periodically review program alignment and center accessibility
 - ensure materials are current and accessible
 - coordinate facility-related needs
 - support partner responses to changing economic conditions
 - assist in identifying strategies to recruit employers and connect businesses with qualified talent
 - report activities and outcomes to the Local Workforce Development Board
- Supporting one-stop certification activities, continuous improvement efforts, and follow-up on identified corrective actions or system improvements

The One-Stop Operator is responsible for the ongoing coordination of the local One-Stop Delivery System and related service locations. The One-Stop Delivery System includes access to, but is not limited to:

- Initial and basic career services
- Training services
- Employment and training activities
- Programs and activities carried out by required One-Stop partners
- Labor market information, data, and analysis
- Job search, placement, recruitment, and employment activities

The One-Stop Operator supports service delivery for a broad range of customers, as appropriate and consistent with funding and eligibility requirements, including employers, job seekers, individuals enrolled in WIOA programs, individuals with barriers to employment, veterans, returning citizens, individuals with disabilities, individuals with limited English proficiency, individuals receiving public assistance, and other populations served through partner programs.

One-Stop Operator services for Program Year 2026 are funded through the annual MOU budget and related cost-sharing budget for the period of July 1, 2026 through June 30, 2027. Payment for One-Stop Operator services is made in accordance with the approved One-Stop Operator agreement, annual MOU budget, and local invoicing and reconciliation procedures.

The total cost of the One-Stop Operator for Program Year 2026 is \$46,455.00. Required partner contributions toward the cost of the One-Stop Operator are reflected in the approved annual cost-sharing budget. Contributions are provided in the form identified in that budget and supporting agreements.

11. REFERRAL PROCESS (Sec. 121 (c)(2)(iii)) (Governor's Guidelines, Section 1, Item8(i)) (§678.500(b)(3)-(4))

- *Describe the local one-stop operator's role and responsibilities for coordinating referrals among required partners (§678.500(b)(3)).*
- *Complete the Referral System matrix included on page 12 of the original MOU Template.*

The One-Stop Operator recognizes that to effectively serve the individual customers of the Job Center and connect individual customers to direct and appropriate services, there needs to be an effective agency referral process that is adopted across partners. The One-Stop Operator currently manages a paper driven referral system among some partners. The One-Stop Operator continues to review and improve the referral system by managing standard procedures and rules and ensuring documentation is approved by each partner. The One-Stop Operator will be responsible for tracking referrals and reporting quarterly to partners and the WDB. The One-Stop Operator will work with the WDB to explore electronic solutions that can be effectively implemented utilizing minimal resources while anticipating the state putting a system in place.

The Job Center Partners agree to the following in order to most effectively refer customers to services and programs:

- Familiarize themselves with the requirements for participation in each of the required partner programs
- Develop materials summarizing their own program requirements and make the information accessible to all partners
- Follow-up on referrals
- Communicate across programs and partners what resources are being leveraged
- Participate in customer satisfaction surveys
- Evaluate and improve the referral process

Title I (Adult, Dislocated Worker and Youth) – Individual customers and job seekers learn about training and employment services by attending an information session scheduled several times a week on-site at the Job Center as well as at partner locations. Based on information gathered during this session, individual customers are referred to appropriate partners and services including Workforce Development training services. Referrals are made using the approved Partner Referral Form or where a program has agreed to be on the ServicePoint Referral Network. In addition, Individuals are directed to the Lake County 211 where they are able to access a full complement of service providers in the county based on their immediate need.

Title II (Adult Education and Family Literacy) – The College of Lake County’s Adult Education and ESL Division, and its Area Planning Council partners—Mundelein High School and Highland Park High School—use the referral process that has been established at the Job Center of Lake County. The referral form is completed by the APC adult education providers with their contact information and includes the client information and the services the client needs. Referrals from College of Lake County, Mundelein High School and Highland Park High School are directed to the Job Center of Lake County and the different core and non-core partners which include local agencies and community organizations. When students are referred to the Job Center of Lake County and their core and non-core partners, the College of Lake County and the other APC partners staff provides the students with the name of the agency and the telephone number. When clients at the Job Center of Lake County need to be referred to the College of Lake County, Mundelein High School, or Highland Park High School, the clients are provided information about the adult education programs. Flyers are provided by the Job Center of Lake County about how to apply to these programs. Students can apply to the adult education program online or in person. There is also a phone number for the community to call to inquire about the application, placement testing, and registration process.

Title III (Employment Services under Wagner-Peyser) – Employment Security staff refer clients to supportive services when a need is identified. They work closely with the client and various state agencies, community and faith-based organizations and other support and charity groups. The method of referral most commonly used is communication via telephone, email, or personal contact. Some agencies request that a form be completed prior to referral so they are aware of the situation prior to meeting the client. Services are entered into IllinoisJobLink.com with notes detailing the referral. If a client is in a targeted group of job seekers or special needs are identified the job seeker may be placed in case management for more intensive services and an employment plan written with goals set for the client. Client referrals will be made to any Job Center partner agency when a need arises using the Job Center referral form.

Title IV (Rehabilitation Services) – Customers are encouraged to use the online Rehabilitation Services Web Referral to refer themselves or someone else for services. Customers can access the online referral by visiting www.dhs.state.il.us.

Customers may also have a referral completed by visiting the DRS Waukegan Field office or by calling the office at 847-244-8474. Once a referral is received the customer is assigned to a counselor and an invitation to attend an orientation session is initiated. In cases where a customer expresses a need for supportive services, DRS Waukegan staff refer customers to the appropriate agency and encourage customers to utilize Lake County 211 to access a full list of service providers in Lake County

Perkins/Post-Secondary Career and Technical Education – CLC Career and Technical Education programs participate in referral exchanges when appropriate to support transitions between education and workforce services. CLC staff may refer students to employment, training, supportive services, or Job Center partner programs when needs are identified. CLC also accepts referrals from Job Center and partner organizations for individuals seeking information about education, training, and career pathway options.

IDES/Unemployment Insurance (UI) – All clients are encouraged to file an unemployment insurance claim to determine eligibility for unemployment insurance benefits. Referrals can be made by IDES staff, agencies that need determinations to administer their benefits, self-referral and partner agencies. Tracking of individual clients is only necessary if there are issues or special circumstances with the claim or claimant. Client referrals will be made to any Job Center partner agency when a need arises using the Job Center referral form.

IDES/Job Counseling, Training and Placement Services for Veterans – Wagner-Peyser staff assist all veterans without significant barriers to employment (SBEs) per the current Veterans Program Letter (VPL.) USDOL-VETS establishes the policies for the veteran's employment program. An initial assessment is performed by the WP staff and referrals are made to supportive agencies/organizations. If the veteran has SBEs, he/she is referred to the Disabled Veterans Outreach Program Specialist (DVOP.) The DVOP performs another assessment and provides intensive services and/or case management with the ultimate goal of overcoming barriers and being job ready. Referrals are also made to many partners for assistance. Personal, email, or telephone contact is used for tracking referrals. Client referrals will be made to any Job Center partner agency when a need arises using the Job Center referral form.

IDES/Trade Readjustment Assistance – Many times Trade Readjustment Assistance (TRA) is explained at Worker Adjustment and Retraining Notification Act (WARN) meetings. All rules and policies are set by US DOL ETA. IDES may track these clients as a group or individually if circumstances demand for smooth transitions from unemployment claims to TRA claims. It is not common practice to track unemployment claimants individually although they must show attendance if in a training program. Clients are referred to training and other programs to help them become job ready in the job market today. Referrals are also made to many partners for assistance. Personal, email, or telephone contact is used for tracking referrals. Client referrals will be made to any Job Center partner agency when a need arises using the Job Center referral form.

Trade Adjustment Assistance (TAA) – Trade Adjustment Assistance program is a coordinated effort between Lake County Workforce and IDES. When a trade petition is filed within the Local Area Lake County Workforce coordinates a trade rapid response event, which includes Employment Benefits Security Administration (EBSA), and IDES. At the completion of the rapid response event the worker group is then referred to the appropriate partners including the local Workforce Development office to receive employment and training assistance, IDES to initiate unemployment insurance, and veteran services through IDES if there are veterans within the worker group. Additional referrals can and will take place as each participant begins his or her training and employment plan.

Migrant & Seasonal Farmworkers (MSFW) - IDES works with migrant and seasonal farmworkers by assisting them in finding employment, housing, medical care, and other vital necessities. Specific job orders are entered into IllinoisJobLink.com for the MSFW although they are open for any individual to apply. Referrals to the job orders are handled at the local level whereas the job order may be entered at a state-wide level office. Client referrals will be made to any Job Center partner agency when a need arises using the Job Center referral form.

National Farmworker Jobs Program (NFJP) – NA

Community Service Block Grant (CSBG) –Referrals to CAP are facilitated through shared intake information, direct communication, and coordination with partner staff. Based on the customer’s needs and CSBG intake assessment, CAP may provide case management, emergency financial assistance, supportive service referrals, and connections to employment, training, education, housing, utility assistance, legal aid, childcare, food assistance, or other community resources. CAP also directs customers to Lake County 211 when broader community resources are needed.

Senior Community Services Employment Program (SCSEP) – The referral process to SCSEP is a direct connection to the agency and the telephone number.

DHS/TANF – Our agency is committed to assist our customers to become economically self – sufficient. To that end, we refer customers to the Workforce Development services provided at Job Center including, workshops, employer recruitment events, access to on-line job applications, resume completion, and potential training opportunities, Adult Basic Education, ESL, and GED training programs; Youth Build, YWCA Childcare Services, NICASA, Lake County Health Department; IDES Unemployment and job Counseling Services; DHS Rehabilitation Services; Prairie State Legal Services; PADS; Mother’s Trust, Love Inc; Local Housing Authorities including of Lake County, Waukegan and North Chicago. Individuals are also given printed copies of the Find Help Lake County Guide which includes information on accessing the internet version of the guide. Client referrals will be made to any Job Center partner agency when a need arises using the State of Illinois Department of Human Services referral form.

IDOC Second Chance – The referral process to IDOC will be a direct connection with a Risk Specialist.

HUD Employment and Training Activities – The referral process to HUD Employment and Training Activities is through a direct referral to the Waukegan Housing Authority or the Lake County Housing Authority.

YouthBuild – Under the YouthBuild WIOA One Stop relationship provisions, Youth Conservation Corps will be providing staff time at the Lake County Job Center One Stop location to best assist all youth into career pathways. At the times when the Youth Conservation Corps staff is not at the Lake County Job Center One Stop, the staff will communicate with One Stop Staff and its partners to ensure youth career services are continued seamlessly. These services may be those of the Youth Conservation Corps YouthBuild program, other Youth Conservation Corps programs and services, or other One Stop partner programs and services such as the College of Lake County, YouthBuild Lake County, and the Job Center of Lake County. Youth Conservation Corps has a variety of career training programs in the fields of construction, hospitality, maintenance, and HVAC. Youth can receive up to six industry recognized credentials, OSHA 10, a high school equivalency, CPR and First Aid. By using Illinois Worknet assessments, the Test of Adult Basic Education (TABE), and Individual Development Plans (IDP), Youth Conservation Corps will direct youth to the appropriate internal or external program. Youth Conservation Corps is able to provide follow up and supportive services. Services include but are not limited to additional career coaching, linkage to transportation assistance, housing assistance, drug and alcohol counseling, and food programs. This process will be led by Youth Conservation Corps Job Developer.

12. SHARED DATA AND INFORMATION (Governor’s Guidelines, Section I, Item 8(k))

- *Describe how core program partners will share data and information and will collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be collectively achieved.*

NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff.

☒ Please affirm that notwithstanding any other provisions in this MOU, only partners who have executed a separate data sharing agreement with IDES will have access to wage records and other confidential IDES data.

☒ Please affirm that participants’ Personally Identifiable Information (PII) will be kept confidential.

Notwithstanding any other provisions of this MOU, only partners that have executed a separate data sharing agreement with the Illinois Department of Employment Security (IDES) will have access to wage records and other confidential IDES data.

All partners affirm that participants' Personally Identifiable Information (PII) will be kept confidential and protected in accordance with applicable federal and state laws and regulations.

Partners to this MOU agree to share data to the fullest extent allowable through agreements and practices that support coordinated service delivery while ensuring compliance with state and federal requirements governing confidentiality and protection of PII.

The Job Center partners do not currently operate under a single, fully integrated data system. Partners commit to pursuing alignment and integration of participant and performance data across programs to support effective and efficient service delivery that leads to positive employment and retention outcomes. Partners will work collaboratively with the Workforce Development Board, the One-Stop Operator, and state partners to implement technology-enabled data sharing solutions as they become available through state guidance.

Until such systems are implemented, the One-Stop Operator will work with partners to identify common data elements that can be collected and shared, consistent with applicable laws, to support coordinated services and shared customers. Partners will continue to collaborate to identify practical and secure methods to share information and track performance outcomes.

Data sharing related to referrals will occur only as permitted by each partner agency and in compliance with applicable federal and state confidentiality requirements. Partners agree to execute and adhere to data sharing agreements and releases of information that allow appropriate information exchange to support coordinated service delivery. Personally Identifiable Information is defined as information that can be used to distinguish or trace an individual's identity, either alone or when combined with other identifying information.

General requirements related to the protection of PII include, but are not limited to:

- Ensuring sensitive information is protected through secure storage, encryption where required, and appropriate handling of portable devices
- Maintaining participant files in secure or locked locations and redacting PII prior to copying, uploading, or sharing documents
- Properly disposing of documents containing PII through shredding or secure recycling methods
- Preventing unauthorized access to systems, including safeguarding usernames and passwords and avoiding the use of unauthorized hardware

Partners will share aggregate data related to customers served and program performance to support system oversight and continuous improvement. The One-Stop Operator coordinates the collection and distribution of system-level data, including periodic summaries of Job Center activities and services, and shares relevant information with partners and the Workforce Development Board through established reporting processes.

Where statewide data sharing agreements exist, partners eligible to participate in those agreements will do so. When statewide agreements are not applicable, partners will utilize locally approved releases of information or data sharing protocols to support coordinated and integrated service delivery.

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) (§ 678.510(a), §678.755 and §678.760)

Please complete the Infrastructure Funding Agreement (fillable MOU budget spreadsheet) and submit annually with the MOU or MOU Amendment.

In the space below and following the Governor's Guidelines – Revision 4, provide the following narrative:

1. Affirm in the narrative that required partners negotiated infrastructure and shared local service delivery system costs specific to the applicable program year for both comprehensive one-stop centers and any affiliate or specialized centers designated by the local workforce board.
2. Clearly identify in the narrative the time period for which the Infrastructure Funding Agreement is effective; e.g., July 1, 2025 through June 30, 2026.
3. Specify in the narrative whether the budget submitted represents an interim or final budget agreement.
4. Describe in the narrative the agreed-upon method that each partner will contribute as a proportionate share of costs to support the services and operations of the local service delivery system.
5. Affirm in the narrative that each required partner meets the minimum FTE commitment of .25 FTEs in each comprehensive one-stop center and each designated affiliate site.
 - a. If all required partners agree for a partner to commit to less than .25 FTE, then the local board may submit a waiver using the waiver request form included in the Report of Outcomes template (Appendix G of the Governor's Guidelines – Revision 4).
6. Describe in the narrative whether and which staff will be cross-trained to provide services on behalf of another required partner.
 - b. For each required partner providing cross-trained staff to deliver services on behalf of another partner, confirm how the contributing partner's shared cost allocations will be reduced in correlation with the number of FTEs that will be cross-trained to provide another partner's programs.
7. Please describe the invoicing process and any special deadlines for determining actual costs for each partner included in this MOU. (Please note that CSBG's grant cycle requires the partner to pay all actual costs within 30 days of the partner's 12/31 invoicing deadline and within 30 days of its 6/30 invoicing deadline each program year.)

Using the table provided below, include the following additional financial information for each required program partner:

1. Each required program partner's total cash contribution toward its proportionate share of infrastructure and local service delivery system costs; and
2. The dollar amount of a 10% variance from each partner's total cash contribution in the case that actual costs exceed budgeted costs.

Funding Source / Agency	Required Program Partner	FTE	Infrastructure Cash Contribution	One-Stop Operator Cash Contribution	Total Cash Contribution	10% Variance	Total with 10% Variance
Commerce	Title IB - Adult, Youth, & Dislocated Workers	12	\$50,854.33	\$27,692.98	\$78,547.31	\$7,854.73	\$86,402.04
Commerce	CSBG	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
IDES	Title III - Wagner-Peyser	1.75	\$7,416.26	\$4,038.56	\$11,454.82	\$1,145.48	\$12,600.30
IDES	Title III - MSFW	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
IDES	Veterans Services	2	\$8,475.72	\$4,615.50	\$13,091.22	\$1,309.12	\$14,400.34
IDES	UI Comp Programs	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
IDES	TRA	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
ICCB	Title II - Adult Education	1.13	\$4,788.78	\$2,607.76	\$7,396.54	\$739.65	\$8,136.19
ICCB	Career & Tech Ed - Perkins	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
DHS	Title IV - Vocational Rehab	1	\$4,237.86	\$2,307.75	\$6,545.61	\$654.56	\$7,200.17

DHS	TANF - DHS	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
Aging	SCSEP	0.25	\$1,059.47	\$576.94	\$1,636.41	\$163.64	\$1,800.05
DOC	Second Chance	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HUD	Lake County Housing Authority	0.125	\$529.73	\$288.47	\$818.20	\$81.82	\$900.02
Title IC - Job Corps	Job Corps	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Title ID - National Farmworkers	National Farmworker Jobs Program	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Title ID - YouthBuild	YouthBuild Lake County	0.125	\$529.73	\$288.47	\$818.20	\$81.82	\$900.02
HUD - Waukegan Housing Authority	Waukegan Housing Authority	0.125	\$529.73	\$288.47	\$818.20	\$81.82	\$900.02
YouthBuild YCC	Youth Conservation Corps	0.125	\$529.73	\$288.47	\$818.20	\$81.82	\$900.02

- ☒ In accordance with the State Finance Act (30 ILCS 105/30), this MOU is contingent upon and subject to the availability of funds. A State Agency Partner may terminate or suspend this MOU, in whole or in part, without penalty or further payment being required, if (i) the funds to which this MOU commits a State Agency Partner have not been appropriated or otherwise made available to the State Agency Partner by the State or the Federal funding source, (ii) the Governor or a State Agency Partner reserves funds, or (iii) the Governor or a State Agency Partner determines that funds will not or may not be available for payment. The State Agency Partner shall provide notice, in writing, to the other Partners of any such funding failure and its election to terminate or suspend this MOU as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of written notice unless otherwise indicated.
- ☒ All required partners a party to this MOU acknowledge that the ability of any partner to contribute its agreed contribution to the One-Stop costs is contingent on the availability of State and/or federal funding for its respective program(s).

The partners to this MOU agree the budget submitted represents the final budget agreement.

The partners to this MOU agree the shared cost funding agreement is effective July 1, 2026 through June 30, 2027 and negotiations for the year beginning July 1, 2027 will begin in January 2027.

The required program partners annually negotiate infrastructure costs of the comprehensive one-stop center and other shared costs. The annual infrastructure costs are compiled by Lake County Workforce Development Department, the lease holder of the space, and communicated annually with the partners as related to the negotiation and reconciliation process. Lake County Workforce Development Department will issue invoices in February and June to the partners based on the negotiated fair share through a cash contribution. Lake County Workforce Development Department will be responsible for reporting to the required partners and Workforce Board on a bi-annual basis the costs and reconciliation.

The Partners have agreed to contribute as a proportionate share of costs to support the services and operations of the local one-stop delivery system on the agreed upon allocation methodology of FTEs – the staff member(s) time delivering the services on-site in the Job Center, or delivering the services at a partner site, or supporting the direct linkage to services through technology. No partners staff will be cross trained to provide services of another partner's program.

The local board, chief elected official and required partners reached a consensus on shared costs through on-going discussion and engagement regarding value-add services. The costs were agreed upon in current & previous MOU and modifications and updates were determined to be fair and reasonable. The agreed contributions demonstrate fair and equitable service delivery and integration within the comprehensive one-stop and across the system. The Workforce Board was and is prepared to have a neutral board member engage in the local negotiations if a consensus could not be reached. The Workforce Board has designated the Lake County Workforce Development Department as the entity that will reconcile budgets to actual shared costs in the Infrastructure Funding Agreement semi-annually. Engagement and commitment from the partners at each step of the process was a key element in completing the final budget.

FTEs

- All partner programs agreed to an FTE of no less than .25FTE.
- Total FTEs have been calculated at 20.13.

Infrastructure Budget

- According to the calculated costs of the Job Center, Shared infrastructure cost per FTE is \$3,741
- Based on the partner's agreed upon FTE, the partner is required to make a cash contribute of that amount, e.g. FTE=.25; Cash Contribution = \$935.25
- The cash contribution will be made to Lake County Workforce Development Department.

Delivery System Budget

- According to the calculated costs of the Job Center, Delivery System Costs per FTE is \$12,184
- Based on the partner's agreed upon FTE, the partner is required to make a contribute of that amount as in-kind staffing; unless the partner has negotiated a cash contribution.
- The system costs are for the operations taking place at the Job Center location and include reception staff available to assist and record data on customers coming into the Job Center for services, resources, partner appointment, hiring events and workshops.
- The resource room staff available to assist job seekers with resources, technology, applications and resumes.
- Business service staff working with employers on hiring and recruitment events in the Job Center as well as posting jobs for job seekers.
- Workforce Board costs associated with labor market data and regional work and activities.

One-Stop Operator Budget

- A partner consortium has been selected to be the One-Stop Operator through the competitive procurement process.
- The total cost of the One-Stop Operator for Program Year 2026 is \$46,455.00. The OSO budget supports personnel costs that perform on-site One-Stop Operator functions.

This MOU is contingent upon and subject to the availability of funds. A State Agency Partner may terminate or suspend this MOU, in whole or in part, without penalty or further payment being required, if (i) if the funds to which this MOU commits a State Agency Partner have not been appropriated or otherwise made available to the State Agency Partner by the State or the Federal funding source, (ii) the Governor or a State Agency Partner reserves funds, or (iii) the Governor or a State Agency Partner determines that funds will not or may not be available for payment. The State Agency Partner shall provide notice, in writing, to the other Partners of any such funding failure and its election to terminate or suspend this MOU as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of the written notice unless otherwise indicated.

Annual negotiations of infrastructure and shared system costs must begin no later than January of each year. On an annual basis and tied to the annual negotiations of infrastructure and shared system costs, partners will meet in the month of January and February to review the costs data and review and agree to the plan set forward to negotiated infrastructure and shared system costs.

14. AMENDMENT PROCEDURES AND RENEWAL PROVISIONS (Sec. 121 (c)(2)(v)) (Governor's Guidelines, Sections 5 & 6) (§ 678.500(b)(5)(6))

- *Describe the procedures for amending the MOU with an annual one-stop operating budget with Infrastructure Funding Agreement.*
- *Describe the procedures for amending the MOU any time substantial changes have occurred before the MOU's three-year expiration date.*

NOTE: Ensure the MOU reflects the most recent date as amendments and renewals are approved.

The partners agree that this MOU may be amended upon the mutual agreement of all partners when an amendment is required to remain consistent with applicable federal, state, or local laws, regulations, rules, plans, or policies, or for one or more of the following reasons: changes in required partners; changes in the One-Stop Operator; changes in physical location; changes in allocation methodology requiring renegotiation of cost-sharing arrangements with one or more partners; or a partner's loss of funding.

Any partner to the MOU may request an amendment with sixty (60) days' written notice. All amendments must be made in writing, signed and dated by authorized representatives, and executed with the same level of formality required for the original MOU. Amendment requests are submitted to the Workforce Development Board, which will notify all partners and facilitate discussions and negotiations within the sixty (60)-day timeframe.

If a dispute arises related to the interpretation or implementation of the MOU after execution, the Workforce Development Board may designate a neutral board member to assist with resolution. Disputed issues must be submitted to the Workforce Development Board in writing. If the issue cannot be resolved within thirty (30) days, the Board may convene affected partners to review proposed changes and negotiate revisions. Any agreed-upon revisions will be incorporated into an amended MOU executed by authorized partner representatives.

This MOU may be terminated by any partner with cause upon thirty (30) days' written notice to the other partners, or without cause upon ninety (90) days' written notice to the other partners.

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15. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (Sec. 121(c)(2)(B)) (§678.500(c))

None have been identified

16. ADDITIONAL PARTNERS (Sec. 121 (b)(2))

None have been identified

17. AUTHORITY AND SIGNATURES (Governor's Guidelines, Section 1, Item 8(p); Section 5, Items 28-29) (§678.500(d))

- *Include a statement that the individuals signing the MOU have authority to represent and sign on behalf of their program under WIOA.*

Individuals agreeing to and signing the MOU have authority to represent and sign on behalf of their program These individuals signing the Memorandum of Understanding for Career Services and Programs delivery and One-Stop Center Cost Sharing arrangements have been granted authority negotiate and execute the agreement by their respective agencies as indicated on the 'Individuals to Negotiate Local Memorandum of Understandings (MOUs) on behalf of the Required Partners in Lake County, LWIA 1.

18. ATTACHMENTS

Each Party acknowledges and agrees that the Attachments listed in this Section are attached hereto and incorporated into this MOU. Further, each Party acknowledges and agrees that by signing this MOU it agrees to be bound by the terms and conditions of the Attachments.

LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS ☐

INCLUDES:

- CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

IDES NON-DISCLOSURE AGREEMENT ☒

ONE-STOP OPERATING BUDGET SPREADSHEET ☒

CURRENT ONE-STOP OPERATOR AGREEMENT ☒

DIRECT LINKAGE CHECKLIST ☒

OTHER ☐

TEMPLATE
REFERRAL SYSTEM MATRIX

REFERRAL BETWEEN PARTNERS																				
Instructions: Please indicate all partners to which each partner will make referrals																				
REQUIRED PARTNERS	Title I: Adult Dislocated	Title II: Adult Ed.	Title III: W-P	Title IV: Rehab. Services	Post-secondary CTE under Perkins	UI	Veterans Services	TRA	TAA	MSFW	NFP	CSBG	SCSEP	TANF	Second Chance	HUD	YouthBuild	Other (specify)	Other (specify)	Other (specify)
Title I: Adult, Dislocated Worker, Youth	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☒	☒	☒	☐	☐
Title II: Adult Education and Literacy	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☒	☒	☐	☐	☐
Title III: Employment Programs under Wagner-Peyser	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
Title IV: Rehabilitation Services	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☒	☐	☐	☐
Post-secondary Career and Technical Education under Perkins	☒	☒	☐	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
Unemployment Insurance	☒	☒	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
Job Counseling, Training and Placement Services for Veterans	☒	☒	☒	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
Trade Readjustment Allowance (TRA)	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
Trade Adjustment Assistance (TAA)	☒	☒	☒	☒	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐	☐
Migrant and Seasonal Farmworkers	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐
National Farmworker Jobs Program	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

TEMPLATE REFERRAL SYSTEM MATRIX

REFERRAL BETWEEN PARTNERS																
Instructions: Please indicate all partners to which each partner will make referrals																
REQUIRED PARTNERS	Title I: Adult Dislocated	Title II: Adult Ed.	Title III: W-P	Title IV: Rehab. Services	Post-secondary CTE under Perkins	UI	Veterans Services	TRA	TAA	MSFW	NFJP	CSBG	SCSEP	TANF	Second Chance	HUD
Community Services Block Grant (CSBG)	☒	☐	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐	☒
Senior Community Services Employment Program (SCSEP)	☒	☐	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐	☐
TANF	☒	☐	☒	☒	☒	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐
Second Chance	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Housing and Urban Development Employment and Training Activities (HUD)	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☐
YouthBuild	☒	☒	☒	☒	☒	☒	☒	☐	☐	☐	☐	☐	☐	☐	☒	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

TEMPLATE **LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

	BASIC CAREER SERVICES										
	Eligibility for Title IB	Outreach, intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education
REQUIRED PARTNERS											
Title I: Adult, Dislocated Worker, Youth	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐	☒
Title II: Adult Education and Literacy	☐	☒	☒	☐	☒	☐	☒	☐	☒	☐	☒
Title III: Employment Programs under Wagner-Peyser	☐	☒	☐	☒	☒	☒	☐	☒	☒	☒	☐
Title IV: Rehabilitation Services	☐	☒	☒	☒	☒	☒	☒	☐	☒	☐	☐
Post-secondary Career and Technical Education under Perkins	☐	☐	☐	☐	☒	☒	☒	☐	☒	☐	☐
Unemployment Insurance	☐	☒	☐	☐	☒	☐	☐	☐	☐	☒	☐
Job Counseling, Training and Placement Services for Veterans	☐	☒	☐	☒	☒	☒	☐	☒	☒	☐	☐
Trade Readjustment Allowance (TRA)	☐	☒	☐	☐	☒	☐	☐	☐	☐	☒	☐
Trade Adjustment Assistance (TAA)	☐	☒	☒	☒	☒	☐	☒	☐	☒	☒	☒
Migrant and Seasonal Farmworkers	☐	☒	☐	☒	☒	☐	☐	☐	☒	☒	☐
National Farmworker Jobs Program	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Community Services Block Grant (CSBG)	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐
Senior Community Services Employment Program (SCSEP)	☐	☒	☒	☐	☒	☐	☐	☐	☐	☐	☐
TANF	☐	☐	☒	☐	☒	☐	☐	☐	☒	☐	☐
Second Chance	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Housing and Urban Development	☐	☐	☐	☐	☒	☐	☐	☒	☐	☒	☐

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

BASIC CAREER SERVICES											
REQUIRED PARTNERS	Eligibility for Title IB	Outreach, Intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education
Employment and Training Activities	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
YouthBuild	☐	☒	☒	☒	☒	☐	☐	☐	☒	☐	☒
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
Title I: Adult, Dislocated Worker, Youth	☒	☒	☐	☒	☒	☐	☒	☒	☐	☐	☐	☒
Title II: Adult Education and Literacy	☐	☒	☐	☒	☒	☒	☐	☒	☐	☐	☒	☐
Title III: Employment Programs under Wagner-Peyser	☒	☒	☐	☐	☒	☒	☐	☒	☐	☐	☐	☐
Title IV: Rehabilitation Services	☒	☒	☐	☒	☒	☒	☐	☐	☐	☐	☐	☐
Post-secondary Career and Technical Education under Perkins	☐	☐	☐	☒	☒	☐	☒	☒	☐	☐	☒	☐
Unemployment Insurance	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Job Counseling, Training and Placement Services for Veterans	☐	☒	☐	☐	☒	☒	☐	☒	☐	☐	☐	☐

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
Trade Readjustment Allowance (TRA)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Trade Adjustment Assistance (TAA)	☐	☒	☐	☒	☒	☐	☐	☒	☐	☒	☐	☒
Migrant and Seasonal Farmworkers	☐	☒	☐	☐	☒	☒	☐	☒	☐	☐	☐	☐
National Farmworker Jobs Program	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Community Services Block Grant (CSBG)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Senior Community Services Employment Program (SCSEP)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
TANF	☐	☒	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐
Second Chance	☒	☒	☐	☐	☒	☐	☒	☒	☐	☐	☐	☐
Housing and Urban Development Employment and Training Activities YouthBuild	☐	☒	☒	☒	☒	☐	☐	☐	☒	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Other (specify):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

REQUIRED PARTNER	OTHER PROGRAMS AND ACTIVITIES PROVIDED
Title I (Adult, Dislocated Worker, Youth)	Lake County Workforce Development offers a variety of career services such as: initial and comprehensive skills assessment, case management, career counseling, career planning, individualized training and employment plans, work experiences, occupational skills training, on-the-job training, incumbent worker training, services linkage, job search assistance, various job seeker workshops, information on unemployment compensation claims, labor market information, financial aid assistance, supportive services, and integrated education and training through coordinated partners.
Title II: Adult Education and Literacy	The Area Planning Council 532 members comprised of the College of Lake County, Mundelein High School and Highland Park High School provides educational opportunities to adults in District 532 who lack basic skills in reading, writing, and mathematics or those who need to learn English as a second language, or those who need preparation for the high school equivalency test to prepare them for college or the workforce. The core programs offered are: 1) Adult Basic Education and Adult Secondary Education which provides basic reading, general language development, mathematical and life coping skills to adults who have not completed their high school; 2) High School Equivalency which provides preparation, either in English or Spanish, for adults who have not completed high school for the high equivalency test; 3) English as a Second Language which provides instruction in English speaking, reading, listening, and writing; 4) Bridge, ICAPS, and other transition initiatives that provide instruction and support to students seeking college career or degree programs; and 5) job readiness embedded within all curricula.
Title III: Employment Programs under Wagner-Peyser	Hiring events; workshops.
Title IV: Rehabilitation Services	The Vocational Rehabilitation program is designed to help people with disabilities find and keep jobs. Our goal is to help our customers find quality employment that pays a living wage and offers a chance for advancement. DRS offers specialized VR services for people who are: Blind or Visually Impaired, Deaf or Hard of Hearing, Hispanic or Latino with disabilities. DRS also helps high school students who have disabilities plan for their futures after high school graduation through our Transition and Assistance Program helps people who receive SSDI/SSI benefits understand how working will affect their benefits. Supported Employment Program (SEP) services eligible people with significant disabilities who want to go to work and need on-going support services to succeed on the job.
Post-secondary Career and Technical Education under Perkins	In Illinois, PerkinsV focuses state and local efforts on continuously improving programs to facilitate the academic achievement of CTE students through the following efforts: strengthening the

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

REQUIRED PARTNER	OTHER PROGRAMS AND ACTIVITIES PROVIDED
	connections between secondary and postsecondary education; restructuring the way stakeholders – high schools, community colleges, universities, business and parents – work together; and, increasing state and local accountability standards. Several themes are evident in Perkins V: accountability for results and program improvement at all educational levels; coordination of CTE with the entire P-20 system; integration of academics and CTE; alignment and connections between secondary and postsecondary education, including baccalaureate; involvement of business and industry, and community-based partners.
Unemployment Insurance	Claims maintenance; general questions; claims filing
Job Counseling, Training and Placement Services for Veterans	Case management; workshops
Trade Readjustment Allowance (TRA)	Claims maintenance; general questions
Trade Adjustment Assistance (TAA)	The Trade Adjustment Assistance Program (TAA) is a federal entitlement program that assists workers who have lost or may lose their jobs as a result of foreign trade including increased imports or a shift in operations to foreign countries. The program seeks to provide workers with opportunities to obtain the skills, credentials, resources and support necessary to become reemployed. Benefits and Services: If a worker is a member of a worker group certified by DOL, that worker may be eligible to receive the following benefits and services: Employment and Case Management Services: Skills assessments, individual employment plans, career counseling, supportive services and information on training, labor markets and more. Training: Vocational, remedial and on-the-job training. Trade Readjustment Allowances (TRA): Income support available in the form of weekly cash payments to workers who are enrolled in full time training programs and have exhausted their unemployment insurance. Job Search and Relocation Allowances: Reimbursement for costs of seeking employment and relocation costs for employment outside of the workers commuting area. Reemployment Trade Adjustment Assistance (RTAA): A wage subsidy for up to two years that is available to reemployed older workers (age 50 and older) which covers a portion of the difference between a worker's new wage and their old wage up to \$50,000. Health Coverage Tax Credit: 72.5% credit if receiving TRA for the costs you pay for health care insurance may be claimed on your federal income taxes.
Migrant and Seasonal Farmworkers	Hiring events, workshops

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

OTHER PROGRAMS AND ACTIVITIES PROVIDED	
REQUIRED PARTNER	
National Farmworker Jobs Program	NA
Community Services Block Grant (CSBG)	CSBG Program delivers comprehensive supportive services to include: Emergency services for rent, water and temporary shelter, LIHEAP Utility Assistance services for light and gas, Childcare and Child Care Assistance for 3-5 year olds Food Pantry Assistance Educational and Trade School Scholarships Applicants must meet the income guideline eligibility requirements currently set at 125% of the poverty guidelines.
Senior Community Services Employment Program (SCSEP)	SCSEP is a community service and work-based training program for older workers. Authorized by the Older Americans Act, the program provides subsidized, service-based training for low-income persons 55 or older who are unemployed and have poor employment prospects.
TANF	The Department of Human Services provides Temporary Assistance to Needy Families (TANF), Medical assistance and Supplemental Nutritional Assistance Program (SNAP) to eligible customers. Staff assess customer needs and provide referrals to other agencies as necessary, in order to assist families/individuals in obtaining self-sufficiency.
Second Chance	NA
Housing and Urban Development Employment and Training Activities	Lake County Housing Authority (LCHA) FSS Program is a voluntary program for participants who receive HUD Housing Choice Voucher (Section 8) Rental Assistance or living in Public Housing and wish to improve their financial situation, eliminate their dependence on public assistance and are motivated to change their lives. The program emphasizes employment as well as educational and vocational training that lead to full time consistent employment. LCHA's Housing Counseling Program serves the needs of Lake County residents in various areas related to housing, including Homebuyer Education, Pre-Purchase Counseling, Post-Purchase and Foreclosure Prevention, Mortgage Default Counseling, Financial and Budgeting Counseling and Rental Counseling.
YouthBuild	YouthBuild Lake County (YBLC) serves 17-24 year old, underserved youth in our traditional YouthBuild program: a twelve month education and career training opportunity offering academic skill enhancement, high school diploma attainment, leadership development and mentoring activities,

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

REQUIRED PARTNER	OTHER PROGRAMS AND ACTIVITIES PROVIDED
	green construction training, life skills, case management and counseling, community service opportunities, career exploration and job readiness training, post-secondary educational initiatives, job/college placement, and follow up services. In addition, a YouthBuild Work Experience Program provides 35 participants with paid work experience, ranging between 80-160 hours of work. The Youth Conservation Corps YouthBuild Program helps opportunity youth (ages 17-24) to become independent and thrive by teaching discipline, education and practical construction/other job skills that will get them into a job or into college. We serve those who are neither studying nor employed. The Youth Conservation Corps also offers a summer youth conservation employment program that employs 48 youth and provides them with paid conservation jobs, college scholarships, and environmental training. This work is done on Lake County Forest Preserve land.

IDES NON-DISCLOSURE AGREEMENT

Attachment to LWIA #1MOU

The **Illinois Department of Employment Security (“IDES”)** agrees to share confidential information, as defined below, with each One-Stop Partner (**“RECIPIENT”**) pursuant to the Memorandum of Understanding, effective on July 1, 2025 and ending on June 30, 2026, for the One-Stop Center located in Illinois Local Workforce Area #1 (“MOU”), solely for the limited purpose and to the extent as set forth in this IDES Non-Disclosure Agreement (“Agreement”). IDES and the RECIPIENT are collectively referred to as the “Parties” and individually as a “Party.” This Agreement is made by and between IDES and each RECIPIENT and as such this Agreement is separately and individually enforceable against each RECIPIENT.

1. MOU. RECIPIENT acknowledges and agrees that by signing the MOU it agrees to be bound by the terms and conditions of this Agreement, which are attached to and incorporated into the MOU. RECIPIENT’s execution of the MOU is a prerequisite for receiving any confidential information under this Agreement. In the event of conflict, this Agreement shall prevail over the MOU
2. One-Stop Partner. RECIPIENT affirms and acknowledges that it is a One-Stop Partner, as defined by the Workforce Innovation and Opportunity Act of 2014, as amended, (WIOA). RECIPIENT affirms and acknowledges that, except as otherwise provided herein, it will remain a Party to this Agreement as long as it continues to administer at least one federally funded employment, training or education program at an Illinois One-Stop Center, as defined by WIOA.
3. Term and Termination. The term of this Agreement shall begin upon the date of full execution of the MOU and shall end upon the termination of the MOU. Notwithstanding any other provision to the contrary, IDES may immediately terminate or cancel this Agreement and cease providing confidential information if RECIPIENT fails to adhere to any provision set forth in this Agreement. RECIPIENT agrees that its responsibilities and duties under this Agreement, including but not limited to its obligations regarding confidentiality and data security, shall remain in effect following the termination of this Agreement.
4. Confidential Information.
 - a) For purposes of this Agreement, “confidential information” means all data and information in whatever form produced, prepared, observed, or received under this Agreement to the extent such information is confidential within the meaning of any governing law, regulation, or directive, including, without limitation, the Illinois statute codified at 820 ILCS 405/1900 (“Section 1900”).
 - b) RECIPIENT agrees to comply with applicable laws, materials, regulations and all other state and federal requirements with respect to the protection of privacy, security and dissemination of the confidential information, including Section 1900; which is incorporated by reference into this Agreement. Protection from unauthorized use and/or disclosure specifically includes storage in a place physically secure from access by unauthorized persons, maintaining information in electronic formats such as magnetic tapes, discs, or on servers in such a way that unauthorized persons cannot obtain the information by any means, destroying all confidential information in the manner directed

IDES NON-DISCLOSURE AGREEMENT

by IDES as soon as the information is no longer needed for RECIPIENT's purposes, and undertaking precautions to ensure that only authorized employees and agents have access to said confidential information.

- c) RECIPIENT agrees to instruct all personnel having access to the confidential information on the confidentiality requirements set forth in this Section and agrees to fully and promptly report any infraction to the IDES.
- d) RECIPIENT agrees that the disclosure of the confidential information to the RECIPIENT does not convey any future ownership or use rights. RECIPIENT agrees that IDES shall retain sole and exclusive ownership of the confidential information.
- e) Upon the termination of this Agreement, RECIPIENT agrees to destroy or return all confidential information in the manner directed by IDES. RECIPIENT agrees that the confidential information shall not be archived or sent to a records center and shall not be retained with personal identifiers for any period longer than the term of this Agreement.

5. Data Specifications.

- a) The Parties acknowledge and agree that under this Agreement IDES will not share or provide the RECIPIENT with any information obtained from an individual or employing unit during the administration of the Illinois unemployment insurance (UI) program including, but not limited to, social security numbers, benefit records and employer's wage records.
- b) In accordance with 56 Ill. Admin. Code 2960.120, IDES may provide RECIPIENT with non-UI information contained in the Illinois Job Link (IJL) including: (i) a customer's name, address, phone number, and/or employment history; (ii) an employer's name, address, and phone number; (iii) job order information; and (iv) other non-UI information contained in IJL, provided that disclosure of such information is not prohibited under this Agreement.

6. Purpose and Use. RECIPIENT agrees that it will use the confidential information solely for the limited purpose of administrating an employment, training or education program through an Illinois One-Stop Center in accordance with WIOA. Any dissemination or use of the confidential information other than for the purpose and use set forth in this Section without the express written authority of the Director of IDES is specifically prohibited.

7. Indemnification. To the extent authorized by law, RECIPIENT agrees to indemnify, assume all risk of loss, and hold harmless IDES from and against all liabilities, claims, suits, actions, judgments, damages and expenses related to or arising in connection with any acts or omissions of RECIPIENT in connection with this Agreement. RECIPIENT shall do nothing to prejudice the rights of IDES to recover against third parties for any loss.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any claim against IDES arising out of this Agreement must be filed exclusively with the Illinois Court of Claims, 705 ILCS 505/1 et seq., when said claim is within the jurisdiction of the Court of Claims.

IDES NON-DISCLOSURE AGREEMENT

9. Severability. If any provision in this Agreement is held to be invalid, illegal, void, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be affected.

REQUIRED PARTNER SIGNATURES

HOUSING AND URBAN DEVELOPMENT EMPLOYMENT AND TRAINING ACTIVITIES

Lorraine Hocker

Signature

Lorraine Hocker

Printed Name

Executive Director/CEO

Title

04-30-2026

Date

Lake County Housing Authority
Organization

If submitting an electronic signature, check the box below. Failure to do so will result in a rejection of the signature page.

☐ By checking this box, I affirm that I have followed the protocol for submitting an electronic signature as described in the Governor's Guidelines to State and Local Program Partners Negotiating Costs and Services Under the Workforce Innovation and Opportunity Act (WIOA) of 2014 and any supplemental guidance for negotiating annual costs and services under WIOA.

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR HUD EMPLOYMENT & TRAINING
IF DIFFERENT THAN THE SIGNATORY ABOVE**

Signature

Printed Name

Title

Date

Lake County Housing Authority
Organization

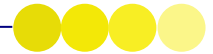
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An Additional Signature Form is available on the WIOA Implementation Portal at this link:

23

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Public-Documents.aspx>



RESOLUTION 2026-21

AUTHORIZATION TO SUBMIT THE SECTION 18 DISPOSITION APPLICATION
AND EXECUTE SALES CONTRACTS FOR
EIGHT (8) PROPERTIES IN THE COMMUNITIES OF:
GURNEE, LAKE VILLA, LINDENHURST, MUNDELEIN AND WAUCONDA

WHEREAS, the Lake County Housing Authority (LCHA) owns eight (8) single-family residential properties in the communities of: Gurnee, Lake Villa, Lindenhurst, Mundelein and Wauconda, in AMP 4 and AMP 5; and

WHEREAS, LCHA desires to sell the properties to the general public and/or non-profit instrumentalities as it aligns with the PHA's goals and Public Housing reposition strategy; and

WHEREAS, as directed by HUD, LCHA conducted a meeting with the Resident Advisory Board and received letters of support from the officials of the correlating local governmental bodies; and

WHEREAS, in order to obtain the approval of U.S. Department of Housing and Urban Development (HUD), pursuant to Section 18 of the 1937 Housing Act, 24 CFR part 970 and PIH Notice 2018-04 LCHA needs to submit a disposition application to the Special Applications Center (SAC) office at HUD;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Lake Approves and Authorizes the Submission of the Section 18 Disposition Applications for the properties listed above to the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED, the LCHA Executive Director is authorized to execute the final form of the agreements and any supporting HUD documents to facilitate the sale of the properties above; and

BE IT FURTHER RESOLVED, if the Section 18 applications are accepted and approved by HUD, the Executive Director/CEO is authorized to execute applicable contract sales agreements and take all actions necessary to dispose of the properties shown above without further deliberation or action by the Board of Commissioners of Lake County, IL.

ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Lake and signed in authentication of its passage, the 21st of May 2026.



Kevin Considine
Chairman
Board of Commissioners
Lake County Housing Authority

ATTEST:

Lorraine Hocker
Executive Director/Chief Executive Officer
Secretary/Treasurer

RESOLUTION 2026-22

APPROVAL OF AND AUTHORIZATION TO SUBMIT
THE CAPITAL FUND PROGRAM (CFP) 5-YEAR ACTION PLAN (2025-2030) AND
THE CAPITAL FUND PROGRAM (CFP) FY 2025 BUDGET

WHEREAS, the Capital Fund Annual Submission was decoupled from the PHA Plan submission in 24 CFR part 905 which was published on October 24, 2013, and became effective on November 25, 2013; and

WHEREAS, pursuant to 24 CFR 905, the Housing Authority of the County of Lake (LCHA) is required to submit a Capital Fund Program 5-Year Action Plan and a Capital Fund Program FY 2026 Budget; and

WHEREAS, the Housing Authority of the County of Lake has prepared its Capital Fund Program 5-Year Action Plan for Federal Fiscal Years (FFs) 2025-2030 describing capital improvements needed to ensure long-term viability of the Agency's public housing developments; and

WHEREAS, in FY 2026, all PHAs are required to submit their Capital Fund Program (CFP) 5-Year Action Plans and Budgets within HUD's Energy and Performance Information Center (EPIC) system; the electronic CFP submission process replaced the paper submission process that was retired at the end of 2017; and

WHEREAS, PHAs are required to have on file a copy of a Board Resolution approving the PHA's CFP 5-Year Action Plan, including ones submitted in the EPIC system; and

WHEREAS, the requisite public notices have been given; and

WHEREAS, the Director of Asset Management in conjunction with the Executive Director/Chief Executive Officer has prepared said plans as attached in **Exhibit C**, and requests that the Board of Commissioners of the Housing Authority of the County of Lake approve and authorize submission to the US Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Lake Approves and Authorizes the Submission of The Capital Fund Program 5-Year Action Plan (2025-2030) and the Capital Fund Program FY 2026 Budget to the U.S. Department of Housing and Urban Development as presented.

ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Lake and signed in authentication of its passage, the 21st day of May 2026.

Kevin Considine
Chairman
Board of Commissioners
Lake County Housing Authority

ATTEST:

Lorraine Hocker
Executive Director/Chief Executive Officer
Secretary/Treasurer

2026 Capital Fund

OMB Approval No. 2577-0303
(exp. 10/31/2026)**Capital Fund Program
(CFP) Amendment**
to Consolidated Annual Contributions Contract
Terms and Conditions (HUD-53012)**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2577-0303. There is no personal information contained in this application. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when disclosure is not required. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.

Whereas, (Public Housing Authority) Housing Authority of the County of Lake, IL. IL056 (herein called the "PHA")
and the United States of America, Secretary of Housing and Urban Development (herein called "HUD") entered into an Annual Contributions Contract
ACC(s) Number(s) (On File) dated (On File)

Whereas, in accordance with Public Law No: 119-75;

Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified below for the purpose of assisting the PHA in carrying out capital and management activities at existing public housing projects in order to ensure that such projects continue to be available to serve low-income families. HUD reserves the right to provide additional CFP assistance in this FY to the PHA. When HUD provides additional amounts, it will notify the PHA and those amended grants will be subject to these terms and conditions.

\$ \$1,702,644.00 for Fiscal Year 2026 to be referred to under the Capital Fund Grant Number IL01P05650126
PHA Tax Identification Number (TIN): On File UEI Number: On File

Whereas, HUD and the PHA are entering into the CFP Amendment Number On File

Now Therefore, the ACC is amended as follows:

- The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for capital and management activities of PHA projects. This CFP Amendment is a part of the ACC.
- The PHA must carry out all capital and management activities in accordance with the United States Housing Act of 1937 (the Act), 24 CFR Part 905 (the Capital Fund Final rule) as well as other applicable HUD requirements, except that the limitation in section 9(g)(1) of the Act is increased such that of the amount of CFP assistance provided for under this CFP amendment only, the PHA may use no more than 25 percent for activities that are eligible under section 9(e) of the Act only if the PHA's HUD-approved Five Year Action Plan provides for such use; however, if the PHA owns or operates less than 250 public housing dwelling units, such PHA may continue to use the full flexibility in accordance with section 9(g)(2) of the Act.
- The PHA has a HUD-approved Capital Fund Five Year Action Plan and has complied with the requirements for reporting on open grants through the Performance and Evaluation Report. The PHA must comply with 24 CFR 905.300 of the Capital Fund Final rule regarding amendment of the Five Year Action Plan where the PHA proposes a Significant Amendment to the Capital Fund Five Year Action Plan.
- For cases where HUD has approved a Capital Fund Financing Amendment to the ACC, HUD will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization scheduled will be made directly to a designated trustee within 3 days of the due date. Subject to the provisions of the ACC(s) and paragraph 3, and to assist in capital and management activities, HUD agrees to disburse to the PHA or the designated trustee from time to time as needed up to the amount of the funding assistance specified herein.
- Unless otherwise provided, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to section 9(j)(1) of the Act and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9(j)(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHA for obligation). Any additional CFP assistance this FY will start with the same effective date.
- The PHA shall continue to operate each public housing project as low-income housing in compliance with the ACC(s), as amended, the Act and all HUD regulations for a period of twenty years after the last disbursement of CFP assistance for modernization activities for each public housing project or portion thereof and for a period of forty years after the last distribution of CFP assistance for development activities for each public housing project and for a period of ten years following the last payment of assistance from the Operating Fund to each public housing project. Provided further that, no disposition of any project covered by this amendment shall occur unless approved by HUD.
- The PHA will accept all CFP assistance provided for this FY. If the PHA does not comply with any of its obligations under this CFP Amendment and does not have its Annual PHA Plan approved within the period specified by HUD, HUD shall impose such penalties or take such remedial action as provided by law. HUD may direct the PHA to terminate all work described in the Capital Fund Annual Statement of the Annual PHA Plan. In such case, the PHA shall only incur additional costs with HUD approval.

8. Implementation or use of funding assistance provided under this CFP Amendment is subject to the attached corrective action order(s).
(mark one): Yes ☐ No ☒

9. The PHA is required to report in the format and frequency established by HUD on all open Capital Fund grants awarded, including information on the installation of energy conservation measures.

10. If CFP assistance is provided for activities authorized pursuant to agreements between HUD and the PHA under the Rental Assistance Demonstration Program, the PHA shall follow such applicable statutory authorities and all applicable HUD regulations and requirements. For total conversion of public housing projects, no disposition or conversion of any public housing project covered by these terms and conditions shall occur unless approved by HUD. For partial conversion, the PHA shall continue to operate each non-converted public housing project as low-income housing in accordance with paragraph 7.

11. CFP assistance provided as an Emergency grant or a Safety and Security grant shall be subject to a 12 month obligation and 24 month expenditure timeperiod. CFP assistance provided as a Natural Disaster grant shall be subject to a 24 month obligation and 48 month expenditure time period. The start date shall be the date on which such funding becomes available to the PHA for obligation. The PHA must have a recorded and effective Declaration(s) of Trust on all property funded with Capital Fund grants (all types) or HUD will exercise all available remedies including recapture of grant funding.

12. Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

- Gross mismanagement of a Federal contract or grant;
- Waste of Federal funds;
- Abuse of authority relating to a Federal contract or grant;
- Substantial and specific danger to public health and safety; or
- Violations of law, rule, or regulation related to a Federal contract or grant.

13. This grant may be subject to the requirements of the Build America Buy, America Act (BABA) which was enacted on November 15, 2021, as part of the Infrastructure Investment and Jobs Act (Public Law 117-58), unless waived by the Department; refer to HUD's BABA webpage for further information (https://www.hud.gov/program_offices/general_counsel/build_america_buy_america)

14. This grant is subject to Executive Order 14218, Ending Taxpayer Subsidization of Open Borders and applicable law. HUD will take steps to ensure that Federal resources are not used to support "sanctuary" policies of State and local jurisdictions that actively prevent federal authorities from deporting illegal aliens.

The parties have executed this CFP Amendment, and it will be effective on the date HUD signs below.

U.S. Dept of HUD	PHA (Executive Director or authorized agent)
By <u>Ms/</u> Date: <u>4/1/2026</u>	By <u>Lorraine Hocker</u> Date: <u>04/01/2026</u>
<u>Marianne Nazzaro</u>	<u>Lorraine Hocker, Executive Director/CEO</u>
Title: Deputy Assistant Secretary Office Public Housing Invest.	

Previous versions obsolete

form HUD-53012 OMB Approval No. 2577-0303 (exp. 10/31/2026)

RESOLUTION 2026-23

**RESOLUTION APPROVING THE SPECIAL DUTY AGREEMENT WITH
THE ZION POLICE DEPARTMENT**

WHEREAS, the Lake County Housing Authority (“LCHA”) seeks to ensure the safety and security of its residents and properties, including Shiloh Towers located at 1525 27th Street in Zion, Illinois; and

WHEREAS, the Zion Police Department provides short-term supplementary police services through its Special Duty Program; and

WHEREAS, LCHA desires to obtain such services for the purpose of foot patrols, on-site police presence, enforcement of applicable laws, and related duties as appropriate; and

WHEREAS, the attached agreement outlines the terms under which the Zion Police Department will provide on-site police presence in a marked squad car to perform foot patrols, conduct law enforcement activities, and complete required reporting between June 1, 2026 and December 1, 2026; and

WHEREAS, the agreement further specifies compensation at the officer’s overtime rate of 1.5x their standard hourly rate, liability insurance provisions, indemnification, and all additional terms contained therein; and

WHEREAS, the Executive Director has reviewed the agreement and recommends its approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Lake County Housing Authority hereby approves the Special Duty Agreement with the Zion Police Department for police detail services as outlined in the attached document; and

BE IT FURTHER RESOLVED, that the Board authorizes the Executive Director, or her designee, to execute all documents and take all necessary actions to implement the agreement.

ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Lake and signed in authentication of its passage, the 21st day of May 2026.

Kevin Considine
Chair
Board of Commissioners
Lake County Housing Authority

ATTEST:

Lorraine Hocker
Executive Director/Chief Executive Officer
Secretary/Treasurer

Attachments to be presented at the meeting for

RESOLUTION 2026-23:

Approving the Special Duty Agreement with the Zion Police Department